



PUBLIC DISCLOSURE STATEMENT

JENSEN PLUS

**ORGANISATION CERTIFICATION
CY2019**

Australian Government
Climate Active
Public Disclosure Statement



NAME OF CERTIFIED ENTITY: Jensen PLUS

REPORTING PERIOD: 1 January 2019 – 31 December 2019

Declaration

To the best of my knowledge, the information provided in this Public Disclosure Statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.

Signature

Date: 8 February 2021

A handwritten signature in black ink, appearing to read "MMcKeown".

Name of Signatory

Michael McKeown

Position of Signatory

Director



Australian Government
Department of Industry, Science,
Energy and Resources

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1. CARBON NEUTRAL INFORMATION

Description of certification

The Climate Active Carbon Neutral certification is for Jensen PLUS as an organisation for the 2019 calendar year.

The certification is based on the Australian business operations of MMCK Pty Ltd, trading as Jensen PLUS, ABN 56 607 616 295 and the Climate Active standards for small organisations and includes all emissions within its operational control.

Organisation description

Jensen PLUS is boutique planning, landscape architecture, urban design and social planning consultancy based in Adelaide, South Australia. The organisation has one office located in Australia at Level 1/21 Roper St, Adelaide SA 5000 and in 2019 consisted of 8 full time employees, 3 part time employees (2 at 4 days a week, 1 at 18 hours a week), and 1 casual employee.

The organisation provides consultancy services across Australia with the vast majority of work being completed in the company office or within the Adelaide CBD through face-to-face meetings, computer documentation and more recently via virtual meeting and workshops. Intra and interstate travel is also required to undertake site visits, attend meetings and run workshops at project locations.

“Our team are committed to sustainable development and it’s part of what we do professionally as urban planners and landscape architects.

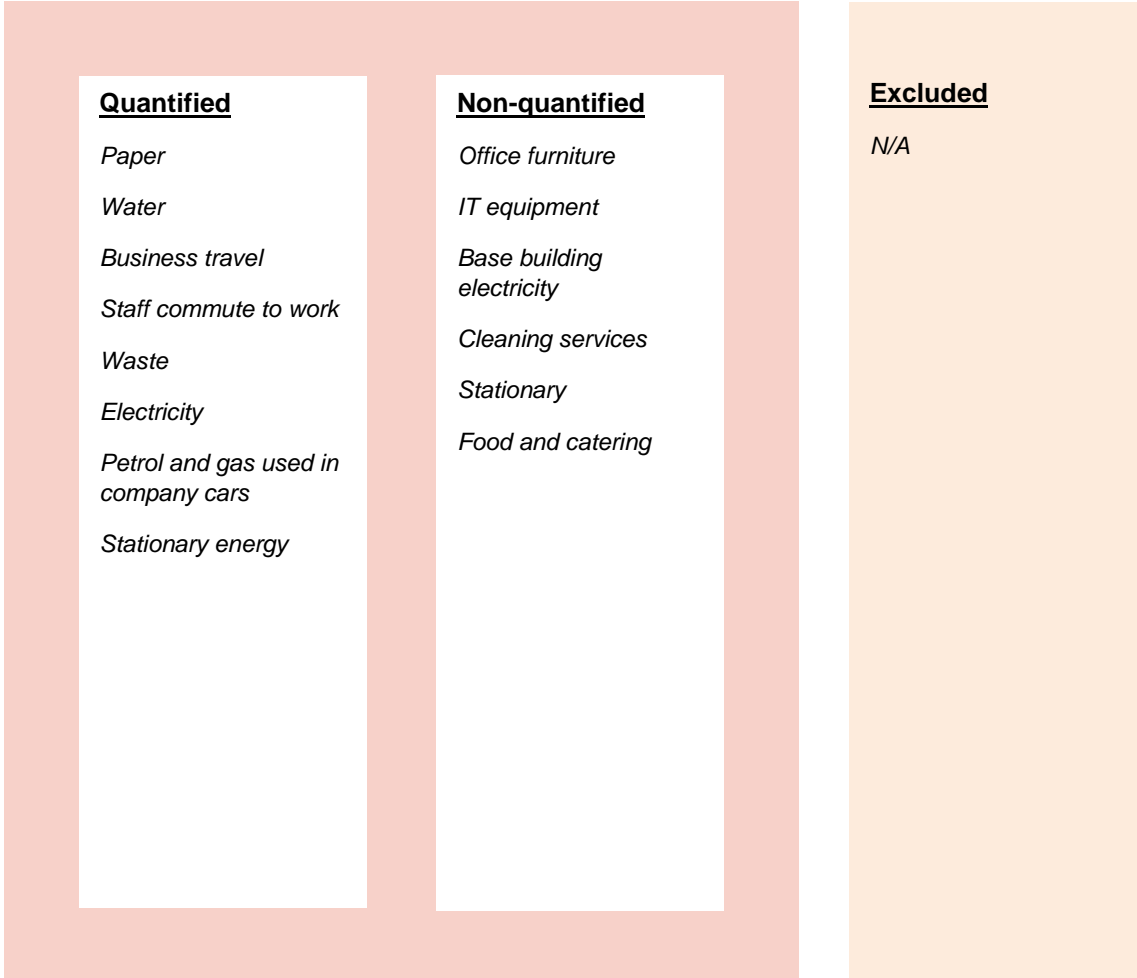
We are also committed to taking individual action to address climate change, an issue which we are concerned about.

Climate Active certification will help us take practical steps to address climate change as a team, and also to communicate our approach with our colleagues and clients.”

2. EMISSION BOUNDARY

Diagram of the certification boundary

Jensen PLUS' emissions boundary has been developed in line with the Climate Active Carbon Neutral Standard small organisation boundary and the Climate Active external inventory spreadsheet. The Climate Active small organisation boundary has been used as per the below and incorporates emission sources which are within the organisation's operational control.



Non-quantified sources

The following non-quantified sources have been identified but not included due to being immaterial and are <1% for individual items and no more than 5% collectively:

- **Office furniture:** Minimal office furniture has been purchased and emissions information is difficult to collate relative to the estimated emissions compared to other emission sources.
- **IT equipment:** Minimal IT equipment has been purchased, emissions information is difficult to collate and emissions would be minimal compared to other emission sources.
- **Base building electricity:** There are only 2 tenants in the building which share a sensor floodlight and small internal light in a stairwell. As a result, emissions associated with the base building would be immaterial.
- **Cleaning services:** The office is cleaned on a weekly basis and the impact has been deemed as immaterial.
- **Stationery** - Minimal stationery is procured and the impact has been deemed as immaterial.
- **Food & Catering** – Minimal food and catering is procured and the impact has been deemed as immaterial.

Data management plan

Jensen PLUS have implemented a process to capture the majority of its emissions data via MYOB financial reporting and collates emissions data on a monthly basis.

Excluded sources (outside of certification boundary)

No emission sources have been excluded.

“Our team are committed to sustainable development and it’s part of what we do professionally as urban planners and landscape architects.

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3. EMISSIONS SUMMARY

Emissions reduction strategy

Jensen PLUS is dedicated to reducing its carbon footprint

From 2020 we are planning to continue to reduce our emissions further through the following:

- 100% green power purchase.
- Video conferencing/Zoom instead of face-to-face meetings (saving on car travel / flights / accommodation, etc).
- Offsetting flights / car hire.
- Adjusting air conditioner temperature set points or opening of windows and turning air conditioner off.
- Encouraging staff to use public transport and to practice recycling and waste separation in their home as well as at work.

We will also be looking at:

- More efficient equipment
- Waste / recycling
- Carbon neutral hotels
- Ceiling fans
- Public transport to travel to meetings

Emissions reduction actions

In 2019 the organisation's emissions reduction strategy involved:

- Waste separation
- Walking / Riding / public transport to work
- Purchasing 100% recycled paper
- Turning all lights / computers / air conditioners off at end of work day
- Blinds installed on east facing full width glass façade
- Taxi / Uber – rideshare policy to reduce car use to meetings

Emissions summary (inventory)

Table 1

Emission source category	tonnes CO ₂ -e
Company Car - Fuel	2.32
Electricity Use	8.97
Flights	18.14
Hotel	5.09
Waste to Landfill	1.00
Paper	0.07
Staff Commute	0.64
Total Net Emissions	36.23

Uplift factors

Table 2

Reason for uplift factor	tonnes CO ₂ -e
The compulsory 5% uplift for small organisations has been applied	1.81
<i>Total footprint to offset (uplift factors + net emissions)</i>	38.04

Carbon neutral products

Climate Active Carbon Neutral paper has been procured (Reflex 100% recycled) and the emissions not included in the above emissions summary.

Electricity summary

Electricity was calculated using a Location based approach.

The Climate Active team are consulting on the use of a market vs location-based approach for electricity accounting with a view to finalising a policy decision for the carbon neutral certification by July 2020. Given a decision is still pending on the accounting way forward, a summary of emissions using both measures has been provided for full disclosure and to ensure year on year comparisons can be made.

Market-based approach electricity summary**Table 3**

Electricity inventory items	kWh	Emissions (tonnes CO ₂ e)
Electricity Renewables	3,149	0.00
Electricity Carbon Neutral Power	0	0.00
Electricity Remaining	13,782	14.89
Renewable electricity percentage	19%	
<i>Net emissions (Market based approach)</i>		14.89

Location-based summary**Table 4**

State/ Territory	Electricity Inventory items	kWh	Full Emission factor (Scope 2 +3)	Emissions (tonnes CO ₂ e)
SA	Electricity Renewables	-	-0.53	0.00
SA	Electricity Carbon Neutral Power	-	-0.53	0.00
SA	Netted off (exported on-site generation)	-	-0.44	0.00
SA	Electricity Total	16,931	0.53	8.97
	<i>Total net electricity emissions (Location based)</i>		0.00	8.97

4. CARBON OFFSETS

Offset purchasing strategy: Arrears

Offsets summary

Table 5

1. Total offsets required for this report				39.00					
2. Offsets retired in previous reports and used in this report				0					
3. Net offsets required for this report				39.00					
Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Quantity (tonnes CO2-e)	Quantity used in previous report	Quantity banked for future years	Quantity used in this report
150 MW grid connected Wind Power based electricity generation project in Gujarat, India.	VCUs	Verra	31/12/20	9088-67170720-67170751-VCS-VCU-1491-VER-IN-1-292-18062016-31122016-0	2016	32	0	0	32
150 MW grid connected Wind Power based electricity generation project in Gujarat, India.	VCUs	Verra	07/02/21	9088-67183752-67183758-VCS-VCU-1491-VER-IN-1-292-18062016-31122016-0	2016	7	0	0	7
150 MW grid connected Wind Power based electricity generation project in Gujarat, India.	VCUs	Verra	08/02/21	9088-67183752-67183758-VCS-VCU-1491-VER-IN-1-292-18062016-31122016-0	2016	25	0	25	0
<i>Total offsets retired this report and used in this report</i>									39
<i>Total offsets retired this report and banked for future reports</i>								25	

5. USE OF TRADE MARK

Table 6

Description where trademark used	Logo type
Jensen PLUS newsletter	Certified organisation
Jensen PLUS website	Certified organisation
Jensen PLUS presentations	Certified organisation
Jensen PLUS email footer	Certified organisation
Jensen PLUS letterhead	Certified organisation
Jensen PLUS Tenders and Reports	Certified organisation
Jensen PLUS Social media	Certified organisation
Jensen PLUS Videos	Certified organisation

6. ADDITIONAL INFORMATION

Jensen PLUS are committed to maintaining carbon neutral certification and have implemented improved data management practices during 2020, including monthly updates to emissions data and standardising reporting formats to align with financial reports.

APPENDIX 1

Excluded emissions

No emissions have been excluded.

To be deemed relevant an emission must meet two of the five relevance criteria. Excluded emissions are detailed below against each of the five criteria.

Table 7

Relevance test					
Excluded emission sources	<i>The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions</i>	<i>The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.</i>	<i>Key stakeholders deem the emissions from a particular source are relevant.</i>	<i>The responsible entity has the potential to influence the reduction of emissions from a particular source.</i>	<i>The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.</i>

APPENDIX 2

Non-quantified emissions for organisations

The following non-quantified sources have been identified but not included due to being immaterial and are <1% for individual items and no more than 5% collectively. The compulsory 5% small organisation uplift factor has been applied.

- **Office furniture:** Minimal office furniture has been purchased and emissions information is difficult to collate relative to the estimated emissions compared to other emission sources.
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- **Stationery:** Minimal stationery is procured and the impact has been deemed as immaterial.
- **Food & Catering:** Minimal food and catering is procured and the impact has been deemed as immaterial.

Table 8

Non-quantification test				
Relevant-non-quantified emission sources	<i>Immaterial <1% for individual items and no more than 5% collectively</i>	<i>Quantification is not cost effective relative to the size of the emission but uplift applied.</i>	<i>Data unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.</i>	<i>Initial emissions non-quantified but repairs and replacements quantified</i>
Office furniture	Yes	No	No	No
IT equipment	Yes	No	No	No
Base building electricity	Yes	No	No	No
Cleaning services	Yes	No	No	No
Stationery	Yes	No	No	No
Food & Catering	Yes	No	No	No