



Carbon Neutral Program

Public Disclosure Summary



An Australian Government Initiative



LOWCARBON
AUSTRALIA

1. Organisation and Product Information

Organisation Name: Education Services Australia Limited

Base Year: 2010/11

Disclosure Period: From: 01/07/2011 to: 30/06/2012

Date of most recent verification: 17/11/2011 for the 2010/11 disclosure year

Carbon Neutral Disclosure Type:

Organisation

2. Organisation Description

Established in 2010 through the merger of Curriculum Corporation and Education.au, Education Services Australia is a national, not-for-profit company owned by all Australian education ministers.

The company was established to support delivery of national priorities and initiatives in the schools, training and Higher Education sectors, in particular to:

- Advance key nationally-agreed education initiatives, programs and projects by providing services such as:
 - researching, testing and developing effective and innovative technologies and communication systems for use in education;
 - devising, developing and delivering curriculum and assessment, professional development, career and information support services;
 - facilitating the pooling, sharing and distribution of knowledge, resources and services to support and promote e-learning; and
 - supporting national infrastructure to ensure access to quality assured systems and content and interoperability between individuals, entities and systems;
- Create, publish, disseminate and market curriculum and assessment materials, ICT-based solutions, products and services to support learning, teaching, leadership and administration;

The company has offices in Melbourne and Adelaide and has 235 staff.

The company is a pure office based consultancy.

In terms of Organisational Boundaries, ESA uses the Operational Control method to determine its boundaries as per the principles of the GHG Protocol.

ESA provides accommodation and corporate services support to a small government secretariat (5 staff), that whilst part of its legal entity, ESA has no Operational or Financial control over, so has been excluded from its Organisational boundary on the basis of Operational Control per the GHG Protocol.. This secretariat is called the Standing Council on School Education and Early Childhood.

Staff commuting and end use of ESA's printed publications by customers are excluded from ESA's inventory because there is insufficient data to determine those emissions. All other activities of ESA are included within its Organisational Boundary.

In terms of Boundary Consolidation, ESA is a single legal entity so has no consolidation of companies to consider. ESA includes all its offices, Melbourne and Adelaide, in its emissions inventory.

In terms of Operational Boundaries, ESA includes all scope 1 and scope 2 emissions and all material and relevant scope 3 emissions.

The sources of ESA's emissions are as follows and include all Kyoto Protocol gases:

EMISSIONS SOURCE	2011/12	
	CO2-e (tonnes)	PROPORTION OF TOTAL INVENTORY
Electricity	799	54.9%
Staff Air Travel	493	33.8%
Waste	63	4.3%
Publications Paper	44	3.0%
Natural Gas	24	1.7%
Staff Taxi Travel	16	1.1%
Freight	11	0.8%
Water use	3	0.2%
Office Paper	3	0.2%
Refrigerant Leakage	1	0.05%
TOTAL EMISSIONS	1,457	100.00%

Please note, Electricity includes electricity consumed directly by ESA and electricity supplied by Landlord of premises as part of base building services.

3. Purchase of Greenpower™ or NCOS Carbon Neutral Products and/or Cancellation of Greenpower™ Eligible Renewable Energy Certificates (RECS)

GreenPower™:	Nil	<i>MWh</i>
GreenPower™ eligible RECs:	Nil	<i>MWh</i>
NCOS Carbon Neutral product:	Nil	<i>[unit]</i>

4. Total Carbon Footprint

Carbon Footprint: 1,457 Tonnes CO2-e

5. Emission reduction measures

Emission Management and Reduction Measures	Emissions Reduction in Reporting Period (Tonnes CO2-e)
Retrofit T8 fluoro office lights	38
Switch off computers	17
Retrofit halogen downlights	14
Remove excess fluoro office lights	13
Replace Desktop PCs with less energy intensive models	8
Replace Monitors with less energy intensive models	3
Replace photocopiers and printers with less energy intensive models	2
Total Emissions Reduction	95

6. Offset Purchase / Cancellation

Offset Type <i>Refer NCOS 3.1</i>	Registry	Serial Numbers	Offset Quantity (Tonnes CO ² -e)
VCU's	Markit Registry	2188-89507614- 89511113-VCU- 008-APX-CN-1-813- 01012009- 31122009-0	3,500 *

*3,500 tonnes were purchased and cancelled in October 2012. 1,457 tonnes of that purchase are used in this 2011/12 reporting year to offset emissions disclosed for the 2011/12 plan year. The balance of purchases will be used for subsequent reporting periods.

7. OTHER INFORMATION

Not Applicable

8. Verifier

Name of verifier: NetBalance

Last year of verification: 2010/11

9. Declaration

Name Michael Collins

Title General Manager Strategic Initiatives

Date 4 February 2013

Signature



This Public Disclosure Summary was prepared in accordance with the requirements of the NCOS Carbon Neutral Program Guidelines.