



PUBLIC DISCLOSURE STATEMENT

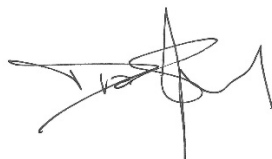
**DESIGNINC PTY LIMITED (TRADING AS
DESIGNINC)
SERVICE CERTIFICATION
FY2023–24**

Australian Government

Climate Active Public Disclosure Statement

DesignInc



NAME OF CERTIFIED ENTITY	DesignInc Pty Limited (trading as DesignInc)	
REPORTING PERIOD	1 July 2023 – 30 June 2024 Arrears report	
DECLARATION	<i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i>	
		
	Name of signatory Position of signatory Date	Ms Di Lund Chair 11.11.2025



Australian Government
Department of Climate Change, Energy,
the Environment and Water

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Version 9.



1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	820 tCO ₂ -e
CARBON OFFSETS USED	100% VCUs (refer to DesignInc Pty Ltd's organisation PDS for evidence of the offset retirement).
RENEWABLE ELECTRICITY	N/A
CARBON ACCOUNT	Prepared by: Pangolin Associates
TECHNICAL ASSESSMENT	16/12/2024 Pangolin Associates Next technical assessment due: FY2027 report

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2.CERTIFICATION INFORMATION

Description of service certification

The responsible entity for this service certification is DesignInc Pty Limited (Trading as DesignInc), ABN 890 855 629 01.

This Public Disclosure Statement includes information for FY2023-24 reporting period.

Description of business

DesignInc Pty Limited provide architectural services. The 'functional unit' for the service emissions intensity is:

- Tonnes of carbon dioxide equivalents per full-time equivalent employee (tCO₂-e / FTE employee)

This certification is 'full coverage', such that all of DesignInc Pty Limited's clients will receive a carbon neutral service (rather than 'opt in').

The emissions boundary for this service assessment is cradle-to-grave.

Note, the downstream emissions involved with the construction of projects that DesignInc Pty Limited consults on are not relevant, as per the standard greenhouse gas emissions boundary setting for architectural services.

3.EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as 'attributable processes' of a product or service. These attributable processes are services, materials and energy flows that become the product or service, make the product or service and carry the product or service through its life cycle. These attributable emissions have been quantified in the carbon inventory.

Non-quantified emissions have been assessed as attributable and are captured within the emissions boundary but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Non-attributable emissions have been assessed as not attributable to a product or service. They can be **optionally included** in the emissions boundary and therefore have been offset, or they can be listed as outside of the emissions boundary (and are therefore not part of the carbon neutral claim). Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Accommodation and facilities

Cleaning and chemicals

Climate Active carbon neutral products and services

Electricity

Food

Horticulture and agriculture

ICT services and equipment

Machinery and vehicles

Office equipment and supplies

Postage, courier and freight

Products

Professional services

Refrigerants

Stationary energy (gaseous fuels)

Stationary energy (liquid fuels)

Transport (air)

Transport (land and sea)

Waste

Water

Working from home

Non-quantified

N/A

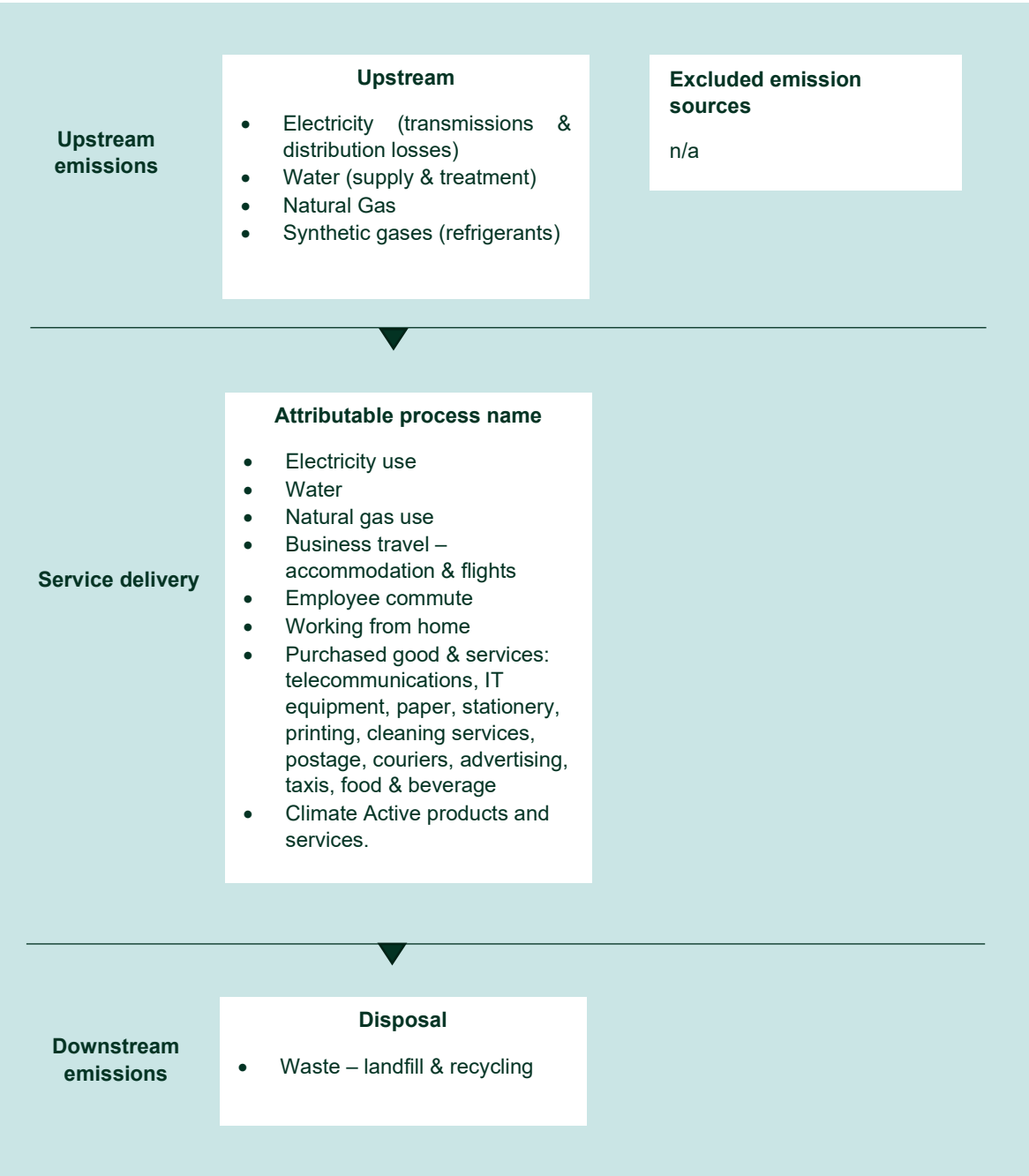
Outside emission boundary

Excluded

N/A

Service process diagram

Cradle-to-grave boundary



4.EMISSIONS REDUCTIONS

Emissions reduction strategy

As each office has its own emission profile, DesignInc Pty Limited's shareholder companies and associate members have generated their own emission reduction strategies.

Note, as there is a 100% boundary overlap between DesignInc Pty Limited's **organisation** and **simple service**, the strategy is the same between the two submissions.

Item	Sydney (+ Nguluway DesignInc)	Melbourne	Adelaide	Perth	Brisbane
Highest contributing categories	- Electricity - Professional Services - ICT Services	- ICT Services - Employees - Products, Materials & Equipment	- Business Travel - Electricity - ICT Services	- Electricity - ICT Services - Employees	- Business Travel - Electricity - Employees
Overarching Target	Reduce absolute emissions 50% by 2030, from a FY2022 baseline.	Reduce absolute emissions 50% by 2030, from a FY2022 baseline.	Reduce absolute emissions 50% by 2030, from a FY2022 baseline.	Reduce absolute emissions 50% by 2030, from a FY2022 baseline.	Reduce absolute emissions 50% by 2030, from a FY2022 baseline.
Scope 1	n/a	n/a	• Company vehicles – Replaced two hybrid vehicles with a new Kona electric vehicle in June 2024. • Internal campaign - encourage staff to turn off laptops and devices at the end of the day. • ICT Equipment – Set TVs to switch to standby after certain amount of time when not used/ set to	n/a	n/a

			switch off at the end of the day.		
Scope 2	Reduce our Electricity emissions by: - Switching to 100% accredited green power for our tenancy by 2025. - Reduce laptops, computer towers and screens energy use	n/a	Facility Energy Consumption – switched to 100% green energy provider. Synthetic Greenhouse Gases – liaise with landlord re existing facility mechanical system – propose end-of-life replacement to system with alternate refrigerant. Synthetic Greenhouse Gases – review method of calculation.	Reduce our Electricity emissions by: - Purchasing and surrendering an amount of LGCs equivalent to our energy consumption. - Relocating to that uses 100% accredited Greenpower for the base building.	Reduce our Electricity By switching to Green Power.
Scope 3	Reduce our supply chain emissions by: - Implement our Indigenous and Sustainable Procurement Strategy to prioritise sustainable goods and services. - Using Carbon Neutral Professional service providers where practical Reduce our Business Travel emissions by: - Promoting use of company Opal cards and public transport - Avoid flying where possible, offsetting flights, don't fly business class	Reduce our Employees Carbon footprint: - Promoting use of company Travel cards and public transport. - Avoiding flying where possible, offsetting flights. - Using GoGet hybrid or EVs when available. - Using Uber Green when available - Providing incentives to rides bikes. - Providing education on vehicle contributions to carbon footprints Reduce our ICT Services by: - Requesting / Requiring our ICT Services providers to undertake strategies to reduce their carbon footprint / become carbon neutral:	Business Travel – include distance of travel and likely carbon footprint implications in our Studio 'go or no go' process. Business Travel – fly economy Professional Services – Talk to suppliers about their Carbon Neutral status – encourage current suppliers to achieve carbon neutrality. ICT Services – preference to engage providers that align with our Carbon Neutral goals - encourage current suppliers to achieve carbon neutrality.	Reduce our ICT Services by: - Utilise Software applications that are striving for carbon neutral in the foreseeable future e.g. Autodesk, Adobe, Microsoft etc. - Reduce our employee carbon footprint by advocating for the use of Public Transport, cycling electric scooters or walking. - Offset the carbon emissions upon purchasing of flight tickets.	Reduce our Employees Carbon footprint: - Promoting alternative modes of travel such as cycling, public transport - Using Uber green if possible. Reduce our Business Travel emissions by: - Use teams / zoom meetings where possible to reduce flights

• Using GoGet hybrid or EVs when available • Using Uber Green when available.	• Seeking out and giving preference to engaging ICT Services providers have reduced their carbon footprint / are carbon neutral. • Adopting Software that is provided by companies that are carbon neutral – i.e. Adobe are committing to be Carbon Neutral by 2025. Autodesk is committing to be carbon zero by 2030. Reduce Products, Materials & Equipment emissions by: • Making informed choices of the Products, Materials & Equipment we purchase; • Providing education to office on the contributions to our carbon footprints that our purchases of Products, Materials & Equipment	• Internal campaign – Encourage use of public transport, walking and cycling where practical. • Internal campaign – encourage employees to use 'Uber Green'. • ICT Equipment – purchase higher spec equipment with longer 'life'.		Fly Carbon Neutral when flying is necessary.
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Emissions reduction actions

DesignInc Sydney

DesignInc Sydney has updated their travel policies to align with reduction strategies for business travel and are implementing these policies. We have installed an independent meter for our tenancy and implemented the change -over to green power. We have adopted an Indigenous and Sustainable Procurement Strategy to help identify which of our suppliers are carbon neutral and how feasible it is to switch to carbon neutral suppliers. We have improved our waste management and introduced new waste streams for organics, disposable coffee cups and Container Deposit Scheme (CDS).

DesignInc Adelaide

In 2024, DesignInc Adelaide made significant strides in reducing its environmental impact. We minimised air travel following the completion of a major project in rural South Australia. To further reduce our carbon footprint, we actively encourage interstate client meetings to be held online whenever possible, promoting both efficiency and sustainability.

In April 2024, we transitioned our tenancy electricity supply to 100% green energy. Additionally, we extended the lifespan of our existing ICT equipment by purchasing extended warranties, reducing the need for replacements.

In June, we replaced two hybrid vehicles with one fully electric vehicle and began promoting the use of Uber Green for business-related travel, supporting eco-friendly transportation options.

Looking ahead to 2025, we are committed to launching more internal campaigns focused on carbon-positive initiatives, furthering our efforts towards sustainability and environmental responsibility.

DesignInc Melbourne

DesignInc Melbourne began calculating, reviewing, and offsetting its emissions in 2020 to become carbon neutral, and formally joined the Climate Active certification under the DesignInc national group in FY2022.

We are advocating to companies that provide our IT and software support services to become carbon neutral and review the sustainability credentials of all companies we engage with the intent of supporting those with lower emissions.

Our catering menus for internal and external functions have a minimum of 50% plant-based food with local suppliers prioritised. For all functions our cutlery and tableware are used to minimise waste. We have started to engage with catering companies that prioritise holistic sustainability and will further pursue this in the coming year.

Riding to work is encouraged of staff through participation in ride to work activities and facilitated through company provided insurance. An increased uptake means we will increase the amount staff locker storage in 2025.

Staff participate in our carbon offset process by voting on the selection of offsets that we purchase. The Climate Active reports are presented to staff for transparency and education purposes alongside other staff education sessions to increase awareness on changes they can make to personal and business-related activities to minimise their emissions.

We have a large project starting in 2024-2025 which will require several staff to work in a project office. The project office is constructed to world leading sustainability standards minimising energy use, providing quality end of trip facilities to encourage cycling and is highly accessible by public transport. Utilising this space for our staff should aid in minimising our emissions for the duration of this project.

DesignInc Brisbane

Over the past year, DesignInc Brisbane has successfully integrated environmentally conscious practices into our operations, building on the foundation established in our previous Climate Active submission. These efforts have led to reductions in our carbon footprint and cultivated a culture of sustainability across our team. We have significantly reduced long-distance travel by prioritizing virtual meetings and opting for carbon-neutral travel alternatives when travel was unavoidable. Additionally, our transition to green power has marked a pivotal step in reducing reliance on non-renewable energy sources, complemented by ongoing exploration of alternative power suppliers and programs to enhance our energy sustainability.

Looking ahead, we are committed to building on this progress over the next 12 months. Our focus will be on expanding the adoption of carbon-neutral travel options for both short and long distances, alongside implementing improved office energy-use policies to further reduce reliance on the power grid. We aim to engage our team more actively in sustainability initiatives, fostering a sense of shared responsibility and innovation through workshops and regular updates. Furthermore, we will evaluate opportunities to offset any residual emissions through strategic partnerships and initiatives that align with our commitment to environmental stewardship.

DesignInc WA

DesignInc WA have implemented an Integrated Management System which incorporates Environmental systems and policies. As part of the Climate Active initiative, we have assessed the environmental impact of our operations and have identified the top three contributors to environmental impacts as Energy, ICT Services and Employees.

Firstly, at an employee level, we are developing awareness of the environmental issues which are within our capacity to control. We continuing to advocate for the use of Public Transport through our projects and workplace and carefully considering interstate travel. If we do choose to travel, we are electing to offset the carbon emissions upon purchasing of tickets. Staff are also encouraged to participate in learning sessions which focus on sustainability and identify further opportunities for developing our understanding of this topic.

Secondly, Investigations into our key software suppliers has revealed that our three major software suppliers are, or have, a commitment to reaching net-zero.

Finally, with respect to our Energy use, Green power and large-scale generation certificates (LGC's) are

two options currently being assessed for improving the carbon footprint of our tenancy within the building.

The next step for us is to further develop practical application of sustainable principles in our day-to-day business operations.

5.EMISSIONS SUMMARY

Emissions over time

Emissions since base year		Total tCO ₂ -e	Emissions intensity of the functional unit
Base year/Year 1:	2021–22	1015.50	1015.50
Year 2:	2022–23	1130.27	1130.27
Year 3:	2023-24	819.12	819.12

Significant changes in emissions

Significant changes in emissions			
Attributable process	Previous year emissions (t CO ₂ -e)	Current year emissions (t CO ₂ -e)	Reason for change
N/A			

Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
GPO Building, 350 Bourke St Melbourne	Certified carbon neutral Base Building (ISPT)
Pangolin Associates	Consulting Services
Telstra	Telecommunication Services (i.e., telephones + mobile phones + phone plans)

Emissions summary

Stage / Attributable Process / Source	tCO ₂ -e
Upstream:	12.3
- Electricity (transmissions & distribution losses) - Water (supply & treatment) - Natural Gas	
Synthetic gases (refrigerants)	
Service delivery:	792.6
- Electricity use - Water - Natural gas use - Business travel – accommodation & flights - Employee commute - Working from home - Purchased good & services: - telecommunications, IT equipment, paper, stationery, printing, cleaning services, postage, couriers, advertising, taxis, food & beverage	
Climate Active products and services.	
Downstream:	14.2
Waste – landfill & recycling	

Service offset liability	
Emissions intensity per functional unit (FTE)	4.015
Number of functional units (FTE) covered by the certification	204.01
Total emissions (tCO₂-e) to be offset	819.12

6.CARBON OFFSETS

Eligible offsets retirement summary

100% of DesignInc Pty Ltd's emissions relevant to the Service have been captured within the Organisational boundaries. Please refer to DesignInc Pty Ltd's organisation PDS for evidence of the offset retirement.

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) Summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

N/A

APPENDIX B: ELECTRICITY SUMMARY

N/A since not dual reporting. Electricity summary is included in the Organization PDS.

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as attributable, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. These emissions are accounted for through an uplift factor. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Excluded emission sources

Attributable emissions sources can be excluded from the carbon inventory, but still considered as part of the emissions boundary if they meet **all three of the below criteria**. An uplift factor may not necessarily be applied.

1. A data gap exists because primary or secondary data cannot be collected (**no actual data**).
2. Extrapolated and proxy data cannot be determined to fill the data gap (**no projected data**).
3. An estimation determines the emissions from the process to be **immaterial**).

Emissions Source	No actual data	No projected data	Immaterial
N/A	N/A	N/A	N/A

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSION BOUNDARY

Non-attributable emissions have been assessed as not attributable to a product or service (do not carry, make or become the product/service) and are therefore not part of the carbon neutral claim. To be deemed attributable, an emission must meet two of the five relevance criteria. Emissions which only meet one condition of the relevance test can be assessed as non-attributable and therefore are outside the carbon neutral claim. Non-attributable emissions are detailed below.

1. **Size** The emissions from a particular source are likely to be large relative to other attributable emissions.
2. **Influence** The responsible entity could influence emissions reduction from a particular source.
3. **Risk** The emissions from a particular source contribute to the responsible entity's greenhouse gas risk exposure.
4. **Stakeholders** The emissions from a particular source are deemed relevant by key stakeholders.
5. **Outsourcing** The emissions are from outsourced activities that were previously undertaken by the responsible entity or from outsourced activities that are typically undertaken within the boundary for comparable products or services.

Non-attributable emissions sources summary

N/A



An Australian Government Initiative

