PUBLIC DISCLOSURE STATEMENT

ADP CONSULTING PTY LTD

ORGANISATION CERTIFICATION
FY2023–24

Australian Government

Climate Active
Public Disclosure Statement

An Australian Government Initiative

NAME OF CERTIFIED ENTITY	ADP Consulting Pty Ltd
REPORTING PERIOD	1 July 2023 – 30 June 2024 Arrears report
DECLARATION	*To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.* *Michael Delaney*
	Michael Delaney Director 24 December 2024

Australian Government
Department of Climate Change, Energy, the Environment and Water

Version 9.

1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	1,726 tCO_2-e
CARBON OFFSETS USED	99.83% CER 0.17% ACCU
RENEWABLE ELECTRICITY	30.67%
CARBON ACCOUNT	Prepared by: ADP Consulting Pty Ltd
TECHNICAL ASSESSMENT	16 December 2024 *Pangolin Associates* Next technical assessment due: FY 2027
THIRD PARTY VALIDATION	Type 1 19 December 2024 *GPP Audit Pty Limited*

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2. CERTIFICATION INFORMATION

Description of organisation certification

This organisation certification is for the business operations of ADP Consulting Pty Ltd ABN 81 139 719 529, including the subsidiaries listed in the table below.

In October 2023, ADP Consulting opened our first international office in London, United Kingdom – ADP Consulting and Engineering Ltd. The operations of this office have been included in our emissions boundary.

ADP Consulting also opened a new office in Adelaide, South Australia, in October 2023. Due to the opening of two new offices, a significant increase in employee numbers, increased access to accounting data and a subsequent increase in emissions, a base year reset has occurred and FY23/24 is now the base year for our emissions reporting.

This Public Disclosure Statement includes information for FY2023-24 reporting period. ADP Consulting's services are not included in the certification boundary.

Organisation description

Founded in Melbourne in 2011, ADP Consulting is a rapidly growing, multi-service engineering and sustainability consultancy. In February 2025, ADP was acquired by Ayesa - a global technology and engineering service provider, this will not affect the emissions certification boundary.

We have more than 300 team members operating across offices in London, Sydney, Melbourne, Brisbane, Adelaide and Gold Coast.

We provide building services engineering, structures, sustainability, ICT, acoustics, audio-visual, security, fire engineering, vertical transportation, and specialist lighting design to the property and construction industry.

In collaboration with our industry partners, we are on a quest to design a better, more sustainable built environment, leaving a legacy for future generations.

Firm in our belief that the greatest outcomes come from weaving the creative ideas of our specialists and engineers together, we function as a collective of open-minded problem-solvers unafraid to disrupt project outcomes to achieve what is best for our clients and the planet. We are bold, forward-looking and always thinking.

In 2021, ADP Consulting became a signatory of the World Green Building Council’s (WGBC) Net zero Carbon Buildings commitment. The commitment entails engaging in five separate steps – Commit, Disclose, Act, Verify and Advocate. As such, our Climate Active reporting forms a crucial part of our WGBC efforts, particularly the need to disclose our emissions and have them verified by a third party. We received our first Climate Active certification for FY22/23, however shortly after, opened two new offices – in Adelaide and London. As such, we are undertaking a base year reset, and have slightly amended our

emissions reduction targets to reflect our organisational growth – remaining true to our commitment to a more sustainable world. We were proud to receive endorsement for our inaugural Innovate Reconciliation Action Plan in July 2024 – recognising Aboriginal and Torres Strait Islander peoples as the first sustainable engineers and designers – and formalising our commitment to a more reconciled nation.

This carbon account is for emissions within the operational control of our Australian and United Kingdom Operations, in particular our offices in:

Melbourne, VIC 3000

Level 13, 55 Collins St, Melbourne VIC 3000

Sydney, NSW 2000

- Level 6, 33 Erskine St, Sydney NSW 2000

Brisbane, QLD 4000

- Level 16, 15 Adelaide St, Brisbane QLD 4000

Surfers Paradise, QLD 4217

- Level 10, 12-14 Marine Pde, Southport QLD 4215

Adelaide, QLD 4217

- Level 2, 25 Grenfell St, Adelaide SA 5000

London, UK

- Fora Chancery House, 53-64 Chancery Ln, London WC2A 1QS, United Kingdom

The following subsidiaries are also included within this certification:

Location	Legal entity name	Company No	VAT
United Kingdom	ADP Consulting & Engineering Ltd	15037748	448249467

3. EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

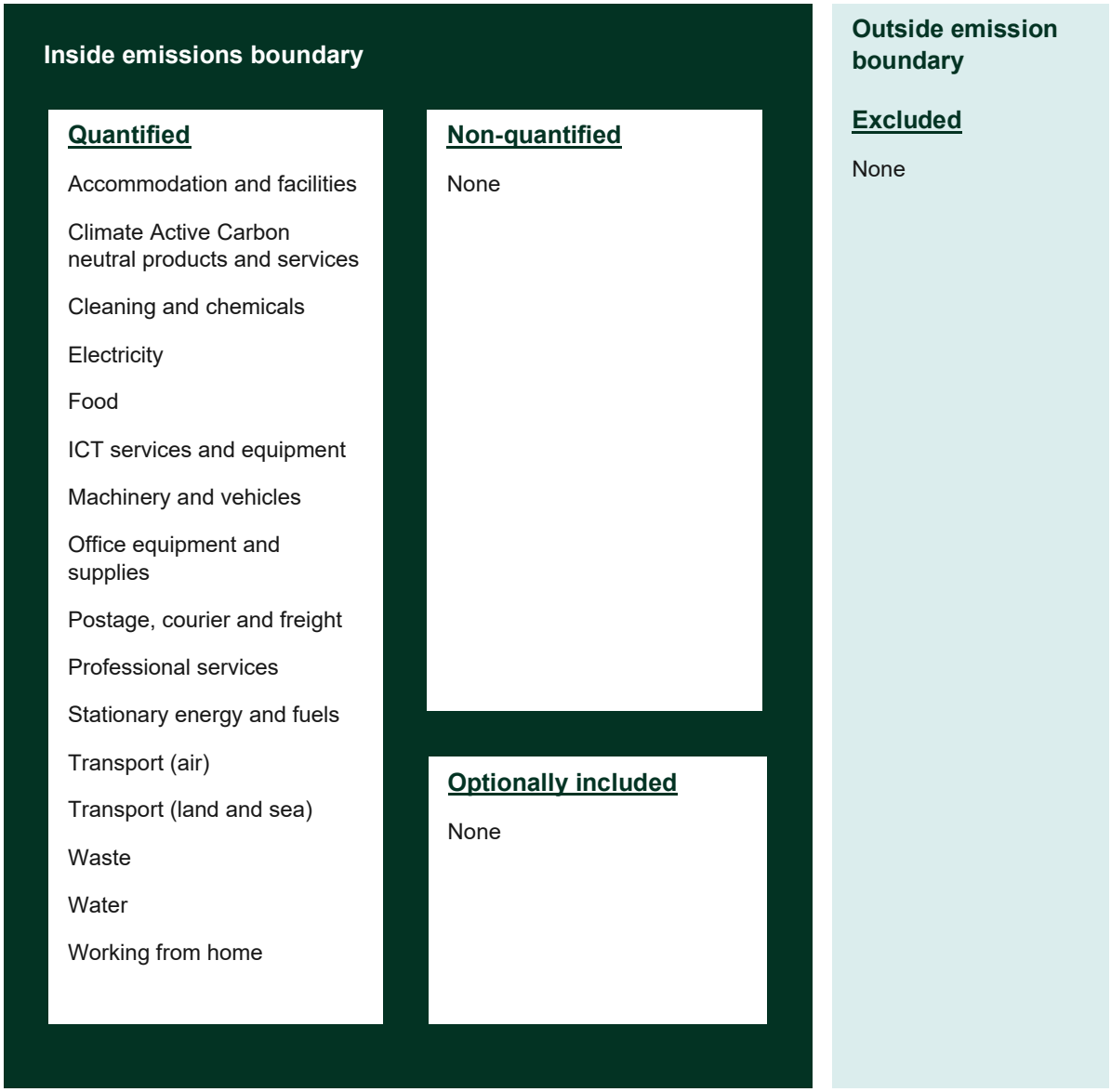
Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

No non-quantified emissions have been assessed.

Outside the emissions boundary

No **excluded emissions** have been assessed for our organisation's operations**.**

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.


Inside emissions boundary
Quantified
Accommodation and facilities
Climate Active Carbon neutral products and services
Cleaning and chemicals
Electricity
Food
ICT services and equipment
Machinery and vehicles
Office equipment and supplies
Postage, courier and freight
Professional services
Stationary energy and fuels
Transport (air)
Transport (land and sea)
Waste
Water
Working from home
Non-quantified
None
Optionally included
None
Outside emission boundary
Excluded
None

4.EMISSIONS REDUCTIONS

Emissions reduction strategy

ADP Consulting commits to the following emission reduction targets:

- Commits to source 100% renewable electricity, where possible, by the end of 2025,
- Commits to only occupying assets that are net zero carbon in operation by 2030,
- Reduce emissions intensity by 30% by 2030 from our 2023-24 base year (5.22 tCO2-e/FTE),
- Reduce emissions intensity by 70% by 2040 from our 2023-24 base year (5.22 tCO2-e/FTE)
- Reduce staff travel. Implement approval process for all staff travel that includes assessment of whether the travel is necessary (can the work be achieved using virtual methods), ensuring the 'greenest' accommodation option is selected, aligning with other meetings that may also require travel, to minimise total number of trips by 2025.
- Undertake internal communications campaign educating staff on waste separation by 2025.

Base Year Reset

At ADP Consulting, we are dedicated to tackling climate change and advancing a more sustainable built environment. In FY22/23, we began tracking and certifying our emissions, with a total of 661.49 tCO2-e. This year, we have continued to refine our data collection and reporting processes, providing a more comprehensive view of our carbon footprint. Accordingly, FY2023-24 has been reset as the new base year to reflect this updated approach and ensuring future years are directly comparable.

Over the past financial year, our organisation has experienced substantial growth, with total FTE increasing by 44.74%—from 228 at the end of FY22/23 to 330 as of 30 June 2024. This growth, coupled with expanded operations and improved data access, has led to an increase in emissions, which now total 1,723 tCO2-e—a 160% increase compared to last reporting period.

Several key factors have driven this change:

- Entertainment emissions have increased by 43.25%.
- Australian general waste emissions have risen by 37.4%.
- Short economy flights have increased by 75%, reflecting higher travel demand.
- Long business-class flights, a new category, contributed 64 tCO2-e, driven by travel associated with our newly opened international office.

Access to previously unavailable financial data allowed us to account for Business Services, contributing 81.6 tCO2-e, as well as Technical Services, which contributed a significant 379 tCO2-e. Neither of these items of spend had previously been disclosed to the Climate Active reporting preparer by our internal financial team, and thus were not included in the FY22/23 reporting period. The data has now been made available for this FY23-24 reporting period. Additionally, with the opening of new offices and new service streams, our finance team has revamped their chart of accounts improving granularity of company spend.

Further, scope 2 and 3 electricity emissions have increased by 331% and 133% respectively. This is because in FY22/23, we were unaware that base building electricity use needed to be included in our calculations. We now understand that although we are tenants in the building and are not responsible for

base building operations, these emissions are essential in order for us to use the buildings we occupy, and are therefore a relevant scope 3 emissions source.

These insights highlight the dual impact of organisational growth and more comprehensive data collection on our emissions profile. While these increases reflect a more accurate baseline, they also emphasise the importance of intensifying our decarbonisation efforts. We remain committed to achieving 100% renewable electricity by 2025 and contributing to the transition to a net-zero built environment.

Emissions reduction actions

ADP Consulting remains committed to undertaking the following (non-exclusive list of) activities in order to achieve our emission reduction commitment:

- All tenancies are to transition, as appropriate, to Green Power by the end of 2025.
- Select new office sites based on access to renewable energy products.
- Ensure all office lighting is on timer control.
- Undertake internal communications campaign educating staff and encouraging them to turn off computer devices and monitors when they leave work.
- Continue using Green Waste bins at all office sites and encourage building managers to implement sustainable waste strategies.
- Assess ADP’s procurement strategy, and where appropriate, engage net-zero service providers and advocate to existing suppliers the benefits of achieving net zero emissions.
- Entertainment – engage in more sustainable and Net Zero entertainment options.

5.EMISSIONS SUMMARY

Emissions over time

Emissions since base year			
		Total tCO_2-e (without uplift)	**Total tCO_2-e** (with uplift)
Previous base year:	2022/23	661.49	N/A
New base year	2023/24	1,725.74	N/A

Significant changes in emissions

Significant changes in emissions			
Emission source	**Previous year emissions** ($t CO_2$-e)	**Current year emissions** ($t CO_2$-e)	**Reason for change**
Technical Services	Not accounted for previously	378.07	The spend on technical services had not previously been disclosed to the Climate Active reporting preparer by our internal financial team, and thus was not included in the FY22/23 reporting period. The data has now been made available for this FY23-24 reporting period. Additionally, with the opening of new offices and new service streams, our Finance team has revamped their chart of accounts, improving granularity of company spend.
Medium Car	7.9995	140.09	This is due to an error in FY22/23 data calculation which led to an underrepresented value. The data for Medium Car (2707) calculated by Staff Commute in the Activity Calculator in FY22/23 was not transferred/input into the inventory spreadsheet and added to internally reported personal car mileage for business use.

			Consequently, the FY22/23 data represents **only** personal car mileage for business use and **not** staff commute as well. This has now been rectified for FY23/24.
Electricity (Market-based method, scope 2)	12.04	53.20	In FY22/23, we were unaware that base building electricity use needed to be included in our calculations. We now understand that although we are tenants in the building and are not responsible for base building operations, these emissions are essential in order for us to use the buildings we occupy and are therefore a relevant scope 3 emissions source.
Electricity (Market-based method, scope 3)	33.39	79.62	As above.

Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
Powershop Business Saver	Electricity to Level 13, 55 Collins St Melbourne

Emissions summary

The electricity summary is available in Appendix B. Electricity emissions were calculated using a **market-based approach.**

	Sum of Scope 1 emissions (tCO2-e)	Sum of Scope 2 emissions (tCO2-e)	Sum of Scope 3 emissions (tCO2-e)	Sum of Total emissions (t CO2-e)
Accommodation and facilities	0.00	0.00	4.39	4.39
Cleaning and chemicals	0.00	0.00	0.00	0.00
Climate Active carbon neutral products and services	0.00	0.00	0.00	0.00
Electricity	0.00	54.68	79.62	134.30
Food	0.00	0.00	29.19	29.19
ICT services and equipment	0.00	0.00	162.42	162.42
Machinery and vehicles	0.00	0.00	1.40	1.40
Office equipment and supplies	0.00	0.00	81.70	81.70
Postage, courier and freight	0.00	0.00	2.27	2.27
Professional services	0.00	0.00	708.00	708.00
Stationary energy (gaseous fuels)	0.00	0.00	7.27	7.34
Stationary energy (liquid fuels)	0.00	0.00	0.00	0.00
Stationary energy (solid fuels)	0.00	0.00	0.00	0.00
Transport (air)	0.00	0.00	195.20	195.20
Transport (land and sea)	0.00	0.00	220.88	220.88
Waste	0.00	0.00	143.63	143.63
Water	0.00	0.00	9.83	9.83
Working from home	0.00	0.00	25.18	25.18
Grand Total	**0.00**	**54.68**	**1671.06**	**1725.74**

Uplift factors

N/A

6. CARBON OFFSETS

Eligible offsets retirement summary

Offsets retired for Climate Active certification

Type of offset unit	Quantity used for this reporting period	Percentage of total units used
Certified Emissions Reductions (CERs)	1723	99.83%
Kyoto Australian Carbon Credit Units (KACCUs)	3	0.17%

Project name	Type of offset unit	Registry	Date retired	Serial number	Vintage	Total quantity retired	Quantity used in previous reporting periods	Quantity banked for future reporting periods	Quantity used for this reporting period	Percentage of total used this reporting period
BRASCARBON Methane Recovery Project BCA-BRA-14.	CER	CDM registry	20/12/2024	BR-5-189899340-2-2-0-5496 BR-5-189901062-2-2-0-5496	CP2	1723	0	0	1723	99.83%
Jawoyn Fire 2	KACCU	ANREU	10/03/2026	8,330,558,367 8,330,558,369	2021-22	3	0	0	3	0.17%

Co-benefits

The purpose of this project is to mitigate and recover animal effluent related Greenhouse Gas (GHG) by improving the Animal Waste Management System practices in the confined animal feed operations in the cities located at the Mato Grosso do Sul state, central Brazil, developed by BRASCARBON. In Brazil the agricultural operations related to the confined animals procedures are very wide and grow progressively and intensive to attend the worldwide food demand. There are three ty-pes of Confined Animal Operation for this project: finishing, breeding and nursery. Cobenefits of this project include:

Contribution to Sustainable Development

Manure management is a critical issue for sustainable development in Brazil, particularly in the swine industry. The common systems, such as open tanks and anaerobic lagoons, are cost-effective but lack advanced technology and proper investment due to economic constraints. Most financial resources are focused on maintaining confined feed operations, with only a few producers adopting modern systems like bio-digesters. Waste from lagoons is typically applied to crops and pastures, but improper management leads to environmental and health risks, including disease spread and pest problems. To address these issues, Brazil has implemented measures such as requiring multi-lagoon systems, lining primary sedimentation lagoons, and promoting good practices in animal feed operations. These efforts, supported by initiatives like EMBRAPA's program in Santa Catarina, aim to reduce environmental impact. For instance, adopting progressive waste management practices in Mato Grosso do Sul alone could cut approximately 655,000 tons of CO2e annually.

Socio-Economic Sustainability

Elimination of odours in surrounding areas, improving the living standards of neighbours' communities. Improvement in air quality (e.g. – reduction of Volatile Organic Compounds [VOCs]) and worker safety. Proper handling of the animal waste ensuring an adequate level of protection of human health and the environment. By improving the waste management system at the farm, the project will support the continued production of pork in order to meet the consumption needs of the growing global population.

Economic Sustainability

The project fosters increased local employment by creating opportunities for skilled labour in the manufacturing, installation, operation, and maintenance of equipment. It also generates additional jobs in the agro-industrial sector through the use of recycled water from the waste management system for agricultural activities on surrounding land. Furthermore, the infrastructure improvements align directly with national goals and objectives for agriculture, livestock, rural development, fishing, and nutrition, contributing to broader socio-economic development.

Environmental Sustainability

The project results in a significant reduction in greenhouse gas (GHG) emissions, contributing to a decrease in atmospheric pollution. It also improves the quality of water used in the waste management system, enhancing its potential for reuse in irrigation. Additionally, the initiative prevents the dumping of waste into clean water sources, protecting vital water supplies and promoting environmental sustainability.

Technological Sustainability

This project will promote a model for the reduction of GHGs produced by Confined Animal Operation and promote a transfer of technology for methane production and capture through anaerobic digestion and combustion.

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A – No RECS surrendered

APPENDIX A: ADDITIONAL INFORMATION

N/A – No additional offsets retired for any other purposes.

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **market-based approach.**

Market Based Approach Summary

Market Based Approach	Activity Data (kWh)	Emissions (kg CO_2-e)	Renewable Percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	**0**	**0**	**0%**
LGC purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	32,095	0	12%
Climate Active certified - Precinct/Building (voluntary renewables)	0	0	0%
Climate Active certified - Precinct/Building (LRET)	0	0	0%
Climate Active certified - Precinct/Building jurisdictional renewables (LGCs surrendered)	0	0	0%
Climate Active certified - Electricity products (voluntary renewables)	0	0	0%
Climate Active certified - Electricity products (LRET)	8,965	0	3%
Climate Active certified - Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	41,010	0	15%
Residual electricity	185,510	168,814	0%
Total renewable electricity (grid + non grid)	**82,070**	**0**	**31%**
Total grid electricity	**267,579**	**168,814**	**31%**
Total electricity (grid + non grid)	**267,579**	**168,814**	**31%**
Percentage of residual electricity consumption under operational control	45%		
Residual electricity consumption under operational control	**83,479**	**75,966**	
Scope 2	74,306	67,618	
Scope 3 (includes T&D emissions from consumption under operational control)	9,174	8,348	
Residual electricity consumption not under operational control	**102,030**	**92,848**	
Scope 3	102,030	92,848	

Total renewables (grid and non-grid)	**30.67%**
Mandatory	**18.68%**
Voluntary	**11.99%**
Behind the meter	**0.00%**
Residual scope 2 emissions (t CO_2-e)	**67.62**
Residual scope 3 emissions (t CO_2-e)	**101.20**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**53.20**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**79.62**
Total emissions liability (t CO_2-e)	**132.83**

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary

Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	**100%**	**(kWh)**	**Scope 2 Emissions ($kgCO_2$-e)**	**Scope 3 Emissions ($kgCO_2$-e)**	**(kWh)**	**Scope 3 Emissions ($kgCO_2$-e)**
ACT	0	0	0	0	0	0
NSW	85,595	38,518	26,192	1,926	47,077	34,366
SA	242	109	27	9	133	44
VIC	108,510	48,830	38,575	3,418	59,681	51,325
QLD	73,232	32,954	24,057	4,943	40,278	35,444
NT	0	0	0	0	0	0
WA	0	0	0	0	0	0
TAS	0	0	0	0	0	0
Grid electricity (scope 2 and 3)	**267,579**	**120,411**	**88,851**	**10,296**	**147,169**	**121,180**
ACT	0	0	0	0		
NSW	0	0	0	0		
SA	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
NT	0	0	0	0		
WA	0	0	0	0		
TAS	0	0	0	0		
Non-grid electricity (behind the meter)	**0**	**0**	**0**	**0**		
Total electricity (grid + non grid)	**267,579**					

Residual scope 2 emissions (t CO_2-e)	**88.85**
Residual scope 3 emissions (t CO_2-e)	**131.48**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**71.61**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**107.00**
Total emissions liability (t CO_2-e)	**178.61**

Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO_2-e)
Level 13, 55 Collins St, Melbourne. Powershop Business Saver	**48,510**	**0**

Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.

Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO_2-e)
N/A	**0**	**0**

Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

No non-quantified emission sources have been captured within the emissions boundary.

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to this organisation's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's stationary energy and fuel emissions.

2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.

3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.

4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.

5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary

N/A

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Climate Active