

Australian Government
Carbon Neutral Program
Public Disclosure Summary

Allens < Linklaters




An Australian Government Initiative

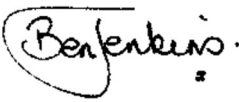
Allens

REPORTING PERIOD: 1 July 2016 – 30 June 2017

Declaration

To the best of my knowledge, the information provided in this Public Disclosure Summary is true and correct and meets the requirements of the National Carbon Offset Standard Carbon Neutral Program.

Signature 	Date 29 January 2018
Name of Signatory Tim Stewart	
Position of Signatory Partner	

Carbon neutral certification category	Organisation
Date of most recent external verification/audit	29 January 2018
Auditor	
Auditor assurance statement link	



Australian Government
 Department of the Environment and Energy

1. Carbon neutral information

1A. Introduction

Allens is a leading law firm with offices across Australia and Asia, and through our integrated alliance with Linklaters, has a global network spanning 39 offices and 28 countries. We provide access to leading lawyers and resources, covering all commercial issues, from acquisition finance to workplace relations. Allens has some of the world's longest ongoing client relationships, stretching back more than 150 years. We work with many of the world's leading organisations - including 55 of the world's top 100 companies and more than 75 of Australia's top 100 companies.

Allens reporting boundary includes all of its Australian offices, located in Brisbane, Sydney, Melbourne and Perth (using the operational control test in accordance with the National Greenhouse and Energy Reporting Act 2007).

1B. Emission sources within certification boundary

Quantified sources

Allens includes all direct (scope 1) and indirect (scope 2) emissions sources (natural gas, refrigerants and electricity) in its greenhouse gas emissions inventory. Other significant sources of indirect (scope 3) emissions have been assessed and these are:

- Water consumption
- Base building
- Staff commuting to and from work
- IT equipment expenditure
- Paper purchases
- Business flights
- Food and catering purchases
- Postage and courier services
- International hotel accommodation
- National hotel accommodation
- Taxi travel
- Meat and meat products
- Waste to landfill
- Data centre electricity use

These emission sources have been included on the basis that they account for a comprehensive overview of all emissions related to Allens' operations in Australia and that they would be considered as relevant for a range of key stakeholders. Allens' office space, which is sublet to other entities, has been excluded.

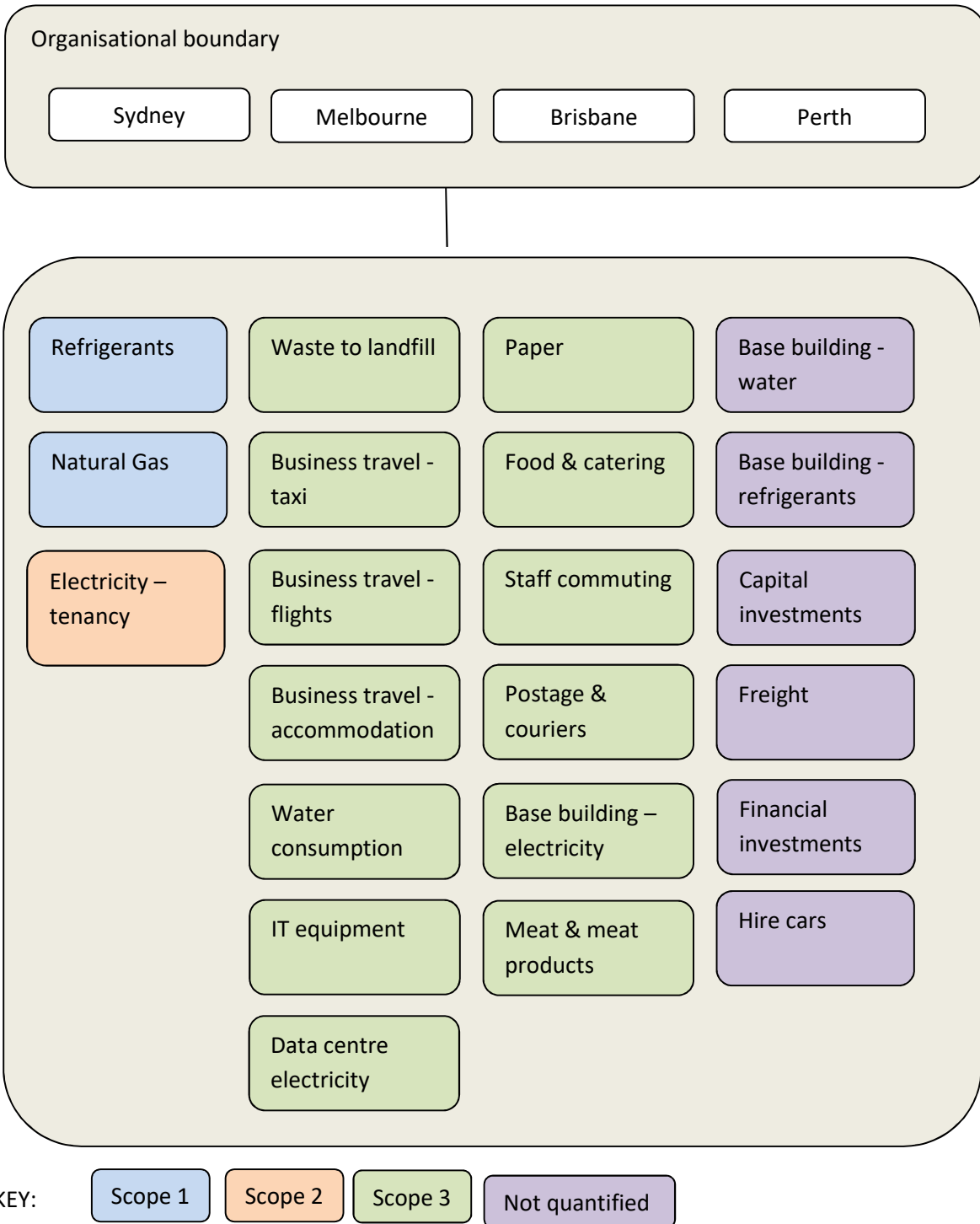
Non-quantified sources

Emissions related to capital investment equipment, base building refrigerants and water, freight, financial investments, car hire and contractors have been excluded from the inventory. The exclusion of these emission sources is not expected to materially affect the overall inventory.

- Capital investment equipment - Embodied emissions contained in purchased capital assets have not been included, as estimating these emissions is likely to be very difficult relative the contribution of this category to the inventory.
- Base building refrigerants and water – These emission sources are excluded on the basis that the information is very difficult to gather and they are likely to have minimal impact relative to scope 1 and 2 emissions.
- Freight – Allens does not use freight services directly and emissions from this source are likely to be negligible compared to other scope 3 emission sources.

- Hire cars – Allens' use of hire cars is minimal, and emissions from this source are likely to be negligible compared to other scope 3 emission sources.
- Financial investments – Determining the emissions associated with financial investments would be very costly relative to their likely significance.

1C. Diagram of the certification boundary



2. Emissions reduction measures

Overall emissions have reduced by 29.5% (or 4, 539.9 tCO₂-e) since the base year (1 July 2013 – 30 June 2014). This has been due to a range of initiatives including upgrading to more energy efficient equipment and improving the energy efficiency of our premises.

Table 1. Emissions since base year				
	Base Year (tCO ₂ -e)	Current Year (tCO ₂ -e)		Percentage change
Scope 1	2.6	4.6		77%
Scope 2	3,784.3	2,276.8		- 39.8%
Scope 3	11,628.1	8,593.7		- 26.1%
Total*	15415.0	10,875.1		- 29.5%

* In 2014/15, a variation in supplier data relating to business travel and paper consumption resulted in a recalculation of baseline emissions and a restatement of gross base year emissions from 16,330.2 tCO₂-e to 15,415.0 tCO₂-e.

2B. Emissions reduction strategy

Allens' emissions reduction strategy involves:

- measuring and reporting on our energy consumption and carbon footprint;
- setting targets for reducing our emissions;
- acting on opportunities to reduce our emissions by improving operational efficiencies, investing in technological innovation and reducing our resource consumption;
- encouraging our suppliers to reduce carbon impacts in our supply chain;
- educating and engaging our people to reduce work-related emissions; and
- offsetting our residual annual carbon emissions to achieve net-zero emissions, by purchasing offsets that meet the requirements of the National Carbon Offset Standard.

2C. Emissions reduction actions

Table 2. Emissions reduction actions in the current reporting period				
Emissions source	Reduction measure and calculation method	Scope	Status	Reduction t CO ₂ -e
Electricity	Upgrade to more energy-efficient laptops in our Australian offices.	2 & 3	Ongoing	Not estimated
Business Travel	Upgrade video conferencing and meeting room technology our Australian offices with a view to reducing the need to travel.	3	Ongoing	Not estimated
Paper	Upgrade to touch-screen laptops and dual screens in our Australian offices with a view to reducing printing volumes and paper use.	3	Ongoing	Not estimated
Waste	Introduce new recycling streams with a view to reducing the volume of waste to landfill.	3	Ongoing	Not estimated.
Employee Commute, Business Flights, Electricity, Paper,	Educate and engage our employees to encourage them to reduce their environmental impacts at work and at home (including campaigns to reduce paper use and participation in National	3	Ongoing	Not estimated

Waste	Ride2Work Day, Earth Hour, World Environment Day and National Recycling Week).			
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3. Emissions summary

Table 3. Emissions Summary		
Scope	Emission source	t CO ₂ -e
1	Refrigerants	2.6
1	Natural gas	2
2	Electricity	2,276.8
3	Natural gas	0.5
3	Electricity	273.8
3	Base building	2466.1
3	Water	5.3
3	IT equipment	249.6
3	Paper purchased	75.3
3	Employee commute	728
3	Business flights	2960
3	Food and catering	625.1
3	Postage and couriers	58.6
3	International hotel accommodation	4.7
3	National hotel accommodation	147
3	Taxis	66.8
3	Meat and meat products	678.5
3	Waste to landfill	63.4
3	Data centre electricity use	191
Total Gross Emissions		10,875.1

4. Carbon offsets

4A. Offsets summary

Table 3. Offsets Summary			
Offset type and registry	Year retired	Quantity	Serial numbers
VCU, APX Registry	2018	49	1613-67394789-67394837-VCU-006-MER-AU-14-641-01042010-30062011-0
VCU, APX Registry	2018	135	5298-223407143-223407277-VCU-016-APX-PG-14-1122-22052009-31122012-0
VER, Gold Standard Registry	2018	453	GS1-1-VN-GS1083-4-2012-4666-1 to 453
VCU, APX Registry	2018	43	5490-239006857-239006899-VCU-034-APX-IN-1-706-01032016-31122016-0
ACCU, ANREU	2018	196	3,758,621,994 – 3,758,622,189
VCU, APX Registry	2017	3200	5058-210800364-210803563-VCU-048-APX-IN-1-1352-01012013-31122013-0
VCU, APX Registry	2017	1100	5184-215116016-215117115-VCU-016-APX-PG-14-1122-22052009-31122012-0
VCU, APX Registry	2017	400	1613-67393819-67394218-VCU-006-MER-AU-14-641-01042010-30062011-0
VER, Gold Standard Registry	2017	1500	GS1-1-VN-GS1083-4-2012-4267-1501 to 3000
VER, Gold Standard Registry	2017	600	GS1-1-VN-GS1083-4-2012-4506-1501 to 2100
CER, Union Registry	2017	1600	VN-5-11191185-1-1-0-4291 to VN-5-11192785-1-1-0-4291
ACCU, ANREU	2017	1600	3,744,898,852 - 3,744,899,201 3,755,800,278 – 3,755,801,527
Total offset units retired			10,876
Net emissions after offsetting			Nil

4B. Offsets purchasing and retirement strategy

Offsets are partially purchased and retired during the reporting period and the remainder purchased once reporting has been completed.

4C. Offset projects (Co-benefits)

Allens seeks to buy offsets from projects that align with the firm's community engagement program and objectives and offer additional environmental and social benefits. The example projects described below relate to 28 per cent of the total amount of offsets purchased and retired by Allens for this reporting period.

North Kimberley fire abatement project in Australia

This project is a savanna fire management program established by North Kimberley traditional owners. Greenhouse gas emissions are reduced by conducting strategic early season burning on country, to reduce the intensity of late dry season fires. The project provides employment and an income stream to local Aboriginal communities, while at the same time strengthening connections with the land and allowing the traditional owners to fulfil cultural

responsibilities. It also helps to conserve biodiversity and provides various substantial social benefits within the local community.

April Salumei REDD project in Papua New Guinea

This project protects rainforest, which prevents the carbon stored in the trees from being released into the atmosphere. Without this project, the forest would be harvested for timber and converted to agricultural land. The rainforest protected by this project is considered one of the ten most important biodiversity hotspots on earth. The April Salumei project is also home to 163 communities who depend upon the rainforest for their livelihoods, as they have done for hundreds of years. Due largely to the remoteness of the area, these communities are some of the least developed in Papua New Guinea. To deliver positive social and environmental outcomes, the project works in partnership with the traditional landowners to invest in health, education, communication and accessibility programs that provide essential services alongside conservation efforts.

5. Use of trade mark

The NCOS trade mark was not used by Allens during the reporting period.