

Australian Government
Carbon Neutral Program
Public Disclosure Summary




An Australian Government Initiative

NAME OF CERTIFIED ENTITY: FleetPlus Pty Limited

REPORTING PERIOD:

Declaration

To the best of my knowledge, the information provided in this Public Disclosure Summary is true and correct and meets the requirements of the National Carbon Offset Standard Carbon Neutral Program.

Signature 	Date 3/7/2019
Name of Signatory Boyd Stidwill	
Position of Signatory Director - Sales	

Carbon neutral certification category	Service
Date of most recent external verification/audit	NA
Auditor	
Auditor assurance statement link	



Australian Government
Department of the Environment and Energy

Public Disclosure Summary documents are prepared by the submitting organisation. The material in Public Disclosure Summary documents represents the views of the organisation and do not necessarily reflect the views of the Commonwealth. The Commonwealth does not guarantee the accuracy of the contents of the Public Disclosure Summary documents and disclaims liability for any loss arising from the use of

1. Carbon neutral information

1A. Introduction

FleetPlus (a wholly owned subsidiary of ASX 200 listed Eclix Group) is an established fleet-leasing provider and management company operating in Australia and New Zealand. We specialise in fleet management, operating & novated leasing plus salary packaging. FleetPlus manage our customers' core fleet management operations, underpinned by market leading technology that integrates core fleet data, compliance/exception metrics and telematics (optional). Our core capabilities are business intelligence, cost reduction and fleet optimisation. We are focusing on making our entire organisation carbon neutral.

Fleet Plus currently offsets their Australian operations including, offices located in New South Wales, Victoria, Western Australia, Queensland, South Australia and the ACT. Note that SA and ACT emissions were allocated to NSW for simplicity. All data relating to New Zealand operations has been excluded. The same locations will be allocated for the vehicle offsetting scheme, including the Australian offices and will exclude the New Zealand based leases.

The methods used for collating data, performing calculations and presenting the carbon account are in accordance with the following standards:

- National Carbon Offset Standard for Organisations
- The Greenhouse Gas Protocol: A Corporate Accounting and Reporting Standard (Revised Edition)
- National Greenhouse and Energy Reporting (Measurement) Determination 2008

Where possible, the calculation methodologies and emission factors used in this inventory are derived from the National Greenhouse Accounts (NGA) Factors in accordance with "Method 1" from the National Greenhouse and Energy Reporting (Measurement) Determination 2008.

The greenhouse gases considered within the inventory are those that are commonly reported under the Kyoto Protocol; carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O). No synthetic gases - hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), sulphur hexafluoride (SF₆) or Nitrogen Trifluoride (NF₃), were detected within the operational boundary. These have been expressed as carbon dioxide equivalents (CO₂-e) using relative global warming potentials (GWPs).

1B. Emission sources within certification boundary

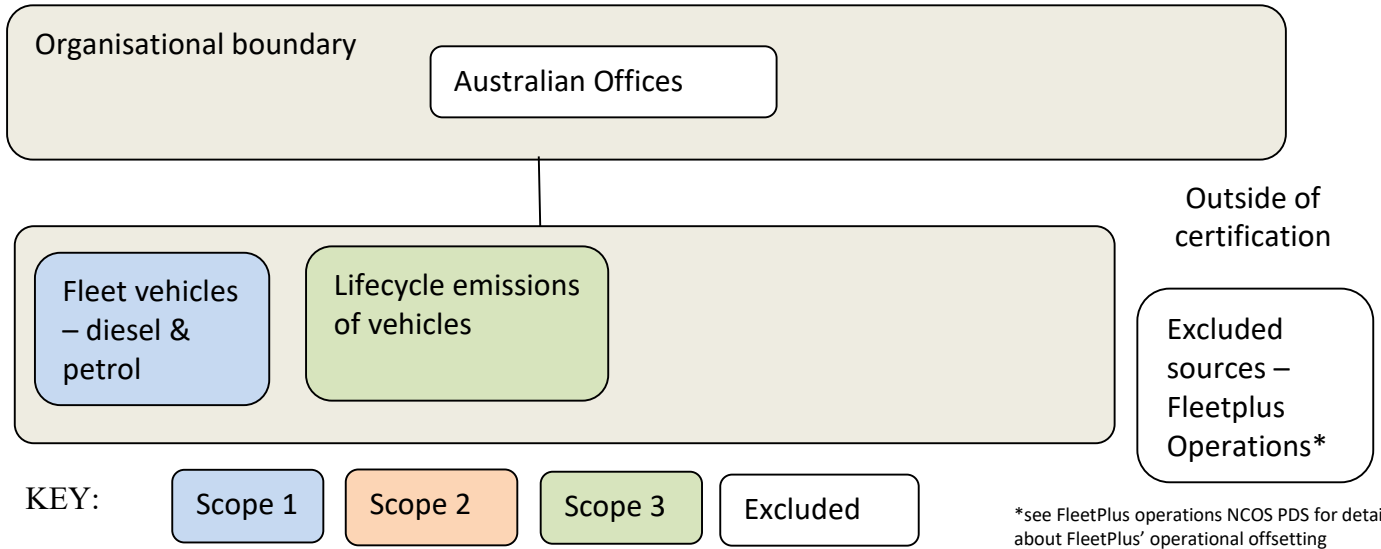
Quantified sources

- LCA emissions of vehicles
- Tailpipe emissions

Excluded sources

- Operational costs (this is covered by Fleet Plus operational NCOS certification)

1C. Diagram of the certification boundary



2. Emissions reduction measures

2A. Emissions reduction strategy

FleetPlus Limited is an existing NCOS certified organisation and they have made considerable actions to reduce emissions across their organizational structure. As part of this policy FleetPlus is including carbon neutral vehicle offsetting, offering customers the opportunity to offset their vehicle leases. Through this FleetPlus is engaging in greater emission reductions by encouraging their customers to engage in similar behaviours.

FleetPlus' broader emission reduction strategy includes the following areas:

- Electricity
- Water
- Paper
- Air travel
- Waste
- Staff travel
- Staff volunteer days for environmental improvement within the communities where they live.

2B. Emissions reduction actions

FleetPlus as an organisation have engaged in several initiatives to reduce their emissions as outlined below. The voluntary vehicle offsetting is an extension of current reduction methods offering great sustainability options for their clients.

These include:

- Introduction of lighting and air-conditioning timers/sensors to reduce usage (as outlined above in section 2D),
- Reduced air travel plus limit the growth of future travel as the business expands domestically and internationally.

To reduce travel, we have:

- Introduced video conference technology and Skype for business for the sales staff.
- Introduced Workplace by Facebook to allow project groups to freely communicate and reduce project-related travel.
- In general, FleetPlus offices can now better facilitate digital meetings, hence reducing the emissions associated with air travel – now and in the future.
- Introduction of an air travel ban for the Christmas/New Year Period (e.g. 20 December until end of January) - excluding emergency travel. The savings in emissions will be demonstrated by taking the average travel related emission for the previous 11-month period and applying the average to the 5 weeks not travelled. The goal is to reduce an estimated 34 tonnes.

Waste products from the FleetPlus Australia offices are sorted by its staff as follows:

- Landfill – red bins; Mixed recycling – yellow bins; Paper – Blue bins; Confidential Paper – secure bins for shredding and recycling; Electronic waste, ink cartridges and batteries – provided to the IT department for recycling.

Other initiatives:

- Introduction of vehicle telematics to reduce number of vehicles and associated emissions.
- Via the tracking and reporting of vehicle utilization – we have reduced the size of our fleet by removing under-utilised sales staff vehicles (4) and replacing with 1 pool vehicle that 4 staff now share via a pool booking/schedule system.
- Using live odometer readings, fuel consumption to measure emissions generated.
- Staff are reducing non-necessary travel as they are aware of the company goal of becoming emissions neutral. For instance, historically our staff would drive to client sites to pick up documents as a courtesy service – we now accept electronic lodgement of legal documents via the introduction of DocuSign. This was a primary driver to removing net 3 vehicles from our fleet.

3. Emissions summary

The below is a summary of modelled potential emissions for a range of vehicles and fuel types which will be used to estimate emissions. Vehicles have been classified into small, medium and large based upon weight. Fuel data has been calculated through existing data and will be used to estimate potential emissions. Actual fuel data will be utilized on an annual basis to calculate real emissions over time. Total gross and total net emissions are only known once total uptake of this voluntary scheme by FleetPlus is known.

Table 2. Emissions Summary		
Scope	Emission source	t CO ₂ -e (over 1 year)
1	Transport Fuel – Small Vehicle Petrol	2.4
1	Transport Fuel – Small Vehicle Diesel	2.2
1	Transport Fuel – Medium Vehicle Petrol	3.2
1	Transport Fuel – Medium Vehicle Diesel	3.0
1	Transport Fuel – Large Vehicle Petrol	5.3
1	Transport Fuel – Large Vehicle Diesel	7.0
3	Small Fleet Vehicle	7.1
3	Medium Fleet Vehicle	8.2
3	Large Fleet Vehicle	10.3

Scope	Emission source	kg CO ₂ -e/km	Estimated km (over 1 year)
1	Transport Fuel – Small Vehicle Petrol	0.1786	13574
1	Transport Fuel – Small Vehicle Diesel	0.1664	12949
1	Transport Fuel – Medium Vehicle Petrol	0.2148	15123
1	Transport Fuel – Medium Vehicle Diesel	0.2342	12603
1	Transport Fuel – Large Vehicle Petrol	0.1922	27415
1	Transport Fuel – Large Vehicle Diesel	0.2292	30426.67

4. Carbon offsets

4A. Offsets summary

The vehicle offsetting is a voluntary scheme which will be offered for new leases. Offsets will be purchased in arrears at the end of year reporting year.

4B. Offsets purchasing and retirement strategy

FleetPlus' offsetting approach involves purchasing and retiring offsets in arrears at the end of each reporting year:

- FleetPlus retires credits for emissions in line with client up take of the voluntary offset scheme based upon the LCA of the vehicle (established via vehicle weight) along with the associated fuel emissions.
- Customers who take up offsetting for leases will be charged for the vehicle emissions and kilometres (kms) driven as estimated from current leases.
- Credits will be retired in arrears annually in line with kms driven and the LCA emissions from the vehicle.
- Customers who choose to uptake the voluntary offsetting scheme will be charged each pay cycle in relation to the estimated kms. At the end of year of the lease credits will be balanced through a final calculation of kms where the customer will pay the deficit or will be credited to the customer.
- Kilometres driven is a variable therefore safeguarding to ensure all kms are considered will be monitored by Fleet Plus. Customers agree to an average kms when signing up for a lease and FleetPlus monitors kms driven through fuel use and odometer data as part of their standard lease monitoring. When kms driven increases Fleet Plus will contact the customer to advise increase in charges for carbon credits.

4C. Offset projects (Co-benefits)

TBC -dependent on credits

5. Use of trade mark

Table 4. Trade mark register	
Where used	Logo type
Website	[Certified service]
Internal Intranet	[Certified service]
Tenders	[Certified service]
Social Media	[Certified service]
Client Strategic Reviews	[Certified service]

6. Have you done more?

FleetPlus continues to be proactive in charity and volunteer areas. Employees are actively encouraged to spend a day giving back to the community in varied and meaningful ways. One of the successful partnerships developed over the past two years has been with LandCare. Supporting bush regeneration programs in the Lane Cove National Park has been a popular way for employees to get more engaged with their local community.