



PUBLIC DISCLOSURE STATEMENT

ALLENS

ORGANISATION CERTIFICATION
FY2019-20

Australian Government
Climate Active
Public Disclosure Statement

Allens > Linklaters



An Australian Government Initiative



NAME OF CERTIFIED ENTITY: Allens

REPORTING PERIOD: 1 July 2019 – 30 June 2020

Declaration

To the best of my knowledge, the information provided in this Public Disclosure Statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.

Signature

Date 6 October 2021

Name of Signatory

Tim Stewart

Position of Signatory

Partner



Australian Government

**Department of Industry, Science,
Energy and Resources**

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1. CARBON NEUTRAL INFORMATION

Description of certification

The certification covers all of Allens' business operations in Australia as an organisation, for the financial year from 1 July 2019 to 30 June 2020.

Allens' operational boundary has been defined based on the operational control test and includes the firm's offices in Brisbane, Melbourne, Perth and Sydney.

The certification does not cover Allens' international offices in Vietnam and Papua New Guinea as they are outside of the Australian Climate Active carbon neutral certification.

“Maintaining Climate Active carbon neutral certification supports our commitment to climate action in line with credible standards.”

Organisation description

Allens (ABN 47 702 595 758) is a leading international law firm providing legal services to clients across a wide range of practice areas including Corporate, Projects & Development, Disputes & Investigations, Banking & Finance, Tax, Competition, Consumer & Regulatory and Intellectual Property & Patent & Trade Mark Attorneys.

Allens has a long and proud heritage of shaping the future for our clients, our people and the communities in which we work. We are privileged to hold some of the world's longest ongoing client relationships, stretching back more than 150 years, and we're committed to bringing our talent, expertise and insights to continue solving their toughest problems and creating new ways forward to help them thrive.

2. EMISSION BOUNDARY

Diagram of the certification boundary¹

| <u>Quantified</u> | <u>Non-quantified</u> | <u>Excluded</u> |
|---|-----------------------|-----------------|
| Refrigerants | N/A | Investments |
| Natural gas | | |
| Electricity – tenancy, base building and data centre | | |
| Business travel – flights, hire cars, taxis and Ubers | | |
| Hotel accommodation - domestic & international | | |
| Employee commute | | |
| Waste to landfill | | |
| Water | | |
| Postage and couriers | | |
| Food, drinks and catering | | |
| Meat and meat products | | |
| Office paper | | |
| Office stationery | | |
| IT equipment | | |
| Telecommunications | | |
| Cleaning services | | |
| Working from home | | |

¹ Allens' offices in Vietnam and Papua New Guinea are outside of the Australian Climate Active carbon neutral certification.

Non-quantified sources

N/A

Data management plan

N/A

Excluded sources (outside of certification boundary)

Investments have been excluded as they have been assessed as not relevant according to the relevance test.

“Allens has maintained Climate Active carbon neutral certification for over 5 years. It is a platform for engagement and a source of pride for, our people.”

3. EMISSIONS SUMMARY

Emissions reduction strategy

Allens has a long held commitment to measuring and reducing the firm's greenhouse gas emissions. The firm's emissions reduction strategy involves:

- Identifying and acting on opportunities to reduce our greenhouse gas emissions, including:
 - energy efficiency improvements in our premises and operations, technological investment and reducing resource consumption and waste; and
 - supporting and encouraging the use of virtual collaboration and conferencing technologies and practices as an alternative to business travel.
- Encouraging our suppliers to reduce carbon impacts in our supply chain; and
- Supporting our staff to adopt positive environmental practices.

Future measures to reduce the firm's greenhouse gas emissions will include:

- Reviewing and updating the firm's emissions reduction targets (FY21-22);
- Transitioning to 100 per cent GreenPower accredited energy for our tenancy electricity in Sydney and Melbourne (FY21);
- Promoting energy efficiency in office fit-out and design (FY21-22); and
- Continuing to invest in technology, systems and training to support remote working, digital working practices and virtual meetings (FY21-22).

Emissions over time

Since becoming carbon neutral in December 2014, Allens has achieved emissions reductions through a range of measures including energy efficiency improvements in our premises and ICT equipment, and investment in conferencing technology and digital working practices.

For the FY19 reporting period, Allens participated in the pilot of Climate Active's new calculation methodology. This resulted in changes to the calculation of some emissions sources, including the adoption of the market-based approach to accounting for electricity emissions.

For the current reporting period, changes to our emissions sources included the addition of hire cars, office stationery, cleaning services and refrigerants (for stand-alone air-conditioning units). We have also separately accounted for Telecommunications and Drinks (previously reported together with ICT equipment and Food & Catering respectively). As the majority of our staff were working from home during the final quarter of FY20, we have also introduced an estimate of working from home emissions calculated using the Climate Active working from home calculator.

Table 1

| Emissions since base year | | | |
|-------------------------------|-----------------------|---------------------------|--------------------------|
| | Base year: 2013-14 | Previous year: 2018-19 | Current year: 2019-20 |
| <i>Total tCO₂e</i> | 15,415.00 | 11,114.96 | 8,829.02 |

Emissions reduction actions

In FY20, greenhouse gas emissions for Allens' Australian offices reduced by 20.5 per cent compared to the previous financial year. Emissions reductions were attributable to a range of factors including:

- changes in working practices and office use as a result of the COVID-19 pandemic. During the last quarter of FY20, the majority of our staff worked from home, and activities such as business travel and catering were restricted;
- investment in technology, systems and training to support digital working practices and virtual meetings, with a view to reducing paper use and business travel;
- updating the firm's responsible sourcing processes and tools to promote energy and resource efficiency in our procurement decisions; and
- ongoing education and engagement of employees to encourage them to adopt positive environmental practices at work and at home.

Emissions summary (inventory)

Table 2

| Emission source category | tonnes CO ₂ -e |
|--|---------------------------|
| Refrigerants | 11.73 |
| Natural gas | 3.26 |
| Electricity | 3539.95 |
| Business travel - flights | 2081.94 |
| Business travel – hire cars | 0.60 |
| Accommodation – domestic & international | 233.18 |
| Taxi and Uber use | 76.16 |
| Employee Commute | 1014.56 |
| IT equipment | 328.00 |

| Emission source category | tonnes CO ₂ -e |
|----------------------------|---------------------------|
| Telecommunications | 193.77 |
| Postage and couriers | 106.56 |
| Paper use | 74.35 |
| Cleaning services | 132.01 |
| Office stationery | 174.50 |
| Food, drinks and catering | 422.27 |
| Meat and meat products | 167.90 |
| Waste to landfill | 51.82 |
| Water | 13.01 |
| Working from home | 203.45 |
| <i>Total Net Emissions</i> | 8829.02 |

Uplift factors

Table 3

| Reason for uplift factor | tonnes CO ₂ -e |
|---|---------------------------|
| N/a | |
| <i>Total footprint to offset (uplift factors + net emissions)</i> | |

Carbon neutral products

Carbon Neutral (Climate Active certified) Office Paper: 38 tCO₂-e avoided emissions

Electricity summary

Electricity was calculated using a market-based approach.

The Climate Active team are consulting on the use of a market vs location-based approach for electricity accounting with a view to finalising a policy decision for the carbon neutral certification by July 2020. Given a decision is still pending on the accounting way forward, a summary of emissions using both measures has been provided for full disclosure and to ensure year on year comparisons can be made.

Table 4

Market Based Approach Summary

| Market Based Approach | Activity Data (kWh) | Emissions (kgCO ₂ e) | Renewable Percentage of total |
|--|---------------------|---------------------------------|-------------------------------|
| Large Scale Renewable Energy Target (applied to grid electricity only) | 762,496 | 0 | 19% |
| Residual Electricity | 3,260,169 | 3,539,946 | 0% |
| Total grid electricity | 4,022,666 | 3,539,946 | 19% |
| Total Electricity Consumed (grid + non grid) | 4,022,666 | 3,539,946 | 19% |
| Electricity renewables | 762,496 | 0 | |
| Residual Electricity | 3,260,169 | 3,539,946 | |
| Exported on-site generated electricity | 0 | 0 | |
| Emission Footprint (kgCO ₂ e) | | 3,539,946 | |

| | |
|---|--------|
| Emission Footprint (TCO ₂ e) | 3,540 |
| Mandatory LRET renewables | 18.96% |
| Total renewables | 18.96% |

Table 5

Location Based Approach Summary

| Location Based Approach | Activity Data (kWh) | Emissions (kgCO ₂ e) |
|---|---------------------|---------------------------------|
| NSW | 1,480,053 | 1,332,047 |
| Vic | 1,655,204 | 1,853,828 |
| Qld | 562,550 | 523,172 |
| WA | 324,859 | 237,147 |
| Grid electricity (scope 2 and 3) | 4,022,666 | 3,946,194 |
| Total Electricity Consumed | 4,022,666 | 3,946,194 |

| | |
|---|-------|
| Emission Footprint (TCO ₂ e) | 3,946 |
|---|-------|

4. CARBON OFFSETS

Offset purchasing strategy: in arrears

Allens purchases a quantity of eligible offset units during the reporting period and then performs a true-up purchase at the end of the reporting period to ensure that a sufficient volume of offset units have been purchased and retired.

Offsets summary

Table 7

| 1. Total offsets required for this report | | | | 8,830 | | | | | |
|---|----------------------------|--------------------------|--------------|---|-------------|--------------------------------------|-----------------------------------|--|---------------------------------|
| 2. Offsets retired in previous reports and used in this report | | | | 0 | | | | | |
| 3. Net offsets required for this report | | | | 8,830 | | | | | |
| Project description | Eligible offset units type | Registry unit retired in | Date retired | Serial number (including hyperlink to registry transaction record) | Vintage | Quantity (tonnes CO ₂ -e) | Quantity used for previous report | Quantity to be banked for future years | Quantity to be used this report |
| West Arnhem Land Fire Abatement (WALFA) Project | KACCU | ANREU | 07 July 2020 | 3,745,262,779 – 3,745,264,295 (see Appendix 3) | 2015-2016 | 1,517 | | | 1,517 |
| Cai Be Rice Husk Thermal Energy Generation Project | VCU | Verra | 06 July 2020 | 4034-172732217-172734239-VCU-008-APX-VN-1-589-01042012-31052014-0 | 2012-2014 | 2,023 | | | 2,023 |
| Grid Connected Bundled Wind Project in Gujarat managed by Enercon Limited | VCU | Verra | 06 July 2020 | 7770-426870288-426873972-VCU-034-APX-IN-1-370-01022017-31122017-0 | 2017 | 3,685 | | | 3,685 |
| West Arnhem Land Fire Abatement (WALFA) Project | KACCU | ANREU | 30 June 2021 | 3,785,543,706 - 3,785,544,045 (see Appendix 3) | 2018-2019 | 340 | | | 340 |
| Cai Be Rice Husk Thermal Energy Generation Project | VCU | Verra | 30 June 2021 | 4034-172736170-172736678-VCU-008-APX-VN-1-589-01042012-31052014-0 | 2012 - 2014 | 509 | | | 509 |

| | | | | | | | |
|---|-----|-------|--------------|--|------|-----|-------|
| Grid connected bundled wind power project in Karnataka managed by Enercon (India) Limited | VCU | Verra | 30 June 2021 | <u>5767-258624002-258624767-VCU-034-APX-IN-1-384-01012016-31122016-0</u> | 2016 | 756 | 756 |
| <i>Total offsets retired this report and used in this report</i> | | | | | | | 8,830 |
| <i>Total offsets retired this report and banked for future reports</i> | | | | | | | n/a |

Co-benefits

Allens invests in projects in Australia and overseas that deliver emissions abatement as well as a variety of environmental and social co-benefits. The project described below relates to 21 per cent of the total amount of offsets purchased and retired for this reporting period.

West Arnhem Land Fire Abatement (WALFA) Project

This project is operated by Indigenous Ranger groups in the Northern Territory and involves conducting strategic and planned burning on country in the early dry season to reduce the frequency and intensity of late dry season wild fires. In addition to reducing greenhouse gas emissions, the project supports First Nations people in returning to, remaining on and managing their country, and contributes to the preservation and transfer of knowledge and protection of biodiversity.

5. USE OF TRADE MARK

Table 8

| Description where trademark used | Logo type |
|----------------------------------|------------------------|
| Website | Certified organisation |
| Intranet | Certified organisation |

APPENDIX 1

Excluded emissions

To be deemed relevant an emission must meet two of the five relevance criteria. Excluded emissions are detailed below against each of the five criteria.

Table 9

| Relevance test | | | | | |
|---------------------------|---|--|---|---|--|
| Excluded emission sources | <i>The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions</i> | <i>The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.</i> | <i>Key stakeholders deem the emissions from a particular source are relevant.</i> | <i>The responsible entity has the potential to influence the reduction of emissions from a particular source.</i> | <i>The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.</i> |
| Investments | N | N | N | N | N |

APPENDIX 2

Non-quantified emissions for organisation

Please advise which of the reasons applies to each of your non-quantified emissions. You may add rows if required.


Table 10

| Non-quantification test | | | | |
|--|--|--|---|---|
| Relevant-non-quantified emission sources | <i>Immaterial <1% for individual items and no more than 5% collectively</i> | <i>Quantification is not cost effective relative to the size of the emission but uplift applied.</i> | <i>Data unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.</i> | <i>Initial emissions non-quantified but repairs and replacements quantified</i> |

N/A

APPENDIX 3

Evidence of retirement of carbon offsets



Australian National Registry of Emissions Units

Transaction Details

Transaction details appear below

Transaction Successfully Approved

Transaction ID

AU15009

Current Status

Completed (4)

Status Date

07/07/2020 09:27:19 (AEST)
06/07/2020 23:27:19 (GMT)

Transaction Type

Cancellation (4)

Transaction Initiator

Grant, Andrew William Thorold

Transaction Approver

Grant, Andrew William Thorold

Comment

Cancelled on behalf of Alens Linklaters to meet its carbon neutral claim against the Climate Active Carbon Neutral Standard for FY20

Transferring Account

Account Number

AU-2734

Account Name

Tesman Environmental Markets Pty Ltd

Account Holder

Tesman Environmental Markets Pty Ltd

Acquiring Account

Account Number

AU-1068

Account Name

Australia Voluntary Cancellation Account

Account Holder

Commonwealth of Australia

Transaction Blocks

| Party | Type | Transaction Type | Original CP | Current CP | ERE Project ID | NGER Facility ID | NGER Facility Name | Safeguard | Kyoto Project # | Vintage | Expiry Date | Serial Range | Quantity |
|-------|-------|-----------------------------|-------------|------------|----------------|------------------|--------------------|-----------|-----------------|---------|-------------|-------------------------------|----------|
| AU | KACCU | Voluntary ACCU Cancellation | | | EQP100245 | | | | | 2015-16 | | 3,745,262,279 - 3,745,264,295 | 1,517 |



Australian Government

National Registry of Emissions Units

ANREU Home

Account Holders

Accounts

Unit Position Summary

Projects

Transaction Log

CER Notifications

Public Reports

My Profile

Logged in as: Andrew Grant / Industry User

Transaction Details

Transaction details appear below.

Transaction Successfully Approved

Transaction ID

AU18934

Current Status

Completed (4)

Status Date

30/06/2021 16:12:51 (AEST)

30/06/2021 06:12:51 (GMT)

Transaction Type

Cancellation (4)

Transaction Initiator

Grant, Andrew William Thorold

Transaction Approver

Grant, Andrew William Thorold

Comment

Retired on behalf of Allens to support its Climate Active carbon neutral claim for the period FY20.

Transferring Account

Account Number

AU-2734

Account Name

Tasman Environmental Markets Pty Ltd

Account Holder

Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number

AU-1068

Account Name

Australia Voluntary Cancellation Account

Account Holder

Commonwealth of Australia

Transaction Blocks

| Party | Type | Transaction Type | Original CP | Current CP | ERF Project ID | NGER Facility ID | NGER Facility Name | Safeguard | Kyoto Project # | Vintage | Expiry Date | Serial Range | Quantity |
|-------|-------|-----------------------------|-------------|------------|----------------|------------------|--------------------|-----------|-----------------|---------|-------------|-------------------------------|----------|
| AU | KACCU | Voluntary ACQU Cancellation | | | EO2100945 | | | | | 2018-19 | | 3,785,543,706 - 3,785,544,045 | 340 |

Allens

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