PUBLIC DISCLOSURE STATEMENT

DT MANAGEMENT & FACILITY SERVICES PTY LTD (TRADING AS DTMF GROUP)

ORGANISATION CERTIFICATION

FY2023-24

Australian Government

Climate Active
Public Disclosure Statement

An Australian Government Initiative

NAME OF CERTIFIED ENTITY	DT Management & Facility Services Pty Ltd (trading as DTMF Group)
REPORTING PERIOD	Financial year 1 July 2023 – 30 June 2024 Arrears report
DECLARATION	*To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.* 
	Stephanie Deligiorgis Managing Director 28 November 2024

Australian Government
Department of Climate Change, Energy, the Environment and Water

Version 9.

1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	223.71 t CO_2-e
CARBON OFFSETS USED	100% VERs
RENEWABLE ELECTRICITY	Not applicable
CARBON ACCOUNT	Prepared by: Heidi Fog, Carbon Neutral Pty Ltd

Contents

2. CERTIFICATION INFORMATION

Description of organisation certification

The Climate Active Carbon Neutral certification covers the Australian business operations of DT Management & Facility Services Pty Ltd, trading as DTMF Group, ABN 97 158 933 174. The operational boundary of the carbon account has been defined based on the operational control approach. Our products, services and staffing provided by our 3rd party suppliers are not included in the operational boundary of this certification.

This Public Disclosure Statement represents the reporting period 1 July 2023 to 30 June 2024 (FY2023-24), and this is our second year as a Climate Active carbon neutral certified organisation.

The carbon account has been prepared in accordance with the Climate Active Carbon Neutral Standard for Organisations. This entails using recognised emission factors and methods for carbon accounting published in Australia, such as the National Greenhouse Accounts (NGA) Factors, and the work of the international corporate accounting and reporting standard The Greenhouse Gas Protocol.

The greenhouse gasses included in the carbon account are the seven gasses reported under the Kyoto Protocol: carbon dioxide (CO_2), methane (CH_4), nitrous oxide (N_2O), hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), sulphur hexafluoride (SF_6) and nitrogen trifluoride (NF_3). These gasses are expressed in carbon dioxide equivalents (CO_2-e), providing the ability to present greenhouse gas emissions as one unit.

Organisation description

DTMF Group is a well-respected, well-informed provider of cleaning, maintenance, facilities management, and hygiene services across Australia. With over 23 years of industry expertise, we excel in delivering integrated facilities solutions through a committed workforce and robust management practices, supported by advanced technology and certified management systems.

Operating under the registered name DT Management & Facility Services Pty Ltd, DTMF Group is headquartered in Melbourne, where our core office and warehouse facilities are strategically located.

3. EMISSIONS BOUNDARY

This is a small organisation certification, which uses the standard Climate Active small organisation emissions boundary.

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Accommodation and facilities

Cleaning and chemicals

Climate Active Carbon Neutral Products and Services

Fuel (fleet)

Stationary energy (natural gas)

Electricity

Food

ICT services, equipment and telecommunication

Machinery and vehicles incl. repair and maintenance

Office equipment and supplies

Postage, courier and freight

Insurance

Subscriptions and periodicals

Accounting services

Advertising services

Legal services

Photographic services

Parking and tolls

Refrigerants

Air, taxi and rideshare travel

Staff and contractor commute

Staff working from home

Waste

Water

Non-quantified

N/A

Outside emission boundary

Excluded

N/A

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

DTMF Group is committed to reduce our FY23 base year carbon footprint by at least 30%, evident when our Climate Active FY2029 carbon account is produced and submitted to Climate Active by 31 October 2029.

As we have just begun our Climate Active journey, we will hit the ground running.

Actions to be fully implemented prior submission of the FY24 PDS:

- Move our purchased electricity to a 100% renewable electricity product. This was done on the 9th of November 2024. This will have the ability to save an annual 22.21 t CO_2-e or 10% of our total carbon emissions based on our FY23 base year.

We pledge to action by July 2025 (other specific actions to come in our FY25 PDS):

- Our staff are to continue focus on how to reduce our volume to landfill by encouraging all colleagues and contractors to divert, if these cannot be avoided all together, resources from landfill to recycling. Our aim is zero clean paper and cardboard, zero food and zero e-waste going to landfill. We will set a target of reducing our volume to landfill by 50% by 1 July 2025. This would have the ability to save an annual 10.75 t CO_2-e or 5% of our total carbon emissions based on our FY23 base year. As well as saving money on landfill collections.
- We will uphold our status as a Climate Active carbon neutral certified organisation.
- Our Management Team and Board of Directors will visualise and build commitment, engagement and action amongst all colleagues, contractors, clients and supply chain to ensure all understand what is expected of them and the direction we are taking.

We pledge to action by July 2026:

- Uphold the 15% absolute emissions savings we have been able to achieve across FY23 – FY26.
- Avoiding electricity usage after hours.
- Encourage staff and contractors to take up renewables as their home electricity product as well as reduce electricity usage and resource disposal where they can.
- Have a plan and process in place on how we reduce emissions by 10-20% across our scope 3 emissions between 2026 and 2030. Currently, it seems to us it is going to require us (and not only us) to have less spending across many emissions categories and not just one cut against one emissions source.
- Improving the energy efficiency of our cleaning equipment used to service our client sites.

Emissions reduction actions

Renewable Energy

- Gradual integration of renewable energy sources, 100% renewable energy, in our owned facilities to offset energy consumption.

Staff Training and Awareness

- Regular training sessions for staff to adopt sustainable practices in daily operations, including reducing energy consumption and waste at client sites.

Partnerships with Green Suppliers

- Collaboration with suppliers who demonstrate strong commitments to sustainability and emissions reduction.

Digital Operations

- Digitisation of reporting, scheduling, and communication processes to reduce paper consumption and enhance operational efficiency.

Waste Management Programs

- Implementation of comprehensive recycling and waste diversion systems in partnership with clients to reduce landfill contributions.

Transition to Eco-Friendly Cleaning Products

- Use of environmentally certified cleaning agents across all sites to minimise chemical emissions.

5.EMISSIONS SUMMARY

Emissions over time

Emissions since base year			
		Total t CO_2-e (without uplift)	**Total t CO_2-e** (with uplift)
Base year / Year 1:	2022-23	203.94	214.13
Year 2:	2023-24	213.06	223.71

Significant changes in emissions

Significant changes in emissions			
Emission source	**Previous year emissions** (t CO_2-e)	**Current year emissions** (t CO_2-e)	**Reason for change**
Storage and warehousing services	3.96	22.89	**Geographical Expansion** Growth into new regions, such as South Australia and other remote areas, has required additional logistics support, contributing to increased emissions from transport and supply chain activities. **Business Growth** Expansion of service offerings and onboarding of new clients has naturally led to an increase in operational activities, including cleaning services, fleet usage, and supply chain operations.
Petrol / Gasoline post-2004	6.14	22.97	**Client Requirements** Enhanced expectations from clients to meet high service standards, particularly in larger or multi-campus facilities, have necessitated a higher frequency and intensity of operations.

Use of Climate Active carbon neutral products, services, buildings or precincts

N/A

Emissions summary

The electricity summary is available in Appendix B. Electricity emissions were calculated using a location-based approach.

Emission category	Scope 1 emissions (t CO_2-e)	Scope 2 emissions (t CO_2-e)	Scope 3 emissions (t CO_2-e)	Total emissions (t CO_2-e)
Accommodation and facilities	0.00	0.00	0.71	0.71
Cleaning and Chemicals	0.00	0.00	0.73	0.73
Climate Active carbon neutral products and services	0.00	0.00	0.00	0.00
Electricity	0.00	16.46	1.46	17.92
Food	0.00	0.00	0.15	0.15
ICT services and equipment	0.00	0.00	8.30	8.30
Machinery and vehicles	0.00	0.00	8.85	8.85
Office equipment & supplies	0.00	0.00	7.84	7.84
Postage, courier and freight	0.00	0.00	23.10	23.10
Products	0.00	0.00	2.88	2.88
Professional Services	0.00	0.00	32.46	32.46
Stationary Energy (gaseous fuels)	0.00	0.00	0.00	0.00
Transport (Air)	0.00	0.00	6.59	6.59
Transport (Land and Sea)	32.97	0.00	66.29	99.26
Waste	0.00	0.00	4.00	4.00
Water	0.00	0.00	0.26	0.26
Working from home	0.00	0.00	0.00	0.00
Total emissions (tCO_2-e)	**32.97**	**16.46**	**163.63**	**213.06**

Uplift factors

An uplift factor is an upwards adjustment to the total carbon inventory to account for relevant emissions that cannot be reasonably quantified or estimated. This conservative accounting approach helps ensure the integrity of the carbon neutral claim.

Reason for uplift factor	t CO_2-e
Mandatory 5% uplift for small organisations	10.65
Total of all uplift factors (t CO_2-e)	10.65
Total emissions footprint to offset (t CO_2-e) *(total emissions from summary table + total of all uplift factors)*	**223.71**

6. CARBON OFFSETS

Eligible offsets retirement summary

Offsets retired for Climate Active certification

Type of offset unit	Quantity used for this reporting period	Percentage of total units used
Verified Emissions Reductions (VERs)	224	100.00%

Project name	Type of offset unit	Registry	Date retired	Serial number	Vintage	Total quantity retired	Quantity used in previous reporting periods	Quantity banked for future reporting periods	Quantity used for this reporting period	Percentage of total used this reporting period
M'tetezi Improved cook-stoves Balaka District, Malawi	VER	Gold Standard	6/12/2023	GS1-1-MW-GS4539-16-2021-24889-40241-40390	2021	150	115	0	35	15.63%
Lango Safe Water Project	VER	Gold Standard	26/11/2024	GS1-1-UG-GS6349-16-2022-26465-646-826	2022	181	0	0	181	80.80%
Lango Safe Water Project	VER	Gold Standard	26/11/2024	GS1-1-UG-GS6349-16-2022-24815-18-25	2022	8	0	0	8	3.57%

Co-benefits

VERs: M'tetezi Improved Cook Stoves Balaka District Project, Malawi

This project has been established to reducing deforestation, emissions and helping families through the provision of improved locally manufactured cookstoves in Malawi. M'tetezi cookstoves reduce greenhouse gas emissions and indoor air pollution in households. This reduction in exposure, especially to women and young children, is expected to reduce the health risk such as respiratory problems and issues related to eyes due to smoke. The total abatement volume is estimated to be 365,043 tonne of CO2 equivalent over the life of the project.

The table indicates the co-benefits of this project and how this project contributes to the United Nation's Sustainable Development Goals (SDG).

SUSTAINABLE DEVELOPMENT CONTRIBUTIONS ACHIEVED		
SDG	**SDG IMPACT**	**AMOUNT ACHIEVED**
13 CLIMATE ACTION	Amount of CO2 equivalent emissions reduced by the project	365,043 tonnes of CO2 (equivalent)
1 NO POVERTY	Number of Improve Cook Stoves distributed under the project as an indicator of providing basic service access to households	54,873
	Percentage of users reporting money saving due to reduction in purchased fuel consumption in project	77.14 %
3 GOOD HEALTH AND WELL-BEING	Percentage of users reporting reduction in smoke after shifting to Improve Cook Stoves in project	100 %
5 GENDER EQUALITY	Percentage of users reporting time saving due to reduction in collected fuel consumption / cooking time /boiling water	96.19 %
7 AFFORDABLE AND CLEAN ENERGY	Percentage of users reporting an operational Improve Cook Stove in project	90 %
8 DECENT WORK AND ECONOMIC GROWTH	Number of male / female numbers of employment created by the project	308 employment opportunities generated (Male 145, Female 163)
15 LIFE ON LAND	Fuel-wood savings reported by users in the project	100 %

VERs: GS1247 VPA 139 Lango Safe Water Project (GS6349), Uganda

The Ugandan Safe Water project in Lango has grown to become the world's first carbon project to be successfully certified under the Gold Standard's Gender Equality Framework within its Gold Standard for the Global Goals.

The project has successfully demonstrated that it is being run in a gender-sensitive way and that it delivers positive impacts to women. Communities are supported with access to safe water through the rehabilitation of hand-powered boreholes. The project is implemented by a Ugandan project team that works closely with the country's Ministry of Water and Environment to supply 117,964,350 litres of water annually. The project's expected emission reduction is estimated at 51,000 t CO_2-e

The outcomes of this initiative have been created to align with the following United Nations Sustainability Development Goals:

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

N/A

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **location-based approach.**

Market-based approach summary

Market-based approach	Activity Data (kWh)	Emissions (kg CO_2-e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	**0**	**0**	**0%**
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	3,901	0	19%
Residual Electricity	16,939	15,414	0%
Total renewable electricity (grid + non grid)	**3,901**	**0**	**19%**
Total grid electricity	**20,840**	**15,414**	**19%**
Total electricity (grid + non grid)	**20,840**	**15,414**	**19%**
Percentage of residual electricity consumption under operational control	100%		
Residual electricity consumption under operational control	**16,939**	**15,414**	
Scope 2	15,078	13,721	
Scope 3 (includes T&D emissions from consumption under operational control)	1,861	1,694	
Residual electricity consumption not under operational control	**0**	**0**	
Scope 3	0	0	.

Total renewables (grid and non-grid)	**18.72%**
Mandatory	**18.72%**
Voluntary	**0.00%**
Behind the meter	**0.00%**
Residual scope 2 emissions (t CO_2-e)	**13.72**
Residual scope 3 emissions (t CO_2-e)	**1.69**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**13.72**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**1.69**
Total emissions liability (t CO_2-e)	**15.41**

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary

Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	**100%**	**(kWh)**	**Scope 2 Emissions (kg CO_2-e)**	**Scope 3 Emissions (kg CO_2-e)**	**(kWh)**	**Scope 3 Emissions (kg CO_2-e)**
VIC	20,840	20,840	16,464	1,459	0	0
Grid electricity (scope 2 and 3)	**20,840**	**20,840**	**16,464**	**1,459**	**0**	**0**
VIC	0	0	0	0		
Non-grid electricity (behind the meter)	**0**	**0**	**0**	**0**		
Total electricity (grid + non grid)	**20,840**					

Residual scope 2 emissions (t CO_2-e)	**16.46**
Residual scope 3 emissions (t CO_2-e)	**1.46**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**16.46**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**1.46**
Total emissions liability	**17.92**

Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO_2-e)
N/A	**0**	**0**

Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.

Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO_2-e)
N/A	**0**	**0**

Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market- based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
N/A	

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions

2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.

3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.

4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.

5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
N/A						

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