



PUBLIC DISCLOSURE STATEMENT


ZETTA PTY LTD (TRADING AS ZETTA)

ORGANISATION CERTIFICATION
CY2023

Australian Government

Climate Active Public Disclosure Statement



NAME OF CERTIFIED ENTITY	Zetta Pty Ltd
REPORTING PERIOD	1 January 2023 – 31 December 2023 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p>  <p>Andrew Speirs CEO 14th November 2024</p>



Australian Government
**Department of Climate Change, Energy,
the Environment and Water**

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Version August 2023.



1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	92 tCO ₂ -e
CARBON OFFSETS USED	100% ACCUs
RENEWABLE ELECTRICITY	N/A
CARBON ACCOUNT	Prepared by: Pangolin Associates
TECHNICAL ASSESSMENT	Next technical assessment due: CY 2024

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2.CERTIFICATION INFORMATION

Description of organisation certification

This organisation certification is for the business operations of Zetta Pty Ltd (trading as Zetta), ABN 69 106 003 490, including the subsidiaries listed in the table below.

The operational boundary has been defined based on an operational control test, in accordance with the principles of the National Greenhouse and Energy Reporting Act 2007. This includes the following locations and facilities:

- 11/108 St Georges Street, Perth, 6000 WA. (This office was in use on 1/07/2022)

The methods used for collating data, performing calculations, and presenting the carbon account are in accordance with the following standards:

- Climate Active Carbon Neutral Standard for Organisations
- The Greenhouse Gas Protocol: A Corporate Accounting and Reporting Standard (Revised Edition)
- National Greenhouse and Energy Reporting (Measurement) Determination 2008.

This Public Disclosure Statement includes information for CY2023 reporting period.

Organisation description

Zetta Pty Ltd

100% owned by Parent Company, Zetta Group Limited.

Zetta are leaders in Modern Work, Security, Cloud and Infrastructure Project and Managed Services.

Our flexible and diverse ICT services remove the hassle of complex enterprise environments and enable you to focus on your strategic objectives.

At Zetta, we seek to understand your existing technical requirements and no matter how complicated, help your organisation navigate towards the needs of tomorrow.

Climate change is one of the greatest challenges facing Australia today. Zetta is determined to play our part in addressing climate change by showing our commitment to sustainable business practices and education for our employees. We aim to be leaders in our industry and to demonstrate to our stakeholders our commitment to net zero and beyond.

3.EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

Inside emissions boundary

Quantified

- Accommodation and facilities
- Cleaning and chemicals
- Climate Active carbon neutral products and services
- Construction materials and services
- Electricity
- Food
- ICT services and equipment
- Office equipment and supplies
- Products
- Professional Services
- Refrigerants
- Stationary energy (liquid fuels)
- Transport (air)
- Transport (Land and Sea)
- Waste
- Water
- Working from home

Non-quantified

N/A.

Outside emission boundary

Excluded

N/A.

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

Our ambition is to reduce our total emissions by a minimum of 30% over the next 5 years compared to CY2021 base year.

The following table outlines a short to medium term roadmap over a period of 3 years where we will implement strategies to reduce our emissions. The aim of the strategy will be to reduce emissions in the most cost-effective and impactful way. We will meet our targets while remaining within budget.

Focus area	Timeline	Target	Progression
Energy and Energy Efficiency			
Sourcing a new office space that uses GreenPower and has energy efficiency measures. Correctly size the office, maximizing use of the space that we require. Minimise in office IT equipment by consolidating wherever possible.	By end of 2022	Reduce office space from 961 sqm by at least 50%	We moved to 108 St George's Terrace. This has reduced our office space but unfortunately has a lower NABERS rating than the previous tenancy.
Replacing or remove refrigerators and appliances in the Zetta office with energy efficient alternatives, whilst ensuring the old units are decommissioned by suppliers who will not vent the refrigerant into the atmosphere. (Subject to whole-of-life assessment of operational vs capital impacts)	By end of 2023	Replace all existing refrigerators with efficient alternatives.	We have reduced our refrigerator use as part of our office move. We now have one more efficient fridge in the kitchen, a fridge for cold drinks in the stationary area and have stopped using the old double fridge and small boardroom fridge.
Behaviour change education with employees – including optimal loading of fridges, not overfilling kettles, optimising air-conditioning set-points, turning off equipment that is not in use.	2022-2027	Ongoing education of all employees resulting in consistently high standards throughout organisation.	Education so far includes use of various bins in office and publicity around CEO's plastic free July. Further initiatives from the property managers include plastic free tips, waste reporting and electric car hire.
Procurement			
Understanding our suppliers,	By end of	Create a register of	Not started – will review in

reaching out to largest suppliers to understand their emissions footprint. Encourage our suppliers to measure and reduce their emissions too.	2024	suppliers based on their carbon footprint, look to optimise relations with best practice organisations.	next six months. No progress in this due to conflicting priorities.
Reducing IT waste - recycling or donating used IT products.	By end of 2022	Source best practice IT recycler and ensure consistent use.	We recycled all our old IT equipment when we moved office and will continue to use the identified vendor for any future recycling. Recycle-IT are the company.
Employee Commute			
Incentivise sustainable transport options – such as providing salary sacrificing incentives for electric bikes and scooters, and supporting public transport use through SmartRider top-ups.	By end of 2024	Implement a salary sacrifice scheme for electric bikes in the workplace.	Currently in discussions with scheme providers.
Review potential leasing opportunities for electric vehicles.	By end of 2023	Introduce option for salary packaging of electric vehicles for employees.	This was introduced in early 2023.
Employee Engagement			
Undertaking a culture change program to help embed sustainability in all aspects of Zetta, including behaviour change when working from home.	2022-2027	Established awareness program enabling all employees to play their part.	Only minimal progress so far, to be reviewed and invigorated in the months ahead.
Establish a steering committee for sustainability for efficient and successful roll-out of initiatives.	End of 2022	Minimum of three participants from the company involved in this steering committee.	Yes, established. Keith Agata Andrew

Emissions reduction actions

2023 was a transitional year for Zetta Pty Ltd with a new CEO appointment, a full year in an older building and a tightening of resources available to concentrate on emissions reductions. This has continued into 2024 and there have been several redundancies in an effort to resize the business and reduce overheads.

Success has been limited in 2023 apart from the following initiatives:

- Our partnership with Carbon car salary packaging has seen three employees acquire electric vehicles.
- A green committee has been founded for our building to mitigate the impact of a 1980 style building.
- Plastic free July communications at a company level were enhanced in 2023.

5.EMISSIONS SUMMARY

Emissions over time

Emissions since base year		
		Total tCO ₂ -e (without uplift)
Base year/Year 1:	2021	96.58
Year 2:	2022	91.69
Year 3:	2023	91.71

Significant changes in emissions

Significant changes in emissions			
Emission source	Previous year emissions (t CO ₂ -e)	Current year emissions (t CO ₂ -e)	Reason for change
Electricity (location-based method, scope 3)	3.3	11.8	We moved from a Climate Active Base Building Location to one that is not.

Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
Pangolin Associates	Consulting service
Opal Australian Paper	Paper

Emissions summary

The electricity summary is available in the Appendix B. Electricity emissions were calculated using a location-based approach.

Emission category	Scope 1 emissions (tCO ₂ -e)	Scope 2 emissions (tCO ₂ -e)	Scope 3 emissions (tCO ₂ -e)	Total emissions (t CO ₂ -e)
Accommodation and facilities	0.00	0.00	0.79	0.79
Cleaning and chemicals	0.00	0.00	0.80	0.80
Climate Active carbon neutral products and services	0.00	0.00	0.00	0.00
Construction materials and services	0.00	0.00	0.54	0.54
Electricity	0.00	6.43	11.85	18.28
Food	0.00	0.00	10.32	10.32
ICT services and equipment	0.00	0.00	12.82	12.82
Office equipment and supplies	0.00	0.00	0.40	0.40
Products	0.00	0.00	3.74	3.74
Professional Services	0.00	0.00	18.69	18.69
Refrigerants	0.00	0.00	0.31	0.31
Stationary energy (liquid fuels)	0.00	0.00	0.26	0.26
Transport (air)	0.00	0.00	0.55	0.55
Transport (Land and Sea)	0.00	0.00	18.84	18.84
Waste	0.00	0.00	0.16	0.16
Water	0.00	0.00	0.12	0.12
Working from home	0.00	0.00	5.08	5.08
Total emissions (tCO₂-e)	0.00	6.43	85.28	91.71

Uplift factors

N/A.

6.CARBON OFFSETS

Eligible offsets retirement summary

Offsets retired for Climate Active certification

Type of offset units	Eligible quantity (used for this reporting period)	Percentage of total
Australian Carbon Credit Units (ACCUs)	92	100%

Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Stapled quantity	Eligible quantity retired (tCO ₂ -e)	Eligible quantity used for previous reporting periods	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
The Karlantijpa North Savanna Burning Project	ACCU	ANREU	02/10/2023	8,333,299,697 - 8,333,299,796	2021-22	0	100	92	0	8	9%
Fish River Fire Project	ACCU	ANREU	26/07/2024	8,330,794,598 – 8,330,794,681	2021-22	0	84	0	0	84	91%
Total eligible offsets retired and used for this report										92	
Total eligible offsets retired this report and banked for use in future reports										0	

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

Transaction ID	AU34989
Current Status	Completed (4)
Status Date	26/07/2024 09:02:08 (AEST) 25/07/2024 23:02:08 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Foley, Rowan Paul Bulmer
Transaction Approver	Foley, Rowan Paul Bulmer
Comment	Retired by Aboriginal Carbon Foundation on behalf of Zetta Pty Ltd

Transferring Account

Account Number	AU-2798
Account Name	Aboriginal Carbon Fund Limited
Account Holder	Aboriginal Carbon Fund Limited

Acquiring Account

Account Number	AU-1068
Account Name	Australia Voluntary Cancellation Account
Account Holder	Commonwealth of Australia

Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			EOP100S17					2021-22		8,330,794,598 - 8,330,794,681	84

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **location-based approach**.

Market-based approach summary			
Market-based approach	Activity Data (kWh)	Emissions (kg CO ₂ -e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	0	0	0%
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	6,080	0	19%
Residual Electricity	25,986	23,647	0%
Total renewable electricity (grid + non grid)	6,080	0	19%
Total grid electricity	32,065	23,647	19%
Total electricity (grid + non grid)	32,065	23,647	19%
Percentage of residual electricity consumption under operational control	38%		
Residual electricity consumption under operational control	9,828	8,943	
Scope 2	8,748	7,960	
Scope 3 (includes T&D emissions from consumption under operational control)	1,080	983	
Residual electricity consumption not under operational control	16,158	14,704	
Scope 3	16,158	14,704	

Total renewables (grid and non-grid)	18.96%
Mandatory	18.96%
Voluntary	0.00%
Behind the meter	0.00%
Residual scope 2 emissions (t CO₂-e)	7.96
Residual scope 3 emissions (t CO₂-e)	15.69
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	7.96
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	15.69
Total emissions liability (t CO₂-e)	23.65
<i>Figures may not sum due to rounding. Renewable percentage can be above 100%</i>	

Location-based approach summary						
Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	38%	(kWh)	Scope 2 Emissions (kgCO ₂ -e)	Scope 3 Emissions (kgCO ₂ -e)	(kWh)	Scope 3 Emissions (kgCO ₂ -e)
ACT	0	0	0	0	0	0
NSW	0	0	0	0	0	0
SA	0	0	0	0	0	0
VIC	0	0	0	0	0	0
QLD	0	0	0	0	0	0
NT	0	0	0	0	0	0
WA	32,065	12,127	6,427	485	19,938	11,365
TAS	0	0	0	0	0	0
Grid electricity (scope 2 and 3)	32,065	12,127	6,427	485	19,938	11,365
ACT	0	0	0	0		
NSW	0	0	0	0		
SA	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
NT	0	0	0	0		
WA	0	0	0	0		
TAS	0	0	0	0		
Non-grid electricity (behind the meter)	0	0	0	0		
Total electricity (grid + non grid)	32,065					

Residual scope 2 emissions (t CO ₂ -e)	6.43
Residual scope 3 emissions (t CO ₂ -e)	11.85
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	6.43
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	11.85
Total emissions liability	18.28

Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO ₂ -e)
N/A	0	0
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.		

Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO ₂ -e)
N/A	0	0
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.		

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
N/A	

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to this organisation's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions.
2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.
3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.
5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
N/A						



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