

Australian Government
Carbon Neutral Program
Public Disclosure Summary



NAME OF CERTIFIED ENTITY: FleetPlus Pty Limited
 REPORTING PERIOD: 1 July 2016 to 30 June 2017

Declaration

To the best of my knowledge, the information provided in this Public Disclosure Summary is true and correct and meets the requirements of the National Carbon Offset Standard Carbon Neutral Program.

		16.2.18
Boyd Stidwill		
Director – Sales		

Carbon neutral certification category	Organisation
Date of most recent external verification/audit	February 2018
Auditor	Ben Jenkins
Auditor assurance statement link	



Australian Government
 Department of the Environment and Energy

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1. Carbon neutral information

1A. Introduction

FleetPlus (a wholly owned subsidiary of ASX 200 listed Eclix Group) is an established fleet-leasing provider and management company operating in Australia and New Zealand. We specialise in fleet management, operating & novated leasing plus salary packaging. FleetPlus manage our customers' core fleet management operations, underpinned by market leading technology that integrates core fleet data, compliance/exception metrics and telematics (optional). Our core capabilities are business intelligence, cost reduction and fleet optimisation. We are focusing on making our entire organisation carbon neutral.

Based on an operational consolidation approach, FleetPlus Pty Limited's Australian operations were included, via offices located in NSW, Victoria, Western Australia, Queensland, South Australia and the ACT. Note that SA and ACT emissions were allocated to NSW for simplicity. All data relating to New Zealand operations has been excluded.

The methods used for collating data, performing calculations and presenting the carbon account are in accordance with the following standards:

- National Carbon Offset Standard v3.0
- The Greenhouse Gas Protocol: A Corporate Accounting and Reporting Standard (Revised Edition)
- National Greenhouse and Energy Reporting (Measurement) Determination 2008

Where possible, the calculation methodologies and emission factors used in this inventory are derived from the National Greenhouse Accounts (NGA) Factors in accordance with "Method 1" from the National Greenhouse and Energy Reporting (Measurement) Determination 2008.

The greenhouse gases considered within the inventory are those that are commonly reported under the Kyoto Protocol; carbon dioxide (CO₂), methane (CH₄), nitrous oxide (N₂O). No synthetic gases - hydrofluorocarbons (HFCs), perfluorocarbons (PFCs) and sulphur hexafluoride (SF₆), were detected within the operational boundary. These have been expressed as carbon dioxide equivalents (CO₂-e) using relative global warming potentials (GWPs).

1B. Emission sources within certification boundary

Quantified sources

The emissions sources shown in Table 1 have been included in FleetPlus's boundary.

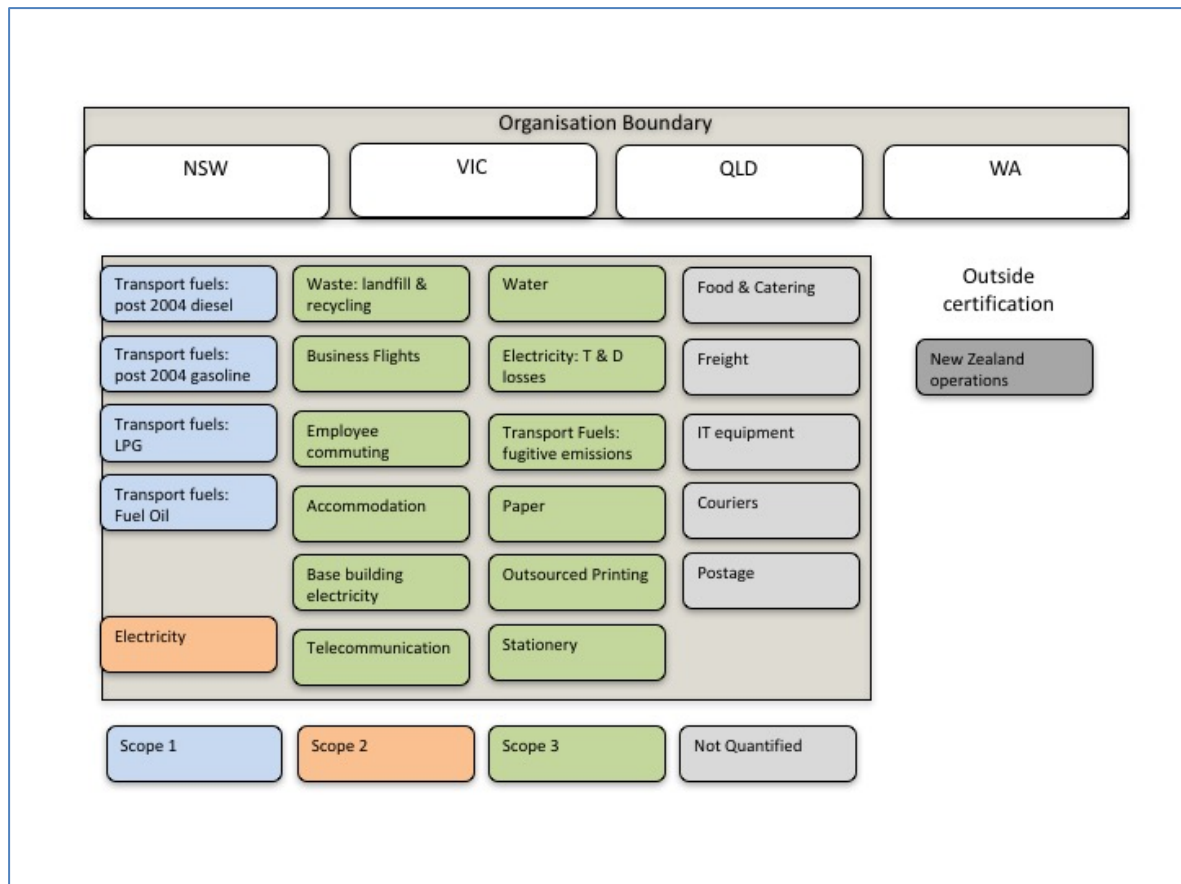
Table 1. Emissions Sources	
Scope	Emissions source
1&3	Transport Fuels
2&3	Electricity
3	Electricity (Base Building)
3	Telecommunications
3	Water
3	Paper
3	Stationery
3	Employee Commute
3	Business Flights
3	Printing
3	Hotel Accommodation
3	Waste-landfill
3	Recycling

Excluded sources

The following emission sources have been excluded in line with the provisions of the National Carbon Offset Standard for Organisations:

- Food and Catering, Postage, Couriers, Freight, IT Equipment. The impact of excluding these sources would not materially affect the overall total emissions (an estimate of emissions from each of these sources was made and contributed less than 1% of total emissions).

1C. Diagram of the certification boundary



The GHG assessment for FleetPlus included the following locations and facilities:

- Level 6, 601 Pacific Highway, St Leonards NSW 2065
- 40 River Boulevard, Richmond VIC 3121
- 34 Mumford Place, Balcatta WA 6021
- 20 Rivergate Place, Murarrie QLD 4172

Emissions from operations in SA and ACT were also measured and allocated to NSW for simplicity.

2. Emissions reduction measures

2A. Emissions over time

N/a – initial application

2B. Emissions reduction strategy

2017 was the fifth consecutive year that FleetPlus have achieved a Gold Sustainability Rating from Pangolin Associates for annual greenhouse gas assessments and carbon offsetting, and we look to further our commitment to sustainability by becoming a certified carbon neutral organisation in 2018.

FleetPlus has implemented a 'People Council', whereby nominated staff representatives look for ways of reducing our emission sources and how we can improve our environment.

Emission reduction opportunities are identified via energy audits conducted by Pangolin Associates, engaging staff focus groups to research emerging trends. We have identified the following environmental improvement opportunities:

- Electricity
- Water
- Paper consumption
- Air travel
- Waste
- Staff travel
- Staff volunteer days for environmental improvement within the communities where we live.

Our initial emissions reduction strategy/efforts involve examining our largest sources of emissions as well as those sources most relevant to our clients/stakeholders, for example

- Electricity is the single largest contributor to GHG emissions for FleetPlus. This represents 32.6% of gross GHG Protocol emissions. FleetPlus has installed lighting and air-conditioning timers/sensors to reduce usage. Lighting has movement sensors and are not activated in areas until staff commence work for the day. They also switch off post 6pm unless sensors are activated. If no movement is sensed within 15 mins, the lights are deactivated. Air-conditioning works from 8 am to 7pm Monday to Friday.
- As Australia's pre-eminent supplier of fleet vehicles and telematics, we have introduced telematics into our own fleet both to achieve significant emissions reductions to our own footprint, and to demonstrate to our clients the value of such a strategy. For instance, we now provide all our customers with their carbon footprint with respect to vehicles. Once certified we will also educate our clients on steps needed to measure and become carbon neutral.
- Air travel. We currently experiencing exponential growth across Australia and New Zealand and forecast our travel to increase by a factor of 3. That said, we are mindful of the adverse impact this will have on our emissions. We will implement strategies to consolidate travel efforts/reasons, improved communication technology to reduce the need for travel and identify times of the year (e.g. Christmas/New Year period) where travel can be eliminated or significantly reduced.

2C. Emissions reduction actions

Examples of initiatives include:

- Introduction of lighting and air-conditioning timers/sensors to reduce usage (as outlined above in section 2D),
- Reduced air travel plus limit the growth of future travel as the business expands domestically and internationally. To reduce travel we have:
 - ✓ Introduced video conference technology and Skype for business for the sales staff.
 - ✓ Introduced Workplace by Facebook to allow project groups to freely communicate and reduce project-related travel.
 - ✓ In general, FleetPlus offices can now better facilitate digital meetings, hence reducing the emissions associated with air travel – now and in the future.
 - ✓ Introduction of an air travel ban for the Christmas/New Year Period (e.g. 20 December until end of January) - excluding emergency travel. The savings in emissions will be demonstrated by taking the average travel related emission for the previous 11-month period and applying the average to the 5 weeks not travelled. The goal is to reduce an estimated 34 tonnes.
- Waste products from the FleetPlus Australia offices are sorted by its staff as follows:
 - ✓ Landfill – red bins
 - ✓ Mixed recycling – yellow bins,
 - ✓ Paper – Blue bins
 - ✓ Confidential Paper – secure bins for shredding and recycling
 - ✓ Electronic waste, ink cartridges and batteries – provided to the IT department for recycling.
- Introduction of vehicle telematics to reduce number of vehicles and associated emissions.
 - ✓ Via the tracking and reporting of vehicle utilization – we have reduced the size of our fleet by removing under-utilised sales staff vehicles (4) and replacing with 1 pool vehicle that 4 staff now share via a pool booking/schedule system.
 - ✓ Using live odometer readings, fuel consumption to measure emissions generated. Staff are reducing non-necessary travel as they are aware of the company goal of becoming emissions neutral. For instance, historically our staff would drive to client sites to pick up documents as a courtesy service – we now accept electronic lodgement of legal documents via the introduction of docuSign. This was a primary driver to removing net 3 vehicles from our fleet.

4. Emissions summary

Table 2. Emissions Summary		
Scope	Emission source	t CO ₂ -e
1	Fuel oil	5.4
1	LPG	1.2
1	Post 2004 Gasoline	9.9
1	Post 2004 Diesel oil	13.4
2	Electricity	88.8
3	Electricity (Base Building)	194.9
3	Electricity	13.2
3	Fuel oil	0.3
3	LPG	0.1
3	Post 2004 Gasoline	0.5
3	Post 2004 Diesel oil	0.7
3	Telecommunications	56.5
3	Water	2.6
3	Paper	1.0
3	Stationery	5.8
3	Employee Commute	189.7
3	Business Flights	264.5
3	Printing	15.6
3	Hotel Accommodation	19.0
3	Waste-landfill	28.1
3	Recycling	0.1
Total Gross Emissions		911.2
GreenPower or retired LGCs		-
Total Net Emissions		911.2

5. Carbon offsets

4A. Offsets summary

Table 3. Offsets Summary			
Offset type and registry	Year retired	Quantity	Serial numbers
APX VCS Registry Verified Carbon Units (VCUs) Wind energy project by Hindustan Spinners in Tamilnadu, India.	2017	933	2792-120662762-120663694-VCU-009-APX-IN-1-957-16012008-15012009-0
Total offset units retired			933
Total offsets banked for use in future years: (if any)			933

All offset units have been purchased and cancelled for the 2017/18 financial year based on the FY2016/17 carbon accounts.

4B. Offsets purchasing and retirement strategy

FleetPlus' offsetting approach involves purchasing and retiring offsets in advance at the beginning of each reporting year as follows:

1. FleetPlus retires an amount of offsets equal to emissions for the previous year
2. At the end of the reporting year a further inventory is produced
3. A true-up (or down) occurs to bring offsets into line with actual emissions
4. FleetPlus again retires an amount of offsets equal to emissions measured for the previous year and the cycle continues.

4C. Offset projects (Co-benefits)

In subsequent periods consideration will be given to including local offsets in line with the broader sustainability goals of FleetPlus.

6. Use of trade mark

N/A – Initial application

7. Have you done more?

N/A – Initial application