



# **PUBLIC DISCLOSURE STATEMENT**

APD PROJECTS PTY LTD (TRADING AS 'APD  
PROJECTS')

ORGANISATION CERTIFICATION  
FY2023–24

Australian Government

# Climate Active Public Disclosure Statement



An Australian Government Initiative



NAME OF CERTIFIED ENTITY	The Trustee for the Padro Trust Trading as APD Projects Pty Ltd
REPORTING PERIOD	1 July 2023 – 30 June 2024 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p>  <p>Brad Paddon Director 08/11/2024</p>



Australian Government

Department of Climate Change, Energy,  
the Environment and Water

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Version 9.

# 1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	170.14 tCO <sub>2</sub> -e
CARBON OFFSETS USED	100% ACCUs
RENEWABLE ELECTRICITY	Total renewables: 18.72%
CARBON ACCOUNT	Prepared by: Rewild Agency
TECHNICAL ASSESSMENT	NA (small organisation certification)

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## 2.CERTIFICATION INFORMATION

### Description of organisation certification

This organisation certification is for the business operations of APD Projects Pty Ltd (Trading as 'APD Projects', ACN: 160 512 452), run by The Trustee for the Padro Trust (ABN: 54 706 717 691).

APD Projects is an Australian development and management company providing expertise in residential, retail and commercial property development – the certification outlined in this Public Disclosure Statement (PDS) covers APD Projects operations to provide the above-mentioned development and management services.

This Public Disclosure Statement includes information for FY2023-24 reporting period.

### Organisation description

APD Projects Pty Ltd (Trading as 'APD Projects', ACN:160 512 452) was founded in 2012 and provides services in the development and management of residential, retail commercial property developments.

APD Projects employed 26 staff members in FY24, with offices in:

- Melbourne (Suite 2, Level 8, 412 St Kilda Road); and
- Brisbane (Lobby 1, Level 2 Gasworks Plaza 76 Skyring Terrace).

APD Projects are built on three core values – Integrity, Commitment and Quality. APD Projects are also conscious of how their work impacts on society, as what we built today contributes to the world we inhabit tomorrow. APD Projects are always looking to incorporate more sustainability practices in their work, this involves working closely with industry leading partners to find ways to be more socially and environmentally responsible.

An operational control approach has been adopted to define the organisation boundary, APD Projects does not have any subsidiaries. Emissions associated with the construction and operation of residential, retail and commercial developments managed by APD Projects (and any specific businesses established for developments) are not included with the emissions boundary. This includes the Riverdale Village and Ramlegh Springs Village developments.

## 3.EMISSIONS BOUNDARY

This is a small organisation certification, which uses the standard Climate Active small organisation emissions boundary.

### Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

**Quantified emissions** have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

**Non-quantified emissions** have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

### Outside the emissions boundary

**Excluded emissions** are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

## Inside emissions boundary

### Quantified

Stationary energy and fuels  
Electricity (Melbourne office)  
Accommodation  
Cleaning and chemicals  
Food  
ICT services and equipment  
Machinery and vehicles  
Professional services  
Office equipment and supplies  
Postage, courier and freight  
Refrigerants  
Transport (air)  
Transport (land and sea)  
Waste

### Non-quantified

Electricity (Brisbane Office)  
Water Utilities (Brisbane Office)  
Water Utilities (Melbourne Office)  
Carbon neutral products and services

### Optionally included

N/A

## Outside emission boundary

### Excluded

N/A

## 4.EMISSIONS REDUCTIONS

### Emissions reduction strategy

APD Projects is built on the core values of Integrity, Commitment and Quality – these values are key in the development of a genuine and effective emission reduction strategy. These are detailed below:

- **Integrity** – APD Projects will commit to transparency and reporting on annual emissions, this includes the key emission sources, emission reduction initiatives applied, and changes in emissions modelled annually. In addition to this, APD Projects will continue to incorporate sustainability practices in their services, and provide support and training for staff in education and training.
- **Commitment** – APD Projects will set measurable goals and targets on emissions reductions, and publicly commit to these goals and targets.
- **Quality** – APD projects will focus on initiatives that have genuine emissions reductions, and (where possible) have other beneficial impacts to either internal or external stakeholders. In addition to this, APD Projects will purchase high quality verified carbon offsets from Australian based projects – prioritising sequestration-based projects, and projects providing positive social, environmental or economic benefits to the surrounding community.

Key emission reduction goals and initiatives include:

- Aim to reduce emissions by 40% by 2035 compared to a base year (FY2023), this includes:
  - A reduction in Scope 1 emissions by 50%
  - A reduction in Scope 2 emissions by 100%
  - A reduction in Scope 3 emissions by 36%

This is to be measured as emissions per FTE to consider organic business growth, the base year being 6.6 tCO<sub>2</sub>-e/FTE\*.

- The purchase of 100% certified GreenPower for all the Melbourne offices by FY2025, and for all offices by FY27.
- Engagement with suppliers to procure certified carbon neutral products and services, focusing on computer products and services, as well as technical consultants. Also aiming to include selection criteria on commitments to reduce carbon and carbon neutrality in the procurement process from FY2026 onwards.
- Development a Sustainable Travel Plan by FY2027 to reduce emissions associated with business travel (company vehicles) and staff commuting – initiatives to be investigated include subsidised public transport for staff, offering novated leases for electric vehicles, using electric or hybrid vehicles for company vehicles and a reduction of domestic and international air travel for

business purposes.

- APD has started using Impact Sustainability's Climate Zero software to track and manage emissions associated with key emissions, this includes electricity, water, waste, and business travel. This will allow them to track their emissions in real time throughout the year and see the ways in which their emissions change as they implement their emission reduction strategy.

*\*This takes into consideration the mandatory 5% uplift for small organisations.*

## **Emissions reduction actions**

ADP Projects focused on reducing our emissions through several key initiatives. Our efforts aimed at minimising our carbon footprint across different aspects of our operations, from waste management to travel policies. Below is a summary of the actions we have taken:

- Implemented proper waste disposal systems for paper, recycling, and landfill.
- Encouraged staff to use electric vehicles for work-related travel.
- Raised awareness among staff about recycling and carbon footprints.
- Promoted remote working to reduce emissions from commuting.
- Started using the Climate Zero carbon accounting platform to record GHG emissions data.



## 5.EMISSIONS SUMMARY

### Emissions over time

Emissions since base year			
		Total tCO <sub>2</sub> -e (without uplift)	Total tCO <sub>2</sub> -e (with uplift)
Base year / year 1:	2022-23	171.18	182.79
Year 2:	2023-24	159.47	170.14

### Significant changes in emissions

Significant changes in emissions			
Emission source	Previous year emissions (t CO <sub>2</sub> -e)	Current year emissions (t CO <sub>2</sub> -e)	Reason for change
Short economy class flights (>400km, ≤3,700km)	13.89	18.79	Increased short flights taken in FY24.

### Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
N/A	N/A

## Emissions summary

The electricity summary is available in Appendix B. Electricity emissions were calculated using a market-based approach.

Emission category	Scope 1 emissions (tCO <sub>2</sub> -e)	Scope 2 emissions (tCO <sub>2</sub> -e)	Scope 3 emissions (tCO <sub>2</sub> -e)	Total emissions (t CO <sub>2</sub> -e)
Accommodation and facilities	0.00	0.00	1.19	1.19
Cleaning and Chemicals	0.00	0.00	1.42	1.42
Electricity	0.00	9.16	1.13	10.29
Food	0.00	0.00	6.79	6.79
ICT services and equipment	0.00	0.00	22.05	22.05
Machinery and vehicles	0.00	0.00	1.44	1.44
Office equipment & supplies	0.00	0.00	6.76	6.76
Postage, courier and freight	0.00	0.00	0.34	0.34
Products	0.00	0.00	0.11	0.11
Professional Services	0.00	0.00	54.96	54.96
Refrigerants	0.00	0.00	0.00	0.00
Stationary energy and fuels	0.00	0.00	0.00	0.00
Transport (Air)	0.00	0.00	19.20	19.20
Transport (Land and Sea)	3.75	0.00	24.70	28.45
Waste	0.00	0.00	3.10	3.10
Working from home	0.00	0.00	3.36	3.36
<b>Total emissions (tCO<sub>2</sub>-e)</b>	<b>3.75</b>	<b>9.16</b>	<b>146.56</b>	<b>159.47</b>

## Uplift factors

An uplift factor is an upwards adjustment to the total carbon inventory to account for relevant emissions that cannot be reasonably quantified or estimated. This conservative accounting approach helps ensure the integrity of the carbon neutral claim.

Reason for uplift factor	tCO <sub>2</sub> -e
Uplift to account for non-quantified water utilities emissions (Brisbane and Melbourne Office)	0.067
Uplift to account for non-quantified electricity emissions (Brisbane Office)	2.622
e.g. mandatory 5% uplift for small organisations	7.973
Total of all uplift factors (tCO <sub>2</sub> -e)	10.633
<b>Total emissions footprint to offset (tCO<sub>2</sub>-e)</b> <i>(total emissions from summary table + total of all uplift factors)</i>	<b>170.14</b>

## 6. CARBON OFFSETS

### Eligible offsets retirement summary

#### Offsets retired for Climate Active certification

Type of offset unit	Quantity used for this reporting period	Percentage of total units used
Australian Carbon Credit Units (ACCUs)	171	100%

Project name	Type of offset unit	Registry	Date retired	Serial number	Vintage	Total quantity retired	Quantity used in previous reporting periods	Quantity banked for future reporting periods	Quantity used for this reporting period	Percentage of total used this reporting period
Sunnyside Permanent Planting Project	ACCU	ANREU	8/11/2024	9,012,178,613 – 9,012,178,783	2023-24	171	0	0	171	100%

## Co-benefits

### TRANSITIONING A PLANTATION FOREST

The project safeguards 560 hectares of established Eucalyptus plantation forest by protecting it from conversion into land cleared for farming or harvested for timber. By halting the carbon loss that would have otherwise resulted from land conversion, the project is reducing emissions and generating high conservation and community value Australian Carbon Credit Units (ACCUs).

Sunnyside's ecological impact extends beyond carbon sequestration, incorporating active forest management, biodiversity enrichment and conservation of over 750 hectares of precious natural habitat for endemic flora and fauna.

### ECOLOGICAL RICHNESS

The Sunnyside property is located within Western Australia's Great Southern region near Wellstead, approximately 100 kilometres north-east of Albany, in an area of recognised biodiversity significance.

Sunnyside is home to over 300 species of native flora, including 13 species listed as conservation priorities by the Western Australian Government, including several relatively unknown eucalypt hybrids. Much of the property's bushland is classified as a nationally listed Threatened Ecological Community.

### ENDEMIC WILDLIFE

The natural habitats that are now protected are in such good condition they support strong populations of many fauna species, including the tiny Honey Possum.

Several significant wildlife species are found on or near Sunnyside, including Gilbert's Potoroo and Western Ground Parrot (both critically endangered), Quokka, Malleefowl, Black Gloved Wallaby, Western Bristlebird and Carnaby's Cockatoo.

Sunnyside occupies a key position adjoining a wide coastal belt of vegetation which extends over 80 kilometres to the east and with 'restorable' habitat connectivity to the west extending almost to Albany, across several key nature reserves and other habitat areas.

### ECOLOGICAL PLANTING

Ecological plantings are well underway at Sunnyside. In July 2023, 33 hectares of former pastureland were direct seeded using more than 40 mixed native species including eucalypts, melaleucas, casuarinas, acacias, hakeas, banksias and dryandras. In line with the project's aim to enrich and support local biodiversity, most of these species were sourced from Sunnyside or nearby properties.

### LOCAL FIRST NATIONS INVOLVEMENT

Recognising the area's importance to the local Noongar people, the intent to support direct Noongar project participation and engagement was identified in the project's earliest stages, with engagement increasing as restoration planting areas continue to expand.

Hands-on indigenous project participation has so far incorporated a broad range of collaborative planning and operational processes including:

- Seed cleaning, smoking and scarifying for the 2023 direct seeding program
- Restoration area mapping, incorporating culturally- informed placement of tracks and future walking trails
- Observing significant bush tucker plants and fauna species
- Developing a pioneering companion planting technique integrating bush tucker, to enrich plant populations in the old plantations without compromising the carbon status of the existing Eucalyptus plantation
- Uptake of property management employment and training opportunities, with the long-term prospect to extend to adjoining coastal areas that are planned to come under Noongar management.

Potential future opportunities for local First Nations participation in the project are being explored, and may include:

- Creating and developing substantial opportunities for future food harvesting and bushfood species cultivation, while simultaneously improving habitat outcomes for local wildlife if current bush tucker integration activities are successful
- A home base at Sunnyside for a future Noongar Ranger team to care for Country and provide numerous other cultural and conservation benefits cultural and conservation benefits.

#### CONNECTED AND HEALTHY COMMUNITIES & ECOSYSTEMS

Sunnyside is part of the much larger Gondwana Link, an initiative working to improve and increase ecological health and resilience in a connected band of habitats stretching from Margaret River to the Nullarbor Plain in Western Australia.

Sunnyside is one of a small number of strategically critical private properties secured to increase the area of wildlife habitat across the Link and provide opportunities for Noongar families to return to Country. Noongar Elders are helping to develop a broad Healthy Country Plan which includes Sunnyside, exploring specific arrangements to restore some endemic wildlife species to their natural habitat.

## 7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

### **Renewable Energy Certificate (REC) summary**

N/A

# APPENDIX A: ADDITIONAL INFORMATION



## Australian National Registry of Emissions Units

Logged in as: Georgiana Rogers / Industry User

- ANREU Home
- Account Holders
- Accounts
- Unit Position Summary
- Projects
- Transaction Log
- CER Notifications
- Public Reports
- My Profile

### Transaction Details

Transaction details appear below.

Transaction ID	AU37074
Current Status	Completed (4)
Status Date	08/11/2024 12:04:29 (AEDT) 08/11/2024 01:04:29 (GMT)
Transaction Type	Cancellation (4)
Transaction Initiator	Rogers, Georgiana S A
Transaction Approver	Rogers, Georgiana S A
Comment	Retired by Carbon Neutral on behalf of APD Projects for their FY2023-24 Climate Active carbon neutral certification.

#### Transferring Account

Account Number	AU-3339
Account Name	Carbon Neutral Pty Ltd - Client Holding Account
Account Holder	Carbon Neutral Pty Ltd

#### Acquiring Account

Account Number	AU-1068
Account Name	Australia Voluntary Cancellation Account
Account Holder	Commonwealth of Australia

#### Transaction Blocks

Party	Type	Transaction Type	Original CP	Current CP	ERF Project ID	NGER Facility ID	NGER Facility Name	Safeguard	Kyoto Project #	Vintage	Expiry Date	Serial Range	Quantity
AU	KACCU	Voluntary ACCU Cancellation			<a href="#">ERF127664</a>					2023-24		9,012,178,613 - 9,012,178,783	171

#### Transaction Status History

Status Date	Status Code
08/11/2024 12:04:29 (AEDT)	Completed (4)

## APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **market-based approach**.



Market-based approach summary			
Market-based approach	Activity Data (kWh)	Emissions (kg CO <sub>2</sub> -e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
<b>Total non-grid electricity</b>	<b>0</b>	<b>0</b>	<b>0%</b>
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	2,605	0	19%
Residual Electricity	11,311	10,293	0%
<b>Total renewable electricity (grid + non grid)</b>	<b>2,605</b>	<b>0</b>	<b>19%</b>
<b>Total grid electricity</b>	<b>13,916</b>	<b>10,293</b>	<b>19%</b>
<b>Total electricity (grid + non grid)</b>	<b>13,916</b>	<b>10,293</b>	<b>19%</b>
Percentage of residual electricity consumption under operational control	100%		
<b>Residual electricity consumption under operational control</b>	<b>11,311</b>	<b>10,293</b>	
Scope 2	10,068	9,162	
Scope 3 (includes T&D emissions from consumption under operational control)	1,243	1,131	
<b>Residual electricity consumption not under operational control</b>	<b>0</b>	<b>0</b>	
Scope 3	0	0	

<b>Total renewables (grid and non-grid)</b>	<b>18.72%</b>
<b>Mandatory</b>	<b>18.72%</b>
<b>Voluntary</b>	<b>0.00%</b>
<b>Behind the meter</b>	<b>0.00%</b>
<b>Residual scope 2 emissions (t CO<sub>2</sub>-e)</b>	<b>9.16</b>
<b>Residual scope 3 emissions (t CO<sub>2</sub>-e)</b>	<b>1.13</b>
<b>Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO<sub>2</sub>-e)</b>	<b>9.16</b>
<b>Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO<sub>2</sub>-e)</b>	<b>1.13</b>
<b>Total emissions liability (t CO<sub>2</sub>-e)</b>	<b>10.29</b>
<i>Figures may not sum due to rounding. Renewable percentage can be above 100%</i>	

Location-based approach summary						
Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	100%	(kWh)	Scope 2 Emissions (kgCO <sub>2</sub> -e)	Scope 3 Emissions (kgCO <sub>2</sub> -e)	(kWh)	Scope 3 Emissions (kgCO <sub>2</sub> -e)
ACT	0	0	0	0	0	0
NSW	0	0	0	0	0	0
SA	0	0	0	0	0	0
VIC	13,916	13,916	10,993	974	0	0
QLD	0	0	0	0	0	0
NT	0	0	0	0	0	0
WA	0	0	0	0	0	0
TAS	0	0	0	0	0	0
<b>Grid electricity (scope 2 and 3)</b>	<b>13,916</b>	<b>13,916</b>	<b>10,993</b>	<b>974</b>	<b>0</b>	<b>0</b>
ACT	0	0	0	0		
NSW	0	0	0	0		
SA	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
NT	0	0	0	0		
WA	0	0	0	0		
TAS	0	0	0	0		
<b>Non-grid electricity (behind the meter)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Total electricity (grid + non grid)</b>	<b>13,916</b>					

Residual scope 2 emissions (t CO <sub>2</sub> -e)	10.99
Residual scope 3 emissions (t CO <sub>2</sub> -e)	0.97
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO <sub>2</sub> -e)	10.99
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO <sub>2</sub> -e)	0.97
<b>Total emissions liability</b>	<b>11.97</b>

### Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO <sub>2</sub> -e)
N/A	0	0
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.		

### Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO <sub>2</sub> -e)
N/A	0	0
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.		

## APPENDIX C: INSIDE EMISSIONS BOUNDARY

### Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
Office Electricity (Brisbane Office)	Data unavailable, but uplift applied
Water utilities (Brisbane and Melbourne Office)	Data unavailable, but uplift applied
Carbon neutral products and services	Immaterial

### Data management plan for non-quantified sources

The data management plan below outlines how more rigorous quantification can be achieved for material (greater than 1%) non-quantified emission sources.

The emissions impact of water usage both the Melbourne and Brisbane office (utility water services to offices) is not available as current tenancy agreements include water services and connections as a part of the rental agreement (i.e. the cost of water services is included in rental payments, not separately). APD therefore does not have visibility on either the volume (KL) of water used within their offices or the expenditure (\$). APD will aim to work with building owners and operators determine either:

- Building water demand (KL) that can be used to reasonably summarise tenancy water usage; or
- Tenancy water demand (KL).

The emissions impact of electricity usage in the Brisbane office is not available as current tenancy agreements include electricity as part of the rental agreement (i.e. the cost of electricity is included in the rental payments, not separately). APD therefore does not have visibility on the electricity usage (kWh) or expenditure (\$) at the Brisbane office. APD will aim to work with the building owners and operators to determine either:

- Building electricity usage (kWh) that can be used to reasonable summarise tenancy usage; or
- Tenancy electricity usage (kWh)

APD Projects will continue to refine data collection for effective carbon accounting, including the ability to consider carbon in decision making throughout the reporting period, using Impact Sustainability's Climate Zero software to track and manage emissions, this includes electricity, water, waste, vehicle use, rideshare and business travel. This will allow them to track their emissions in real time throughout the year and see the ways in which their emission decrease as they implement their emission reduction strategy. This will also mean that evidence (e.g. invoices) can be stored for future assessment and confirmation of calculations, encouraging traceability and quality in emissions accounting.

## APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

### Excluded emission sources

The below emission sources have been assessed as not relevant to this organisation's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions.
2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.
3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.
5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary

Emission sources tested for relevance						Justification
	Size	Influence	Risk	Stakeholders	Outsourcing	
N/A						



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