Docusign Envelope ID: 74EA02CB-21D1-4CFC-8F5B-E41993C20F56

PUBLIC DISCLOSURE STATEMENT

CANVA PTY LTD

ORGANISATION CERTIFICATION

CY2022

Docusign Envelope ID: 74EA02CB-21D1-4CFC-8F5B-E41993C20F56

Australian Government

Climate Active
Public Disclosure Statement

An Australian Government Initiative

NAME OF CERTIFIED ENTITY	Canva Pty Ltd
REPORTING PERIOD	1 January 2022 – 31 December 2022 Arrears report
DECLARATION	*To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.* Signature here DocuSigned by: Todd Carpenter 97276E5CECE240A...
Name of signatory Position of signatory Date	Todd Carpenter Chief Legal Officer January 24, 2025

Australian Government
Department of Climate Change, Energy, the Environment and Water

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Version August 2023.

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1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	96,076 tCO_2-e
CARBON OFFSETS USED	100% VCUs
RENEWABLE ELECTRICITY	100% (Australia only)
CARBON ACCOUNT	Prepared by: Pangolin Associates
TECHNICAL ASSESSMENT	CY2020 Next technical assessment due: N/A - CY2022 is Canva's last year of certification

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2. CERTIFICATION INFORMATION

Description of organisation certification

This inventory has been prepared for the calendar year from 1 January 2022 to 31 December 2022 and covers the Australian business operations of Canva, ABN: 80 158 929 938, as well as Canva's international operations.

This certification covers Canva's head office, Australian operations, and overseas operations. It also includes Canva's global hosting and data services and global Canva Print operations.

The operational boundary has been defined based on an operational control test, in accordance with the principles of the Greenhouse Gas Protocol Corporate standard. This includes the following locations and facilities:

- Australia sites;
- New Zealand sites;
- The Philippines sites;
- The United States sites;
- European sites: including sites in the United Kingdom, Austria, the Czech Republic, and Germany; and
- China sites.

The methods used for collating data, performing calculations and presenting the carbon account are in accordance with the following standards:

- Climate Active Standards
- The Greenhouse Gas Protocol: A Corporate Accounting and Reporting Standard (Revised Edition)

The greenhouse gases considered within the inventory are those that are commonly reported under the Kyoto Protocol; carbon dioxide (CO_2), methane (CH_4), nitrous oxide (N_2O) and synthetic gases - hydrofluorocarbons (HFCs), perfluorocarbons (PFCs) sulphur hexafluoride (SF_6) and nitrogen trifluoride (NF_3). These have been expressed as carbon dioxide equivalents (CO_2-e) using relative global warming potentials (GWPs).

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Organisation description

Launched in 2013, Canva is an intuitive online design platform with a mission to empower everyone in the world to design. Featuring a simple drag-and-drop user interface and a vast range of templates ranging from presentations to social media graphics, posters, apparel and videos — plus a huge library of fonts, stock photography, and illustrations, Canva helps anyone take an idea and create something beautiful.

Canva has grown to over 100 million monthly active users in over 190 countries. Today Canva is growing from strength to strength, with over 3,000 team members - across offices in Sydney, the Philippines, Europe, the USA, and China.

The Canva entity being certified is Canva Pty Ltd ABN: 80 158 929 938. Child companies include Canva SG Ops (Singapore), CSOL (Philippines), Canva NZ (New Zealand), Canva HK Ltd (Hong Kong), Fusion Books (Australia), BCIT WFOE (China), BKIT VIE (China), Canva Ops (Australia), Canva Trading (Australia), Pixabay (Germany), and Pexels (Germany).

The following subsidiaries are also included within this certification:

Legal entity name	ABN	ACN
Canva Operations Pty Limited	94 160 812 706	
Canva Trading Pty Ltd	77 163 398 614	

The following entities are excluded from this certification:

Legal entity name	ABN	ACN
Canva Space	80 158 929 938	
Canva Foundation Limited	16 641 057 338	
Canva Inc.	13 640 855 105	

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3. EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

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Inside emissions boundary

Quantified

Accommodation and facilities

Construction Materials and Services

Electricity

Food

ICT services and equipment

Office equipment & supplies

Postage, courier and freight

Professional Services

Refrigerants

Stationary Energy (gaseous fuels)

Stationary Energy (liquid fuels)

Transport (air)

Transport (Land and Sea)

Waste

Water

Working from home

Sold Products (Print)

Non-quantified

N/A

Outside emission boundary

Excluded

N/A

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4.EMISSIONS REDUCTIONS

Emissions reduction strategy

Canva will aim to reduce emissions by 30% on an emissions intensity basis, across aggregate Scope 1, Scope 2, and Scope 3 emissions by 2031 from a 2021 base year. Canva is also a signatory to The Climate Pledge and has a net zero by 2040 target.

The company aims to achieve this through the following strategy and exploring the following actions across each Scope of emissions in the reporting year and beyond:

Scope 1: Emissions which a company has direct control over, via ownership of activities.

- **Cooling:** Explore replacing emissive refrigerants with low emission alternatives;
- **Heating:** Evaluate substituting any natural gas equipment installed at Canva offices with electric equipment; and
- **Energy efficiency:** For any newly acquired buildings, and for the refurbishment or addition of existing buildings, Canva will evaluate installing energy optimisation management systems, and incorporating insulation systems to preserve heating.

Scope 2: Purchased electricity, heat, or steam.

- Canva's goal is for its global operations (Scope 2) to be powered by renewable electricity by 2024. The company aims to achieve this through power purchase agreements (PPAs), and the purchase of Renewable Energy Certificates and/or Energy Attribute Certificates (or other similar clean energy products), connected to Scope 2 energy consumption across its global locations;

The company anticipates its investments in renewable energy procurement will considerably reduce its Scope 2 emissions.

Scope 3: Indirect emissions from activities or services purchased from other third-party companies and include indirect emissions associated with Scope 1 and Scope 2 sources.

Scope 3 emissions is the company's largest category of emissions across Scope 1, Scope 2, and Scope 3. Canva is focused on exploring plans to reduce purchased emissions in collaboration with its largest supply chain partners.

Emission reduction strategies across Scope 3 which the company will explore include:

1. **Encourage existing suppliers to measure and reduce emissions:**

- Canva will encourage several of its existing suppliers, which represent its largest contributors to organisational Scope 3 emissions, to firstly adopt climate targets if not undertaken already, secondly to measure and report on their own emissions, and finally to explore plans to reduce their respective Scope 1, 2, and 3, emissions.

2. Continue to optimise Canva Print for sustainability and low emissions:

- Canva will continue to reduce emissions generated through print orders and distribution of products by shipping locally, using environmentally conscious materials such as Post-Consumer Waste materials, as well as investing in reforestation initiatives including One Print, One Tree (https://www.canva.com/one-print-one-tree/).

3. Canva data centres powered by renewable energy:

- Canva will continue to prioritise the procurement of global data centre services from providers that offer infrastructure powered by renewable energy, such as Amazon Web Services.

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4. Flexible and sustainable employee work policies to reduce emissions:

- Canva will continue its flexible work policies that enable employees to work remotely, preventing emissions that would otherwise result from commuting to, and from, Canva offices for those team members opting to work from either home, or work from more proximate locations to their home; and
- Continue collaboration with organisations that offer low emission transport.

5. Canva workplace operations:

- For office locations offering breakfast and lunch, Canva will continue its practice of sourcing fresh food from farms that practice regenerative agriculture;
- To reduce waste, and the emissions associated with waste, the company will continue investments in waste management systems, continue the implementation of separate garbage streams for the Sydney and Manila offices (including landfill, paper, general recycling, organics, and soft plastics), as well as the composting of organic waste.

Emissions reduction actions

Canva undertook several actions to reduce emissions throughout the 2022 calendar year, including:

• **Renewable energy procurement**: Transitioning its Australian operations to renewably powered energy through a Power Purchase Agreement with Engie Australia, and purchasing LGC and REC certificates to cover Scope 2 energy in its Australian interstate, and global office, locations. The renewable energy percentage (mandatory + voluntary) for Canva's Australian operations in CY2022 was 103.6%. As such, there are zero emissions associated with Canva's Australian electricity usage for scope 2 and relevant scope 3. Refer to the Appendix B - Electricity summary in this PDS.

• **Waste management**: The company continued waste management systems, and the composting of organic waste;

• **Procurement of low emission food products**: Canva purchased food products from local farms which incorporate sustainable agriculture into their practices;

Beyond value chain, to address legacy emissions and support permanent carbon removal:

• **Joining Frontier Climate to accelerate permanent carbon removal**: In late 2022, Canva signed a deal to become the first Australian participant in Frontier Climate, in partnership with sustainability platform Watershed, to support global permanent carbon removal, which was announced in early 2023 https://www.canva.com/newsroom/news/canva-partner-watershed-carbon-removal/

Canva will continue to explore further actions to reduce its emissions across Scopes 1, 2, and 3 in line with its overarching goals.

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5.EMISSIONS SUMMARY

Emissions over time

Emissions since base year			
		Total tCO_2-e (without uplift)	**Total tCO_2-e** (with uplift)
Base year:	2020	2,283.8	2,283.8
Year 1:	2021	58,983.9	58,983.9
Year 2:	2022	96,075.1	96,075.1

Significant changes in emissions

Total absolute emissions increased by 63% year on year, but emission per employees decreased by 15% year on year. Absolute emissions increases are explained by a growth of the organisation and its offered services, growth of workforce and changes of emission accounting methodology for sold printed products.

Significant changes in emissions			
Emission source	**Previous year emissions** (t CO_2-e)	**Current year emissions** (t CO_2-e)	**Reason for change**
Canva Print	6,646.8	32,458.1	Change of reporting methodology and increase sales of printed goods.
Advertising (Activity based)	2,656.2	19,073.5	Increase budget for advertising

Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
Powershop	Electricity Product

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Emissions summary

The electricity summary is available in the Appendix B. Electricity emissions were calculated using a market-based approach.

Emission category	Scope 1 emissions (tCO_2-e)	Scope 2 emissions (tCO_2-e)	Scope 3 emissions (tCO_2-e)	Total emissions (t CO_2-e)
Accommodation and facilities	0.00	0.00	265.59	265.59
Construction Materials and Services	0.00	0.00	1,118.78	1,118.78
Electricity - Australia	0.00	0.00	0.00	0.00
Electricity - International	0.00	0.00	91.78	91.78
Food	0.00	0.00	3,703.99	3,703.99
ICT services and equipment	0.00	0.00	22,476.02	22,476.02
Office equipment & supplies	0.00	0.00	0.63	0.63
Postage, courier and freight	0.00	0.00	58.97	58.97
Professional Services	0.00	0.00	31,104.31	31,104.31
Refrigerants	39.87	0.00	0.00	39.87
Stationary Energy (gaseous fuels)	4.54	0.00	1.16	5.70
Stationary Energy (liquid fuels)	54.86	0.00	14.52	69.39
Transport (air)	0.00	0.00	2,196.03	2,196.03
Transport (Land and Sea)	4.66	0.00	1,473.08	1,477.74
Waste	0.00	0.00	600.84	600.84
Water	0.00	0.00	4.61	4.61
Working from home	0.00	0.00	402.71	402.71
Sold Products	0.00	0.00	32,458.13	32,458.13
Total emissions (tCO_2-e)	**103.94**	**0.00**	**95,971.13**	**96,075.08**

Uplift factors

N/A

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6. CARBON OFFSETS

Eligible offsets retirement summary

Offsets retired for Climate Active certification

Type of offset units	Eligible quantity (used for this reporting period)	Percentage of total
Verified Carbon Units (VCUs)	96,076	100%

Project description	Type of offset units	Registry	Date retired	Serial number (and hyperlink to registry transaction record)	Vintage	Stapled quantity	Eligible quantity retired (tCO_2-e)	Eligible quantity used for previous reporting periods	Eligible quantity banked for future reporting periods	Eligible quantity used for this reporting period	Percentage of total (%)
Katingan Peatland Restoration and Conservation Project	VCU	Verra	23rd August 2024	12730-431670737-431766812-VCS-VCU-263-VER-ID-14-1477-01012020-31122020-0	2020	0	96,076	0	0	96,076	100%
									Total eligible offsets retired and used for this report	**96,076**	
									Total eligible offsets retired this report and banked for use in future reports	0	

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Co-benefits

The Borneo Peatlands project is one of the largest intact peat swamp forests in Indonesia and can store up to 20X more carbon than a typical forest. This rare piece of land is at significant risk of conversion to industrial timber plantations, as well as illegal deforestation for pulpwood. The project seeks to collaborate with local communities to protect and restore this critical ecosystem through education, alternative livelihood financing, and robust monitoring regimes.

Borneo Peatlands is designed with the people's legacy in mind. All benefits are long-lasting and are passed on to local communities, the region, and the wider state of Indonesia. The team has partnered with 34 villages in the surrounding area, supporting traditional livelihoods including farming, fishing, and non-timber forest products harvesting. The project aligns with a number of the UN Sustainable Development Goals.

For more information: visit https://app.pachama.com/projects/borneo-peatlands/overview#beyond-carbon

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7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

The following RECs have been surrendered to reduce electricity emissions under the market-based reporting method.

1. Large-scale Generation certificates (LGCs)*	895
2. Guarantees of Origin (GOs)	219
3. International Renewable Energy Certificate (iRECs)	1,293
4. Renewable Energy Guarantees of Origin (REGOs)	42

* LGCs in this table only include those surrendered voluntarily (including through PPA arrangements), and does not include those surrendered in relation to the LRET, GreenPower, and jurisdictional renewables.

Project supported by LGC purchase	Project location	Eligible unit type	Registry	Surrender date	Accreditation code	Certificate serial number	Generation year	Fuel source	Quantity (MWh)
Parkes Solar Farm	NSW, Australia	LGC	REC Registry	12 April 2023	SRPVNS88	57761-60044	2023	Solar	771**
Willogoleche Wind Farm	SA, Australia	LGC	REC Registry	29 August 2024	WD00SA21	307954-308077	2022	Wind	124
Lyngsåsa Vindbrukspark	Sweden	GO	Norwegian Energy Certificate System Registry	7 December 2023	n/a	643002406556003100001784958544 - 643002406556003100001784958762	2023	Wind	219***

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Project supported by LGC purchase	Project location	Eligible unit type	Registry	Surrender date	Accreditation code	Certificate serial number	Generation year	Fuel source	Quantity (MWh)
Daming Rongguang Wind Farm Phase I Project	China	iREC	I-REC(E) Registry	8 December 2023	n/a	0000-0002-5624-5364.000000 - 0000-0002-5624-5493.999999	2022	Wind	130
STX - Baishuijiang I&II hydropower projects	China	iREC	I-REC(E) Registry	8 December 2023	n/a	0000-0004-2398-5242.000000 – 0000-0004-2398-5280.999999	2022	Hydro-electric	39
ABT Limited - REPL026	India	iREC	I-REC(E) Registry	8 December 2023	n/a	0000-0217-6951-9102.000000 – 0000-0217-6951-9102.999999	2023	Wind	1***
Magat Hydroelectric Power Plant	Philippines	iREC	I-REC(E) Registry	8 December 2023	n/a	0000-0217-9335-1733.000000 – 0000-0217-9335-2589.999999	2023	Hydro-electric	857
Jeffreys Bay, Monsoon Carbon	South Africa	iREC	I-REC(E) Registry	8 December 2023	n/a	0000-0218-0176-2807.000000 – 0000-0218-0176-2808.999999	2023	Wind	2***
BCPG BPI SOLAR PV	Thailand	iREC	I-REC(E) Registry	8 December 2023	n/a	0000-0002-5365-1954.000000 – 0000-0002-5365-1954.999999	2022	Solar	1***
Parc éolien Mont-Rothery	QC, Canada	iREC	M-RETS Registry	8 December 2023	EF71ECE9-032A	3637-QC-05-2023-0FD984B4-23745-239 87	2023	Wind	243
Lulworth Wind Farm	New Zealand	iREC	New Zealand Energy Certificate System Registry	19 December 2023	n/a	LWW01-08-2023-0010000	2023	Wind	12***

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Project supported by LGC purchase	Project location	Eligible unit type	Registry	Surrender date	Accreditation code	Certificate serial number	Generation year	Fuel source	Quantity (MWh)
Weld Cone Wind Farm	New Zealand	iREC	New Zealand Energy Certificate System Registry	19 December 2023	n/a	WCW01-08-2023-0010001	2023	Wind	8***
East Anglia One Offshore Wind	England	REGO	Renewables and CHP Register	22 November 2023	G01183FWEN	G01183FWEN00000007880102232 80223GEN - G01183FWEN00000008290102232 80223GEN	2023	Wind	42
						Total LGCs surrendered this report and used in this report			**2,449**

**A total of 2,284 LGCs have been retired in 2024 to cover the electricity consumption from CY2021 to CY2023 in Canva's tenancies through a PPA. 771 of those LGCs are used to cover CY2022 period

*** These additional iRECs have been voluntary surrendered to cover working from home electricity emissions.

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APPENDIX A: ADDITIONAL INFORMATION

Certificate of Authenticity
8/23/2024

CERTIFICATE N°:
PCCC-00060632

Retirement Beneficiary: **Canva**

Retirement of **96,076 carbon credits**, which represents an equivalent of **96,076 metric ton** of carbon dioxide avoided or removed.

PROJECTS:

Borneo Peatlands
Avoided Planned Deforestation
Vintage 2020
Serial #: 12730-431670737-431766812-VCS-VCU-263-VER-ID-14-1477-01012020-31122020-0

REGISTRY
Verified Carbon Standard
A VERRA STANDARD

PACHAMA TRANSACTS CREDITS ISSUED BY
ICROA-COMPLIANT CARBON STANDARD BODIES

Diego Saéz Gil
CEO & President

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APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the market-based approach. **The following tables report results for Australian offices only.**

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Market-based approach summary

Market-based approach	Activity Data (kWh)	Emissions (kg CO_2-e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	**0**	**0**	**0%**
LGC Purchased and retired (kWh) (including PPAs)	895,000	0	81%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	38,687	0	4%
Electricity products (LRET)	8,864	0	1%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	196,084	0	18%
Residual Electricity	-39,130	-37,369	0%
Total renewable electricity (grid + non grid)	**1,138,635**	**0**	**104%**
Total grid electricity	**1,099,505**	**0**	**104%**
Total electricity (grid + non grid)	**1,099,505**	**0**	**104%**
Percentage of residual electricity consumption under operational control	0%		
Residual electricity consumption under operational control	**0**	**0**	
Scope 2	0	0	
Scope 3 (includes T&D emissions from consumption under operational control)	0	0	
Residual electricity consumption not under operational control	**-39,130**	**-37,369**	
Scope 3	-39,130	-37,369	.

Total renewables (grid and non-grid)	**103.56%**
Mandatory	**18.64%**
Voluntary	**84.92%**
Behind the meter	**0.00%**
Residual scope 2 emissions (t CO_2-e)	**0.00**
Residual scope 3 emissions (t CO_2-e)	**-37.37**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**0.00**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**0.00**
Total emissions liability (t CO_2-e)	**0.00**

Figures may not sum due to rounding. Renewable percentage can be above 100%

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Location-based approach summary

Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	**88%**	**(kWh)**	**Scope 2 Emissions ($kgCO_2$-e)**	**Scope 3 Emissions ($kgCO_2$-e)**	**(kWh)**	**Scope 3 Emissions ($kgCO_2$-e)**
NSW	1,059,353	927,803	677,296	55,668	131,550	103,925
VIC	14,156	12,398	10,538	868	1,758	1,617
QLD	18,877	16,533	12,069	2,480	2,344	2,063
WA	7,120	6,236	3,180	249	884	486
Grid electricity (scope 2 and 3)	**1,099,505**	**962,969**	**703,083**	**59,265**	**136,536**	**108,091**
NSW	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
WA	0	0	0	0		
Non-grid electricity (behind the meter)	**0**	**0**	**0**	**0**		
Total electricity (grid + non grid)	**1,099,505**					

Residual scope 2 emissions (t CO_2-e)	**703.08**
Residual scope 3 emissions (t CO_2-e)	**167.36**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**672.68**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**160.19**
Total emissions liability	**832.87**

Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO_2-e)
N/A	**0**	**0**
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.		

Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO_2-e)
Powershop	**47,551**	**0**
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.		

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APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
N/A	N/A

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

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APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

There are no excluded emissions in this certification.

Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions.

2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.

3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.

4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.

5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

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Excluded emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
N/A	N/A	N/A	N/A	N/A	N/A	N/A

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