



# **PUBLIC DISCLOSURE STATEMENT**

**PROTECH GROUP SERVICES (PROTECHT)**

**SERVICE CERTIFICATION**

**CY2024**

Australian Government  
**Climate Active**  
**Public Disclosure Statement**



NAME OF CERTIFIED ENTITY	Protecht Group Services
REPORTING PERIOD	Calendar year 1 January 2024 – 31 December 2024 Arrears report
DECLARATION	<p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p> 
	<p>Name of signatory Jason Phillips, CEO          Position of signatory          Date 21 January 2026</p>



**Australian Government**  
**Department of Climate Change, Energy,  
the Environment and Water**

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Version 9.1.



# 1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	1,517 tCO <sub>2</sub> -e (100% overlap with organisation emissions)
CARBON OFFSETS USED	34% ACCUs, 66% CERs
RENEWABLE ELECTRICITY	34.60%
CARBON ACCOUNT	Prepared by: EnergyLink Services Pty Ltd
TECHNICAL ASSESSMENT	18 June 2024 EnergyLink Services Pty Ltd Next technical assessment due: CY2026 report

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## 2. CERTIFICATION INFORMATION

### Description of service certification

This service certification is for the Protecht SAAS solution and related risk management consulting and advisory services. The emissions associated with the service certification overlap 100% with the organisation certification.

- Functional unit: 131 FTEs for 2024 or 11.6 tCO<sub>2</sub>-e per FTE
- Offered as: full coverage service
- Life cycle: cradle-to-grave

The responsible entity for this service certification is Protecht Group Services ABN 82157910444.

This Public Disclosure Statement includes information for CY2024 reporting period.

### Description of business

Protecht Group Holdings is the parent company of Protecht.ERM and Protecht Group Services, which are the primary two entities involved in delivering the SAAS Enterprise Risk Management services. Protecht.ERM is the contracting entity with the customer and Protecht Group Services is the employment and expense entity, which houses all the employees that service the product and the relationships with 3<sup>rd</sup> parties that provide their products in support of our product.

## 3. EMISSIONS BOUNDARY

### Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

**Quantified** emissions have been assessed as 'attributable processes' of a product or service. These attributable processes are services, materials and energy flows that become the product or service, make the product or service and carry the product or service through its life cycle. These attributable emissions have been quantified in the carbon inventory.

**Non-quantified** emissions have been assessed as attributable and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

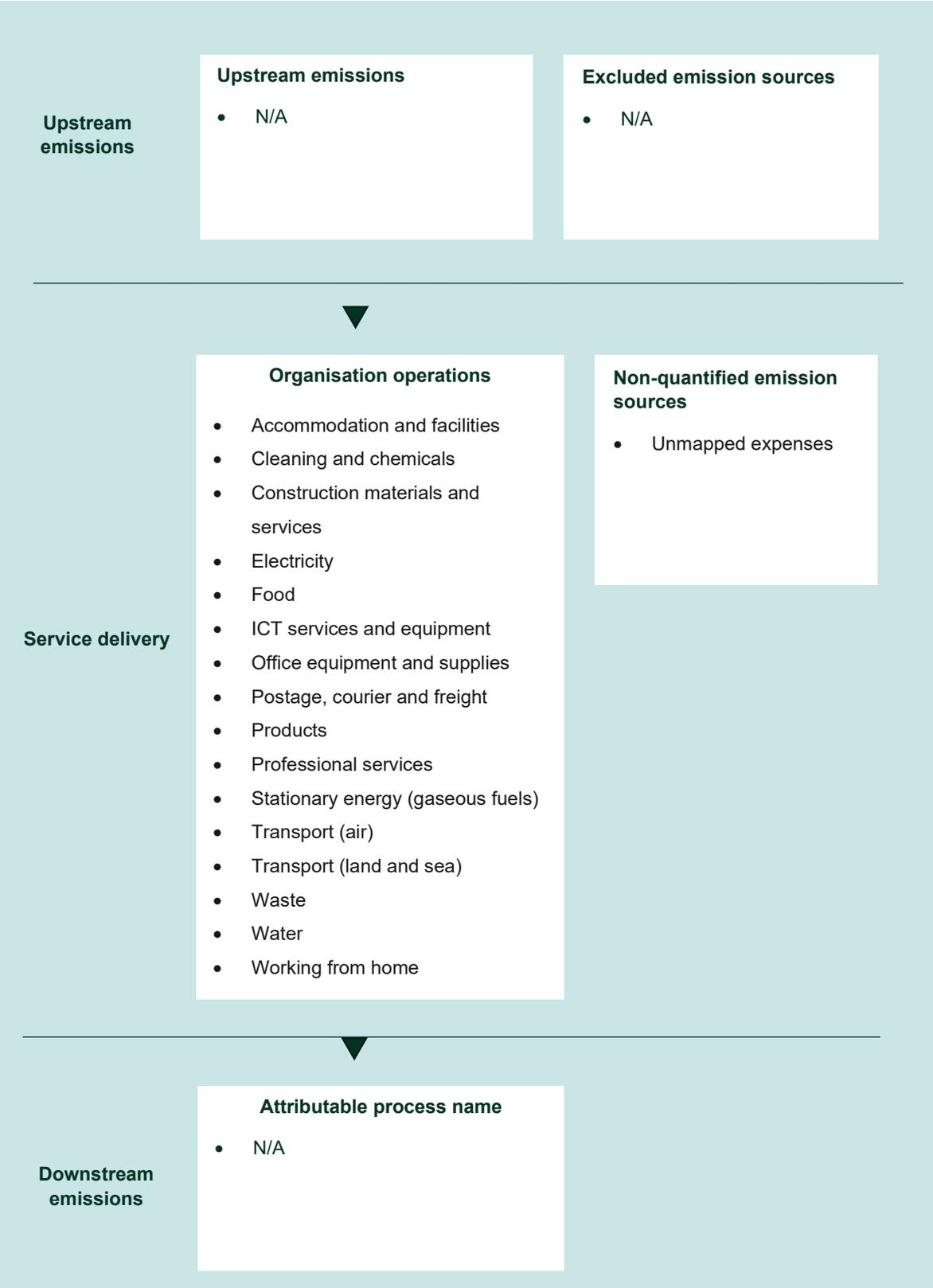
### Outside the emissions boundary

**Non-attributable** emissions have been assessed as not attributable to a product or service. They can be **optionally included** in the emissions boundary and therefore have been offset, or they can be listed as outside of the emissions boundary (and are therefore not part of the carbon neutral claim). Further detail is available at Appendix D.

Inside emissions boundary		Outside emission boundary
<b><u>Quantified</u></b>	<b><u>Non-quantified</u></b>	<b><u>Non-attributable</u></b>
Accommodation and facilities	Unmapped expenses data	Refrigerant
Cleaning and chemicals		
Construction materials and services		
Electricity		
Food		
ICT services and equipment		
Office equipment and supplies		
Postage, courier and freight		
Products		
Professional services		
Stationary energy (gaseous fuels)		
Transport (air)		
Transport (land and sea)		
Waste		
Water		
Working from home		
	<b><u>Optionally included</u></b>	
	N/A	

# Service process diagram

Cradle-to-grave boundary



## 4. EMISSIONS REDUCTIONS

### Emissions reduction strategy

Protecht is committed to reduce emissions by at least 30%/FTE by CY2028, based on the CY2023 base year. The emissions intensity in CY2023 was 11.86 tCO<sub>2</sub>-e/FTE (with uplift).

#### Scope 1 emissions:

- Prioritising public transport, ethanol blended fuels, hybrids and electric vehicles for staff travel where available.

#### Scope 2 emissions:

- Continue the procurement of GreenPower electricity for our Sydney office.
- Protecht is aiming to move its office to a “greener building” which has a high NABERS rating and Climate Active certified as a carbon neutral building, using 76% renewable energy.
- Ensuring office spaces occupied are equipped with LED lighting, managing HVAC temperature set points and prioritising natural ventilation where available.

#### Scope 3 emissions:

- Implement green procurement policies to govern the following:
  - Encouraging staff to take less emissions intensive modes of transport when commuting.
  - Managing waste effectively to increase quantity of waste diverted for recycling.
  - Engaging with carbon neutral service certified professional services providers and reduce the number of firms engaged by Protecht.
  - Procurement of carbon neutral products where possible.
  - Reduction of air transport, by reducing the number of flights taken and class of airfare. Also, by utilising video conferencing to reduce air travel requirements.
  - Reduction in ICT services and equipment by working with our suppliers on focusing their efforts in reducing their emissions.

### Emissions reduction actions

Protecht has implemented the following emissions reductions actions as part of its plan to reduce greenhouse gas emissions:

- Switched to 100% green energy (GreenPower).
- Reviewed flights and reduced air travel per FTE by substituting VC meetings where possible.
- Replaced Global Kickoff with regional kickoffs to reduce flights.

## 5. EMISSIONS SUMMARY

### Emissions over time

		Emissions since base year		
		Total tCO <sub>2</sub> -e (without uplift)	Total tCO <sub>2</sub> -e (with uplift)	Emissions intensity tCO <sub>2</sub> -e/FTE (with uplift)
Base Year / Year 1:	CY2023	1,404	1,419	11.86
Year 2:	CY2024	1,405	1,517	11.6

### Significant changes in emissions

Significant changes in emissions			
Emission source	Previous year emissions (t CO <sub>2</sub> -e)	Current year emissions (t CO <sub>2</sub> -e)	Reason for change
Computer and technical services	568.52	821.38	Computer service contractor (Hotovo) based overseas included in the reporting boundary.

### Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
N/A	N/A

### Emissions summary

Life cycle stage / Attributable process / Emission source	tCO <sub>2</sub> -e
Service delivery (100% overlap with Organisation operations emissions)	1,404.19
Uplift for unmapped expenses data	112.41
<b>Attributable emissions (tCO<sub>2</sub>-e)</b>	<b>1,516.6</b>

Service offset liability	
Emissions intensity per functional unit	10.72 tCO <sub>2</sub> -e per FTE
Emissions intensity per functional unit including uplift factors	11.6 tCO <sub>2</sub> -e per FTE
Number of functional units covered by the certification	131 FTEs
<b>Total emissions (tCO<sub>2</sub>-e) to be offset</b>	<b>1,517 tCO<sub>2</sub>-e*</b>

\*Figures may not sum due to rounding

## 6. CARBON OFFSETS

### **Eligible offsets retirement summary**

Please refer to the Organisation Climate Active PDS for the offsets retirement details.

## 7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

### Renewable Energy Certificate (REC) Summary

N/A

## APPENDIX A: ADDITIONAL INFORMATION

N/A

## APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

### **Location-based method**

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

### **Market-based method**

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using **the market-based approach**.

Market-based approach summary			
Market-based approach	Activity Data (kWh)	Emissions (kg CO <sub>2</sub> -e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
<b>Total non-grid electricity</b>	<b>0</b>	<b>0</b>	<b>0%</b>
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	14,105	0	16%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	16,166	0	18%
Residual Electricity	57,209	52,060	0%
<b>Total renewable electricity (grid + non grid)</b>	<b>30,272</b>	<b>0</b>	<b>35%</b>
<b>Total grid electricity</b>	<b>87,481</b>	<b>52,060</b>	<b>35%</b>
<b>Total electricity (grid + non grid)</b>	<b>87,481</b>	<b>52,060</b>	<b>35%</b>
Percentage of residual electricity consumption under operational control	100%		
<b>Residual electricity consumption under operational control</b>	<b>57,209</b>	<b>52,060</b>	
Scope 2	50,922	46,339	
Scope 3 (includes T&D emissions from consumption under operational control)	6,287	5,721	
<b>Residual electricity consumption not under operational control</b>	<b>0</b>	<b>0</b>	
Scope 3	0	0	

<b>Total renewables (grid and non-grid)</b>	<b>34.60%</b>
<b>Mandatory</b>	<b>18.48%</b>
<b>Voluntary</b>	<b>16.12%</b>
<b>Behind the meter</b>	<b>0.00%</b>
<b>Residual scope 2 emissions (t CO<sub>2</sub>-e)</b>	<b>46.34</b>
<b>Residual scope 3 emissions (t CO<sub>2</sub>-e)</b>	<b>5.72</b>
<b>Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO<sub>2</sub>-e)</b>	<b>46.34</b>
<b>Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO<sub>2</sub>-e)</b>	<b>5.72</b>
<b>Total emissions liability (t CO<sub>2</sub>-e)</b>	<b>52.06</b>

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary						
Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	100%	(kWh)	Scope 2 Emissions (kgCO <sub>2</sub> -e)	Scope 3 Emissions (kgCO <sub>2</sub> -e)	(kWh)	Scope 3 Emissions (kgCO <sub>2</sub> -e)
NSW	87,481	87,481	59,487	4,374	0	0
<b>Grid electricity (scope 2 and 3)</b>	<b>87,481</b>	<b>87,481</b>	<b>59,487</b>	<b>4,374</b>	<b>0</b>	<b>0</b>
NSW	0	0	0	0		
<b>Non-grid electricity (behind the meter)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>Total electricity (grid + non grid)</b>	<b>87,481</b>					

Residual scope 2 emissions (t CO <sub>2</sub> -e)	59.49
Residual scope 3 emissions (t CO <sub>2</sub> -e)	4.37
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO <sub>2</sub> -e)	59.49
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO <sub>2</sub> -e)	4.37
<b>Total emissions liability</b>	<b>63.86</b>

### Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO <sub>2</sub> -e)
N/A	0	0
<i>Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.</i>		

### Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO <sub>2</sub> -e)
N/A	0	0
<i>Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.</i>		

## APPENDIX C: INSIDE EMISSIONS BOUNDARY

### Non-quantified emission sources

The following emissions sources have been assessed as attributable, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. These emissions are accounted for through an uplift factor. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
Unmapped expenses - For the unmapped expenses, all expenses have been assumed to be relevant and an uplift factor has been applied to conservatively capture the emissions.	Immaterial and cost effective

### Excluded emission sources

Attributable emissions sources can be excluded from the carbon inventory, but still considered as part of the emissions boundary if they meet **all three of the below criteria**. An uplift factor may not necessarily be applied.

1. A data gap exists because primary or secondary data cannot be collected (**no actual data**).
2. Extrapolated and proxy data cannot be determined to fill the data gap (**no projected data**).
3. An estimation determines the emissions from the process to be **immaterial**.

Emissions Source	No actual data	No projected data	Immaterial
N/A	N/A	N/A	N/A

### Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

## APPENDIX D: OUTSIDE EMISSION BOUNDARY

Non-attributable emissions have been assessed as not attributable to a product or service (do not carry, make or become the product/service) and are therefore not part of the carbon neutral claim. To be deemed attributable, an emission must meet two of the five relevance criteria. Emissions which only meet one condition of the relevance test can be assessed as non-attributable and therefore are outside the carbon neutral claim. Non-attributable emissions are detailed below.

1. **Size** The emissions from a particular source are likely to be large relative to other attributable emissions.
2. **Influence** The responsible entity could influence emissions reduction from a particular source.
3. **Risk** The emissions from a particular source contribute to the responsible entity's greenhouse gas risk exposure.
4. **Stakeholders** The emissions from a particular source are deemed relevant by key stakeholders.
5. **Outsourcing** The emissions are from outsourced activities that were previously undertaken by the responsible entity or from outsourced activities that are typically undertaken within the boundary for comparable products or services.

## Non-attributable emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
Refrigerants	N	N	N	N	N	<p>We do not use refrigerants as tenanted spaces are shared and are not owned or operated by Protecht. As such, it has not been included in PDS or carbon inventory.</p> <p><b>Size</b> The emissions from a particular source are likely to be immaterial relative to the organisation’s electricity, stationary energy and fuel emissions.</p> <p><b>Influence</b> We do not have the potential to influence the reduction of emissions from a particular source.</p> <p><b>Risk</b> There are no relevant laws or regulations that apply to limit emissions specifically from this source, the source does not create supply chain risks, and it is unlikely to be of significant public interest.</p> <p><b>Stakeholders</b> Key stakeholders deem the emissions as not relevant.</p> <p><b>Outsourcing</b> We have not previously undertaken this activity within our emissions boundary and comparable organisations do not typically undertake this activity within their boundary</p>



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