



PUBLIC DISCLOSURE STATEMENT

GJK FACILITY SERVICES

**ORGANISATION CERTIFICATION
CY2024**

Australian Government
Climate Active
Public Disclosure Statement



An Australian Government Initiative



NAME OF CERTIFIED ENTITY	G.J.& K. Cleaning Services Pty Limited (trading as GJK Facility Services)
REPORTING PERIOD	1 January 2024 – 31 December 2024 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p> <p><i>Craig Gasson</i></p> <p>Craig Gasson Director HSEQ and Sustainability 21/01/2026</p>



Australian Government
**Department of Climate Change, Energy,
the Environment and Water**

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Version 9.1.



1. CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	4,507 tCO ₂ -e
CARBON OFFSETS USED	100% VCUs
RENEWABLE ELECTRICITY	38.19%
CARBON ACCOUNT	Prepared by: Pangolin Associates
TECHNICAL ASSESSMENT	30/6/2025 Pangolin Associates Next technical assessment due: CY2027 report

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2. CERTIFICATION INFORMATION

Description of organisation certification

This organisation certification is for the business operations of G.J.& K. Cleaning Services Pty Limited (trading as GJK Facility Services), ABN 64 006 418 908.

This certification covers emissions across the full value chain, including energy use from cleaning equipment at client sites. Emissions associated with subcontracted onsite cleaning staff are excluded. The certification applies to the organisation's operations only, however, due to the nature of GJK's operations, the organisation and its services are inherently interconnected.

This Public Disclosure Statement includes information for CY2024 reporting period.

Organisation description

With over 30 years of experience, G. J. & K Cleaning Services Pty Ltd (ABN 64 006 418 908), trading as GJK Facility Services, is a family-owned facility services company providing cleaning, grounds, restoration, projects, and maintenance and facility support services. Our purpose is to provide better experiences and better outcomes to our customers and people, and we believe businesses like ours play a role in positively impacting change for people, the planet, and the community. We have offices across Australia in all major cities, with our head office located in Collingwood, Victoria.

The operational boundary has been defined based on an operational control test, in accordance with the principles of the National Greenhouse and Energy Reporting Act 2007. This includes the following locations and facilities:

- 135 Cromwell Street, Collingwood, 3066 VIC
- 129-131 Cromwell Street, Collingwood, 3066 VIC
- 119 Cromwell Street, Collingwood, 3066 VIC
- 3/629 Gardeners Road, Mascot, 2020 NSW
- Suite 12, L1 Highpoint, 240 Waterworks Road, Ashgrove, 4060 QLD
- 9/5 Centro Avenue, Subiaco, 6008 WA
- Unit 4, 6 Catterthun Street, Winnellie, 8200 NT
- Basement, Hartley Building, The University of Adelaide, North Terrace Campus, Gate 14, Kintore Avenue, Adelaide, 5000 SA

3.EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Accommodation and facilities
Cleaning and chemicals
Climate Active carbon neutral services
Electricity¹
ICT services and equipment
Machinery and vehicles
Office equipment and supplies
Postage, courier and freight
Products
Professional services
Refrigerants
Transport (air)
Transport (land and sea)
Waste
Water
Working from home

Non-quantified

Stationary fuels (liquid fuels)

Outside emission boundary

Excluded

Subcontractor emissions

¹ Includes equipment energy usage at client sites

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

GJK Facility Services commits to reduce total scope 1, 2 and 3 emissions from the business by 30% by 2030 compared to a 2021 baseline. This will be achieved through the following measures:

- Since employee commuting makes up a large part of our footprint, GJK will continue to closely engage with our employees to better understand and refine the measurement of emissions associated with commuting, as well as seek feedback and engagement on other matters of sustainability that will improve the way we work and deliver services to our clients. Through more accurate measurement and engagement on commuting emissions, we aim to reduce emissions from commuting by 20% per FTE by 2030.
 - CY2021: 1.3 tCO₂-e/year. 20.9% of staff reported commuting by public transport or active transport (walking/cycling)
 - CY2024: 1.0 tCO₂-e/year. 32.7% of staff reported commuting by public transport or active transport (walking/cycling)
- Improving the energy efficiency of our cleaning equipment used to service our client sites and working with our clients to understand where renewable energy is supplied. Through this measure we aim to reduce emissions associated with our equipment use by 80% by 2030.
- Procurement of renewable electricity at our main office locations where this can be directly procured (3% reduction on total baseline emissions by 2030)
- Breakdown our expenditure on cleaning materials and chemicals and work with our key suppliers to better measure and reduce the environmental impact of these products that we work with, with a goal to reduce the emissions associated with our cleaning products by 20% by 2030.
- Work with other key suppliers to implement a sustainable procurement policy across all key emitting areas of our supply chain.

Emissions reduction actions

In the CY2024 period, GJK has:

- 32.7% of staff reported commuting by public transport compared to 28% in CY2023, and 21% in CY2021. Compared to the base year (CY2021), staff commuting emissions have reduced by 24.6%.¹
- 100% GreenPower was procured for 135 Cromwell Street, 119 Cromwell Street, and 3/629 Gardeners road.

¹ There can be annual fluctuations in employee commuting, and therefore, the trend should be analysed again in future reporting periods, to determine if the reduction in emissions per FTE remains consistent.

- Initial procurement of electric and plug- in Hybrid cars has commenced. Cost analysis and phase-in plan being developed for existing fleet.
- GJK have partnered with several clients to move to renewable energy as part of our target to reduce emissions associated with our equipment use by 80% by 2030. GJK has also participated in several client workshops to reduce water usage and fuel powered equipment.
- GJK have implemented green cleaning practices and prioritised chemical free cleaning to reduce environmental impact and associated emissions.
- GJK Director of HSEQ and Sustainability has joined the Yarra Sustainability advisory group which is focused on reducing carbon footprint in the local council area GJK head office is situated.
- GJK has championed multiple sustainability initiatives within current contracts which will dramatically increase diversion from landfill into circular economy practices.

5. EMISSIONS SUMMARY

Emissions over time

		Emissions since base year	
		Total tCO ₂ -e (without uplift)	Total tCO ₂ -e (with uplift)
Base Year / Year 1:	2021	3,720.2	N/A
Year 2:	2022	3,921.4	N/A
Year 3:	2023	3,918.3	N/A
Year 4:	2024	4,507.0	N/A

Significant changes in emissions

During the CY2024 reporting period, GJK secured several major contracts. As a result, GJK's emissions increased by 15%, reflecting the direct relationship between the expansion of services and operational growth. This increase is primarily attributable to the purchase of additional equipment and the hiring of new staff required to deliver these services.

Significant changes in emissions			
Emission source	Previous year emissions (t CO ₂ -e)	Current year emissions (t CO ₂ -e)	Reason for change
Industrial machinery and equipment	137.04	501.90	GJK won some major contracts during the reporting period, resulting in the purchase of more equipment compared to 2023.

Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
Pangolin Associates	Consulting services

Emissions summary

The electricity summary is available in Appendix B. Electricity emissions were calculated using a market-based approach.

Emission category	Scope 1 emissions (tCO ₂ -e)	Scope 2 emissions (tCO ₂ -e)	Scope 3 emissions (tCO ₂ -e)	Total emissions (t CO ₂ -e)
Accommodation and facilities	0.00	0.00	21.08	21.08
Cleaning and Chemicals	0.00	0.00	386.68	386.68
Climate Active carbon neutral products and services	0.00	0.00	0.00	0.00
Construction Materials and Services	0.00	0.00	0.00	0.00
Electricity	0.00	40.81	385.83	426.64
Food	0.00	0.00	0.00	0.00
Horticulture and Agriculture	0.00	0.00	0.00	0.00
ICT services and equipment	0.00	0.00	228.63	228.63
Machinery and vehicles	0.00	0.00	1,088.87	1,088.87
Office equipment & supplies	0.00	0.00	13.05	13.05
Postage, courier and freight	0.00	0.00	3.28	3.28
Products	0.00	0.00	23.99	23.99
Professional Services	0.00	0.00	553.38	553.38
Refrigerants	8.41	0.00	0.00	8.41
Roads and landscape	0.00	0.00	0.00	0.00
Stationary Energy (gaseous fuels)	0.00	0.00	0.00	0.00
Stationary Energy (liquid fuels)	0.00	0.00	0.00	0.00
Stationary Energy (solid fuels)	0.00	0.00	0.00	0.00
Transport (Air)	0.00	0.00	221.55	221.55
Transport (Land and Sea)	253.12	0.00	1,247.79	1,500.91
Waste	0.00	0.00	17.51	17.51
Water	0.00	0.00	1.02	1.02
Working from home	0.00	0.00	11.94	11.94
Total emissions (tCO₂-e)	261.53	40.81	4,204.61	4,506.95

Uplift factors

N/A

6. CARBON OFFSETS

Eligible offsets retirement summary

Offsets retired for Climate Active certification

Type of offset unit	Quantity used for this reporting period	Percentage of total units used
Verified Carbon Units (VCUs)	4,507	100%

Project name	Type of offset unit	Registry	Date retired	Serial number	Vintage	Total quantity retired	Quantity used in previous reporting periods	Quantity banked for future reporting periods	Quantity used for this reporting period	Percentage of total used this reporting period
Bundled Wind Power Project in Tamilnadu, India, co-ordinated by Tamilnadu Spinning Mills Association (TASMA-V2)	VCU	Verra Registry	27/6/2025	9064-64811106-64815612-VCS-VCU-508-VER-IN-1-1353-01012017-31122017-0	2017	4,507	0	0	4,507	100.00%
Offset Totals:						4,507	0	0	4,507	100%

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

N/A

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **market-based approach**.

Market-based approach summary			
Market-based approach	Activity Data (kWh)	Emissions (kg CO ₂ -e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	0	0	0%
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	143,044	0	19%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	6,429	0	1%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	1,603	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	138,563	0	18%
Residual Electricity	468,835	426,640	0%
Total renewable electricity (grid + non grid)	289,639	0	38%
Total grid electricity	758,474	426,640	38%
Total electricity (grid + non grid)	758,474	426,640	38%
Percentage of residual electricity consumption under operational control	11%		
Residual electricity consumption under operational control	50,379	45,845	
Scope 2	44,843	40,807	
Scope 3 (includes T&D emissions from consumption under operational control)	5,536	5,038	
Residual electricity consumption not under operational control	418,456	380,795	
Scope 3	418,456	380,795	

Total renewables (grid and non-grid)	38.19%
Mandatory	18.48%
Voluntary	19.71%
Behind the meter	0.00%
Residual scope 2 emissions (t CO₂-e)	40.81
Residual scope 3 emissions (t CO₂-e)	385.83
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	40.81
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e)	385.83
Total emissions liability (t CO₂-e)	426.64

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary						
Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	31%	(kWh)	Scope 2 Emissions (kgCO ₂ -e)	Scope 3 Emissions (kgCO ₂ -e)	(kWh)	Scope 3 Emissions (kgCO ₂ -e)
ACT	8,673	2,713	1,845	136	5,960	4,351
NSW	139,562	43,659	29,688	2,183	95,904	70,010
SA	24,102	7,540	1,885	603	16,562	5,466
VIC	483,571	151,273	119,506	10,589	332,298	285,776
QLD	4,989	1,561	1,139	234	3,428	3,017
NT	4,650	1,455	786	102	3,195	1,949
WA	77,008	24,090	12,768	964	52,918	30,163
TAS	15,918	4,980	598	50	10,939	1,422
Grid electricity (scope 2 and 3)	758,474	237,270	168,214	14,860	521,204	402,153
ACT	0	0	0	0		
NSW	0	0	0	0		
SA	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
NT	0	0	0	0		
WA	0	0	0	0		
TAS	0	0	0	0		
Non-grid electricity (behind the meter)	0	0	0	0		
Total electricity (grid + non grid)	758,474					

Residual scope 2 emissions (t CO ₂ -e)	168.21
Residual scope 3 emissions (t CO ₂ -e)	417.01
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	168.21
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO ₂ -e)	417.01
Total emissions liability	585.23

Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO ₂ -e)
N/A	-	-
<i>Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.</i>		

Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO ₂ -e)
N/A	-	-
<i>Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.</i>		

APPENDIX C: INSIDE EMISSIONS BOUNDARY

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
Stationary fuels (liquid fuels)	Immaterial

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to this organisation's and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions.
2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.
3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.
5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
Subcontractors	Y	N	N	N	N	<p>Size: Based on subcontractor spend, it is expected that emissions could be large relative to direct energy use.</p> <p>Influence: GJK exercise limited ability to influence the subcontractors required to deliver client services, and is not an attributable source within our organisational assessment.</p> <p>Risk: There are no relevant laws or regulations that apply to limit emissions specifically from this source, the source does not create supply chain risks, and it is unlikely to be of significant public interest.</p> <p>Stakeholders: Subcontractors are used in the delivery of our services to clients, not within our core organisation's operations. As such, within the boundary of this organisation certification, these are not relevant. If GJK seek a service certification these emissions will be quantified and included.</p> <p>Outsourcing: We have not previously undertaken this activity within our emissions boundary</p>



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