



PUBLIC DISCLOSURE STATEMENT

**QUEENSLAND CHAMBER OF COMMERCE &
INDUSTRY LIMITED T/A BUSINESS
CHAMBER QUEENSLAND**

**ORGANISATION CERTIFICATION
FY2020-21 (TRUE-UP)**

Australian Government
Climate Active
Public Disclosure Statement




We know
business
matters.



An Australian Government Initiative



NAME OF CERTIFIED ENTITY	Queensland Chamber of Commerce & Industry Limited t/a Business Chamber Queensland
REPORTING PERIOD	1 July 2020 – 30 June 2021 True-up report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p>  <p>Heidi Cooper Chief Executive Officer 08 November 2023</p>



Australian Government

**Department of Climate Change, Energy,
the Environment and Water**

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Version March 2022.



1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	326 tCO ₂ -e
OFFSETS BOUGHT	100% ACCUs
RENEWABLE ELECTRICITY	N/A
TECHNICAL ASSESSMENT	25/06/2021 Pangolin Associates Next technical assessment due: FY2024 report
THIRD PARTY VALIDATION	25/06/2021 GPP Audit Pty Limited Type 1 validation

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2. CARBON NEUTRAL INFORMATION

Description of certification

This current certification is for the Australian business operations of the Queensland Chamber of Commerce & Industry Limited t/a Business Chamber Queensland, ABN 55 009 662 060, for financial year 2021 as base year and first year of certification.

Services provided by ecoBiz are not covered in this assessment.

Organisation description

Business Chamber Queensland is a member-owned peak body representing Queensland's business community and working to protect Queenslanders who run a small or medium business. BCQ lobbies all levels of Government to ensure Queensland businesses can operate and thrive in the right business environment.

Business Chamber Queensland offers tailored business solutions to make it easier for business to compete and stay compliant through offering HR Services, International Trade services, business sustainability resources and opportunities for procurement with Government agencies.

Business Chamber Queensland represent almost 4,000 SMEs across Queensland and has a subscriber base of over 48,000.

Business Chamber Queensland is located in Brisbane City, and also has offices located in Mackay and Toowoomba.

With the ability to set an agenda among hundreds of thousands of small businesses across the state, Business Chamber Queensland values the importance of sustainability not only for us but for the influence we have to drive a sustainable focus in small business Queensland-wide.

A sustainable focus ensures we're making a positive impact on the environment we all depend on to do business. Business Chamber Queensland is the first state chamber in Australia to achieve carbon neutrality and we intend to continue driving the change towards sustainability among Queensland small business.

3.EMISSIONS BOUNDARY

This is a small organisation certification, which uses the standard Climate Active small organisation emissions boundary.

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's or precinct's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Accommodation and facilities
Cleaning and Chemicals
Electricity
Food
ICT services and equipment
Office equipment & supplies
Postage, courier and freight
Professional Services
Transport (Air)
Transport (Land and Sea)
Waste
Water
Working from home

Non-quantified

N/A

Outside emission boundary

Excluded

Refrigerants
ACCI and VCCI licencing
Banking services
Legal council
Audit fees
Conferences
Functions and seminars
Photography
Video, image and audio library licence
Entertainment
Promotions
Room hire
Staff & visitor amenities
Car parking, tolls
Repairs and maintenance
Security
Manual workbooks
Brand development
IT services
Software licences
ASIC licence
Newspaper subscriptions

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

4.EMISSIONS REDUCTIONS

Emissions reduction strategy

Business Chamber Queensland's emissions reduction strategy is targeting the major emissions sources:

- Business Chamber Queensland will move into a new energy efficient office building
- Business Chamber Queensland will implement an in-house waste and energy reduction program (ecoBiz)
- Business Chamber Queensland will develop and implement a sustainable procurement / sustainable supplier policy
- Business Chamber Queensland will provide support for additional work from home and teleconferencing to reduce employee commute and travel emissions

Timeframes for implementation of these actions: FY 21-22 with a targeted 25% reduction in emissions in FY 2021-22.

5.EMISSIONS SUMMARY

Use of Climate Active carbon neutral products and services

N/A

Organisation emissions summary

The previous report was a projection report using representative data to estimate the emissions for the reporting year. This table shows the differences between the projected emissions and the actual emissions recorded.

Electricity emissions were calculated using a location-based approach.

Emission category	Projected emissions (tCO ₂ -e)	Scope 1 emissions (tCO ₂ -e)	Scope 2 emissions (tCO ₂ -e)	Scope 3 emissions (tCO ₂ -e)	Total emissions (tCO ₂ -e)
Accommodation and facilities	1.90	-	-	2.73	2.73
Cleaning and Chemicals	6.83	-	-	6.64	6.64
Electricity	106.59	-	150.12	-	150.12
Food	18.60	-	-	16.04	16.04
ICT services and equipment	20.88	-	-	18.51	18.51
Office equipment & supplies	35.59	-	-	31.32	31.32
Postage, courier and freight	12.13	-	-	6.31	6.31
Professional Services	3.55	-	-	3.39	3.39
Transport (Air)	9.89	-	-	15.27	15.27
Transport (Land and Sea)	41.79	-	-	41.87	41.87
Waste	9.93	-	-	9.28	9.28
Water	0.66	-	-	1.00	1.00
Working from home	7.82	-	-	7.82	7.82
Total	276.14	-	150.12	160.16	310.28
Difference between projected and actual					(34.34)

Uplift factors

An uplift factor is an upwards adjustment to the total carbon inventory to account for relevant emissions, which can't be reasonably quantified or estimated. This conservative accounting approach helps ensure the integrity of the carbon neutral claim.

Reason for uplift factor	tCO ₂ -e
Mandatory 5% uplift for small organisations	15.52
Total footprint to offset <i>(total net emissions from summary table + total uplifts)</i>	325.79

6. CARBON OFFSETS

Offsets retirement approach

Table 5

Offset purchasing strategy: Arrears	
1. Total offsets previously forward purchased and banked for this report	296
2. Total emissions liability to offset for this report (tCO ₂ -e)	326
3. Net offset balance for this reporting period	30
4. Total offsets to be forward purchased to offset the next reporting period	0
5. Total offsets required for this report	30

Co-benefits

The Traditional Custodians have formed a partnership with the property owner of Moombidary Station to work on native forest regeneration. This project aims to reduce the negative impact of agricultural practices on native trees, and to support the indigenous use of the land. To achieve this, the project involves investing in new infrastructure, establishing rotational grazing practices and providing meaningful employment for the local indigenous population.

By reducing grazing and protecting trees, the project revegetated the land and helps restore it to its natural state. This not only helps to preserve and protect the local ecosystem, but it also leads to a reduction in carbon emissions.

Eligible offsets retirement summary

Offsets retired for Climate Active certification											
Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Stapled quantity	Eligible quantity (tCO ₂ -e)	Eligible quantity used for previous reporting periods	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
Merepah Fire Project	ACCU	ANREU	28/06/2021	3,782,819,513 3,782,819,794	2018-19	-	282	0	0	282	87%
Merepah Fire Project	ACCU	ANREU	01/09/2021	3,782,818,073 3,782,819,086	2018-19	-	14	0	0	14	4%
Moombidary Forest Regeneration Project	ACCU	ANREU	24/05/2023	8,343,058,286 – 8,343,058,315	2021-22	-	30	0	0	30	9%
Total offsets retired this report and used in this report										326	
Total offsets retired this report and banked for future reports										0	

Type of offset units	Quantity (used for this reporting period claim)	Percentage of total
Australian Carbon Credit Units (ACCU)	326	100%

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

Table 8

Description where trademark used	Logo type
Business Chamber Queensland Website https://businesschamberqld.com.au/	[Certified organisation]
Business Chamber Queensland Letterhead	[Certified organisation]
Business Chamber Queensland With compliments template	[Certified organisation]
Business Chamber Queensland Digital communication including:	
<ul style="list-style-type: none"> - Business Chamber Queensland branded email templates - Email signature templates - Electronic business cards - Business Chamber Queensland branded PowerPoint template - Business Chamber Queensland Proposal templates 	[Certified organisation]
Business Chamber Queensland pull-up banners	[Certified organisation]
Business Chamber Queensland Annual report publication	[Certified organisation]
Business Chamber Queensland Advocacy Report templates	[Certified organisation]

APPENDIX B: ELECTRICITY SUMMARY

Electricity emissions are calculated using a **location-based approach**.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

Market Based Approach Summary

Market Based Approach	Activity Data (kWh)	Emissions (kgCO ₂ -e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	0	0	0%
LGC Purchased and retired (kWh) (including PPAs & Precinct LGCs)	0	0	0%
GreenPower	0	0	0%
Jurisdictional renewables (LGCs retired)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	30,548	0	19%
Residual Electricity	130,867	140,431	0%
Total grid electricity	161,414	140,431	19%
Total electricity consumed (grid + non grid)	161,414	140,431	19%
Electricity renewables	30,548	0	
Residual Electricity	130,867	140,431	
Exported on-site generated electricity	0	0	
Emissions footprint (kgCO ₂ -e)		140,431	
Total renewables (grid and non-grid)	18.93%		
Mandatory	18.93%		
Voluntary	0.00%		
Behind the meter	0.00%		
Residual electricity emissions footprint (tCO₂-e)	140		
<i>Figures may not sum due to rounding. Renewable percentage can be above 100%</i>			

Location Based Approach Summary

Location Based Approach	Activity Data (kWh)	Emissions (kgCO ₂ -e)
QLD	161,414	150,115
Grid electricity (scope 2 and 3)	161,414	150,115
QLD	0	0
Non-grid electricity (Behind the meter)	0	0
Total electricity consumed	161,414	150,115
Emission Footprint (tCO₂-e)	150	

Climate Active carbon neutral electricity summary

Carbon neutral electricity offset by Climate Active product	Activity Data (kWh)	Emissions (kgCO ₂ -e)
N/A	0	0

Climate Active carbon neutral electricity is not renewable electricity. The emissions have been offset by another Climate Active member through their product certification.

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following sources emissions have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

N/A – no non-quantified sources.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to an organisation's or precinct's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions
2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.
3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.
5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Emission sources tested for relevance	(1) Size	(2) Influence	(3) Risk	(4) Stakeholders	(5) Outsourcing	Included in boundary?
Refrigerants	No	Yes	No	No	No	No
ACCI and VCCI licencing	No	No	Yes	No	No	No
Banking services	No	No	No	No	No	No
Legal council	No	No	No	No	No	No
Audit fees	No	No	No	No	No	No
Conferences	No	No	Yes	No	No	No
Functions and seminars	No	No	Yes	No	No	No
Photography	No	No	No	No	No	No
Video, image and audio library licence	No	No	No	No	No	No
Entertainment	No	No	Yes	No	No	No
Promotions	No	No	Yes	No	No	No
Room hire	No	No	Yes	No	No	No
Staff & visitor amenities	No	No	No	No	No	No
Car parking, tolls	No	No	No	No	No	No
Repairs and maintenance	No	No	Yes	No	No	No
Security	No	No	No	No	No	No
Manual workbooks	No	No	No	No	No	No
Brand development	No	No	Yes	No	No	No
IT services	No	No	Yes	No	No	No
Software licences	No	No	Yes	No	No	No
ASIC licence	No	No	No	No	No	No
Newspaper subscriptions	No	No	No	No	No	No



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