



PUBLIC DISCLOSURE STATEMENT

ALLENS

ORGANISATION CERTIFICATION
FY2020–21


Australian Government
Climate Active
Public Disclosure Statement

Allens > Linklaters



An Australian Government Initiative



NAME OF CERTIFIED ENTITY	Allens
REPORTING PERIOD	1 July 2020 – 30 June 2021
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p>  <p>Tim Stewart Partner 28 June 2022</p>



Australian Government
**Department of Industry, Science,
Energy and Resources**

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Version September 2021. To be used for FY20/21 reporting onwards.



1. CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	4973 tCO ₂ -e
OFFSETS BOUGHT	20% ACCUs, 80% VCUs
RENEWABLE ELECTRICITY	34%
TECHNICAL ASSESSMENT	22 July 2021 (for FY20) John Hutchinson Eden Suite Next technical assessment due: FY23

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2. CARBON NEUTRAL INFORMATION

Description of certification

The certification covers all of Allens' business operations in Australia as an organisation, for the financial year from 1 July 2020 to 30 June 2021.

Allens' operational boundary has been defined based on the operational control test and includes the firm's offices in Brisbane, Melbourne, Perth and Sydney.

The certification does not cover Allens' international offices in Vietnam and Papua New Guinea as they are outside of the Australian Climate Active carbon neutral certification.

“Maintaining Climate Active carbon neutral certification supports our commitment to taking climate action in line with credible standards”

Organisation description

Allens (ABN 47 702 595 758) is a leading international law firm with offices in Australia, Vietnam and Papua New Guinea. The firm provides legal services to clients across a wide range of practice areas including Corporate, Projects & Development, Disputes & Investigations, Banking & Finance, Tax, Competition, Consumer & Regulatory and Intellectual Property & Patent & Trade Mark Attorneys.

Allens has a long and proud heritage of shaping the future for our clients, our people and the communities in which we work. We are privileged to hold some of the world's longest ongoing client relationships, stretching back more than 150 years, and we're committed to bringing our talent, expertise and insights to continue solving their toughest problems and creating new ways forward to help them thrive.

3. EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. There are no non-quantified emissions as part of the carbon neutral claim.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's or precinct's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix C.

Inside emissions boundary		Outside emission boundary
<p><u>Quantified</u></p> <p><i>Refrigerants</i></p> <p><i>Stationary energy (gas)</i></p> <p><i>Electricity (tenancy, base building and data centres)</i></p> <p><i>Air transport (business flights)</i></p> <p><i>Land & sea transport (employee commuting, taxis and ride sharing, hire cars)</i></p> <p><i>Hotel accommodation (domestic and international)</i></p> <p><i>Working from home</i></p> <p><i>ICT services and equipment</i></p> <p><i>Office supplies (stationery)</i></p> <p><i>Office supplies (paper)</i></p> <p><i>Postage and courier services</i></p> <p><i>Cleaning services</i></p> <p><i>Food and drinks</i></p> <p><i>Waste (general)</i></p> <p><i>Water</i></p>	<p><u>Non-quantified</u></p> <p><i>N/A</i></p>	<p><u>Excluded</u></p> <p><i>Capital Goods</i></p> <p><i>Downstream transportation and distribution</i></p> <p><i>Processing of sold products</i></p> <p><i>Use of sold products,</i></p> <p><i>End-of-life treatment of sold products</i></p> <p><i>Downstream leased assets</i></p> <p><i>Franchises</i></p> <p><i>Investments</i></p> <p><i>International offices</i></p>

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

Allens has a long held commitment to measuring and taking action to reduce the firm's greenhouse gas emissions. The firm's emissions reduction strategy includes the following actions:

- Transition to purchasing our office electricity through arrangements that support renewable energy such as GreenPower, in offices where we have control to do so;
- Promoting the efficient use of energy in our premises and operations;
- Avoiding non-essential business travel, and supporting and encouraging the use of virtual collaboration and conferencing technologies and practices;
- Promoting the efficient use of natural resources, minimising the generation of waste and encouraging reuse and recycling where possible;
- Encouraging our suppliers to reduce carbon impacts in our supply chain; and
- Supporting our people to adopt positive environmental practices.

We are currently working with consultants to develop an emissions reduction target in line with climate science.

Emissions reduction actions

Since becoming carbon neutral in December 2014, Allens has achieved emissions reductions through a range of measures including energy efficiency improvements in our premises and ICT equipment, and investment in conferencing technology and digital working practices. In FY21, greenhouse gas emissions for Allens' Australian offices reduced by 43.6 per cent compared to the previous financial year. Emissions reductions during the reporting period were attributable to a range of factors including:

- Ongoing changes in working practices, business travel, catering and office use as a result of the COVID-19 pandemic;
- Transitioning to 100 per cent GreenPower accredited energy for our tenancy electricity in Sydney and Melbourne in 2021;
- Ongoing investment in technology, systems and training to support digital working practices and virtual meetings, with a view to reducing paper use and business travel; and
- Adoption of hybrid working principles to support working from home and reduce employee commuting and business travel.

5. EMISSIONS SUMMARY

Emissions over time

Emissions since base year		Total tCO ₂ -e
Base year:	2013–14	15,415
Year 1:	2014–15	13,336.8
Year 2:	2015–16	12,005.1
Year 3	2016-17	10,875.1
Year 4	2017-18	10,074
Year 5	2018-19	11,114.96
Year 6	2019-20	8,829.02
Year 7	2020-21	4,972.17

Significant changes in emissions

Emission source name	Current year (tCO ₂ -e a)	Previous year (tCO ₂ -e)	Detailed reason for change
Food and drinks	214.62	590.2	Reduction in food and catering services due to office closures as a result of the COVID-19 pandemic.
Electricity	2655.67	3539.9	Transition to 100% GreenPower accredited energy for our tenancy electricity in Sydney and Melbourne in 2021, and also due to office closures as a result of the COVID-19 pandemic.
Land and sea travel	277.41	1090.7	Reduction in employee commuting and use of hire cars, taxis and ridesharing as a result of staff working from home due to the COVID-19 pandemic, and also the adoption of hybrid working principles.
IT services and equipment	715.77	521.8	Increase in expenditure associated with scheduled ICT upgrades and purchase of equipment to support working from home as a result of the COVID-19 pandemic, and also the adoption of hybrid working principles.
Working from home	505.08	203.4	Increase in working from home (WFH) as a result of the COVID-19 pandemic, and the adoption of hybrid working principles. For FY21 we have included emissions associated with WFH for the full reporting period. In FY20 we only included WFH emissions for the period impacted by office closures as a result of the COVID-19 pandemic.

Cleaning services	148.1	132	Increase in use of office cleaning services as a result of the COVID-19 pandemic.
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Use of Climate Active carbon neutral products and services

WINC Carbon Neutral (Climate Active certified) Copy Paper. 24.3 tCO₂-e avoided emissions

Organisation emissions summary

The electricity summary is available in the Appendix A. Electricity emissions were calculated using a market-based approach.

Emission category	Sum of total emissions (tCO ₂ -e)
Accommodation and facilities	22.98
Air transport (km)	120.40
Carbon neutral products and services	0
Cleaning and chemicals	148.10
Electricity	2655.67
Food and drinks	214.62
ICT services and equipment	715.77
Land and sea transport (km)	277.41
Office equipment & supplies	146.86
Postage, courier and freight	81.51
Refrigerants	12.91
Stationary energy (gas)	1.99
Waste	48.80
Water	20.07
Working from home	505.08
Total	4972.17

6. CARBON OFFSETS

Offsets strategy

Offset purchasing strategy: In arrears

1. Total number of eligible offsets banked from last year's report	0
2. Total emissions liability to offset for this report	4973
3. Total eligible offsets required for this report	4973
4. Total offsets purchased and retired for this report	5255
5. Total eligible offsets banked to use toward next year's report	282

Co-benefits

Allens invests in projects in Australia and overseas that deliver emissions abatement as well as a variety of environmental and social co-benefits. The project described below relates to 20 per cent of the total amount of offsets purchased and retired for this reporting period.

West Arnhem Land Fire Abatement (WALFA) Project

This project is operated by Indigenous Ranger groups in the Northern Territory and involves conducting strategic and planned burning on country in the early dry season to reduce the frequency and intensity of late dry season wild fires. In addition to reducing greenhouse gas emissions, the project supports First Nations people in returning to, remaining on and managing their country, and contributes to the preservation and transfer of knowledge and protection of biodiversity.


Offsets summary

Proof of cancellation of offset units

Offsets cancelled for Climate Active Carbon Neutral Certification										
Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Eligible quantity (tCO ₂ -e)	Quantity used for previous reporting periods	Quantity banked for future reporting periods	Quantity used for this reporting period claim	Percentage of total (%)
West Arnhem Land Fire Abatement (WALFA) Project	ACCUs	ANREU	30/06/2021	3,785,544,046 - 3,785,544,674	2018-19	629	0		629	12.6
West Arnhem Land Fire Abatement (WALFA) Project	ACCUs	ANREU	30/06/2021	3,800,455,178 - 3,800,455,224	2019-20	47	0		47	1
West Arnhem Land Fire Abatement (WALFA) Project	ACCUs	ANREU	30/6/2021	3,800,503,868 - 3,800,504,295	2019-20	428	0	108	320	6.4
Rice Husk Thermal Energy Generation Project (Cai Be District)	VCUs	VERRA	30/06/2021	4034-172736679-172738335-VCU-008-APX-VN-1-589-01042012-31052014-0	2014	1657	0		1657	33.3
150 MW grid connected Wind Power based electricity generation project (Gujarat, India)	VCUs	VERRA	30/06/2021	9085-66464068-66466561-VCS-VCU-1491-VER-IN-1-292-01012017-31122017-0	2017	2494	0	174	2320	46.7
Total offsets retired this report and used in this report									4973	
Total offsets retired this report and banked for future reports								282		
Type of offset units			Quantity (used for this reporting period claim)				Percentage of total			
Australian Carbon Credit Units (ACCUs)			996				20%			
Verified Carbon Units (VCUs)			3977				80%			

Evidence of cancellation of offsets

As the ANREU registry is not publicly accessible, a screenshot providing evidence of the cancellation of offsets purchased for FY21 have been provided below for the West Arnhem Land Fire Abatement Project.


Australian National Registry of Emissions Units

Logged in as: Andrew Grant / Industry User

ANREU Home

Account Holders

Accounts

Unit Position Summary

Projects

Transaction Log

CER Notifications

Public Reports

My Profile

Transaction Details

Transaction details appear below.

Transaction Successfully Approved

Transaction ID	AU18936
Current Status	Completed (4)
Status Date	30/06/2021 17:04:59 (AEST) 30/06/2021 07:04:59 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Grant, Andrew William Thorold
Transaction Approver	Grant, Andrew William Thorold
Comment	Refired on behalf of Allens to support its Climate Active carbon neutral claim for the period FY21.

Transferring Account

Account Number	AU-2734
Account Name	Tasman Environmental Markets Pty Ltd
Account Holder	Tasman Environmental Markets Pty Ltd

Acquiring Account

Account Number	AU-1068
Account Name	Australia Voluntary Cancellation Account
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERE Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			EOP100945					2018-19		3,785,544,046 - 3,785,544,674	629
AU	KACCU	Voluntary ACCU Cancellation			EOP100945					2019-20		3,800,455,178 - 3,800,455,224	47
AU	KACCU	Voluntary ACCU Cancellation			EOP100945					2019-20		3,800,503,868 - 3,800,504,295	428

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

The following RECs have been surrendered to reduce electricity emissions under the market-based reporting method.

1. Large-scale Generation certificates (LGCs)*	0
2. Other RECs	0

* LGCs in this table only include those surrendered voluntarily (including through PPA arrangements), and does not include those surrendered in relation to the LRET, GreenPower, and jurisdictional renewables.

Project supported by LGC purchase	Eligible units	Registry	Surrender date	Accreditation code (LGCs)	Certificate serial number	Generation year	Quantity (MWh)	Fuel source	Location
<i>Total LGCs surrendered this report and used in this report</i>							0	n/a	n/a

APPENDIX A: ELECTRICITY SUMMARY

Electricity emissions are calculated using a market-based approach.

Market-based method

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

Location-based method

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based approach summary

Market-based approach	Activity data (kWh)	Emissions (kgCO ₂ -e)	Renewable % of total
Behind the meter consumption of electricity generated	0	0	0
Total non-grid electricity	0	0	0
LGC purchased and retired (kWh) (including PPAs & Precinct LGCs)	0	0	0
GreenPower	587,386	0	16%
Jurisdictional renewables (LGCs retired)	0	0	0
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0
Large Scale Renewable Energy Target (applied to grid electricity only)	714,795	0	19%
Residual electricity	2,474,805	2,655,665	0
Total grid electricity	3,776,986	2,655,665	34%
Total electricity consumed (grid + non grid)	3,776,986	2,655,665	34%
Electricity renewables	1,302,181	0	
Residual electricity	2,474,805	2,655,665	
Exported on-site generated electricity	0	0	
Emission footprint (kgCO ₂ -e)		2,655,665	

Total renewables (grid and non-grid)	34.48%
Mandatory	18.93%
Voluntary	15.55%
Behind the meter	0
Residual electricity emission footprint (tCO₂-e)	2,656

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary

Location-based approach	Activity data (kWh)	Emissions (kgCO ₂ -e)
NSW	1,399,554	1,259,598
Vic	1,512,816	1,648,969
Qld	535,661	498,165
WA	328,955	230,269
Grid electricity (scope 2 and 3)	3,776,986	3,637,001
Total electricity consumed	3,776,986	3,637,001
Emission footprint (tCO₂-e)	3,637	

Climate Active carbon neutral electricity summary

Carbon neutral electricity offset by Climate Active product	Activity data (kWh)	Emissions (kgCO ₂ -e)
N/a	0	0

Climate Active carbon neutral electricity is not considered renewable electricity. The emissions have been offset by another Climate Active carbon neutral product certification.

APPENDIX B: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following sources emissions have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. These emissions are accounted for through an uplift factor. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant-non-quantified emission sources	(1) Immaterial	(2) Cost effective (but uplift applied)	(3) Data unavailable (but uplift applied & data plan in place)	(4) Maintenance
N/a				

APPENDIX C: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to an organisation's or precinct's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions
2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.
3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.
5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

The following emissions sources have been excluded from our emissions boundary:

- **Capital Goods** has been excluded as it has been assessed as not relevant according to the relevance test.
- **Upstream transportation and distribution, Processing of sold products, Use of sold products, End-of-life treatment of sold products, Downstream leased assets, Franchises and Investments** are not applicable to our business.
- **International offices** have been excluded as they are outside of the Australian Climate Active carbon neutral certification.

Emission sources tested for relevance	(1) Size	(2) Influence	(3) Risk	(4) Stakeholders	(5) Outsourcing	Included in boundary?
Purchased goods and services	Yes	Yes	No	Yes	No	Yes
Capital goods	No	No	No	No	No	No
Fuel and energy related activities	Yes	Yes	No	Yes	No	Yes

Upstream transportation and distribution	Yes	Yes	No	Yes	No	Yes
Waste generated in operations	No	Yes	No	Yes	No	Yes
Business travel	Yes	Yes	No	Yes	No	Yes
Employee commuting	Yes	Yes	No	Yes	No	Yes
Upstream leased assets	Yes	No	No	Yes	No	Yes
Downstream transportation and distribution	No	No	No	No	No	No
Processing of sold products	No	No	No	No	No	No
Use of sold products	No	No	No	No	No	No
End-of-life treatment of sold products	No	No	No	No	No	No
Downstream leased assets	No	No	No	No	No	No
Franchises	No	No	No	No	No	No
Investments	No	No	No	No	No	No



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