



PUBLIC DISCLOSURE STATEMENT

**TECALA GROUP PTY LTD (TRADING AS
TECALA)**


**ORGANISATION CERTIFICATION
FY2023–24**

Australian Government
Climate Active
Public Disclosure Statement



An Australian Government Initiative



| | |
|--------------------------|--|
| NAME OF CERTIFIED ENTITY | Tecala Group PTY LTD (trading as Tecala) |
| REPORTING PERIOD | financial year 1 July 2023 – 30 June 2024 Arrears report |
| DECLARATION | <p><i>To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.</i></p>  <p>Name of signatory: Sherran Evans Position of signatory: Chief Commercial & Risk Officer Date: 09/07/2025</p> |



Australian Government
**Department of Climate Change, Energy,
the Environment and Water**

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Version 9.

1. CERTIFICATION SUMMARY

| | |
|------------------------|---|
| TOTAL EMISSIONS OFFSET | 598.66 tCO ₂ -e |
| CARBON OFFSETS USED | 20% ACCUs, 80% CERs |
| RENEWABLE ELECTRICITY | Total renewables 79.93% |
| CARBON ACCOUNT | Prepared by: EnergyLink Services Pty Ltd |
| TECHNICAL ASSESSMENT | 16 December 2022 EnergyLink Services Pty Ltd Next technical assessment due: FY 2025-26 report |

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2. CERTIFICATION INFORMATION

Description of organisation certification

This organisation certification is for the business operations of Tecala Group PTY LTD (trading as Tecala), ABN 97 079 430 416, including the subsidiaries listed in the table below. This certification is for the 'Australian' business operations of Tecala Group Pty Ltd and the services provided by Tecala Group Pty Ltd are not included in this certification.

This Public Disclosure Statement includes information for FY2023-24 reporting period.

Organisation description

Tecala is an award-winning national ICT managed services provider. We work hard to help our customers transform their businesses through the innovative use of technology, we pride ourselves on our reputation for quality and consistently delivering the right solutions for our customers.

Our IT and Technology Solutions include managed, cloud, communication, cyber security, and intelligent automation services as well as consulting and advisory.

Tecala Group is a company originally based in New South Wales and has since expanded its presence to other states, including Victoria, Western Australia, and Queensland. In QLD and WA, the locations are used for mailing purposes only and are not operational offices.

Tecala has approximately 150 employees across Australia. The active office locations are:

- Level 8, 66 Clarence St Sydney, NSW.
- Level 4, 333 George St Sydney, NSW.
- Level 3, 21 Solent Circuit Norwest, NSW.
- Level 2, 52 Queen St Melbourne, VIC.

The following subsidiaries are also included within this certification:

| Legal entity name | ABN | ACN |
|-------------------------|----------------|-----|
| Tecala ICT Pty Limited | 41 134 159 434 | - |
| Tecala Holdings Pty Ltd | 67 653 440 405 | - |

3.EMISSIONS BOUNDARY

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Accommodation and facilities
Climate Active carbon neutral products and services
Cleaning and chemicals
Electricity
Food
ICT services and equipment
Office equipment and supplies
Postage, courier and freight
Products
Professional services
Refrigerants
Stationary energy
Transport (air)
Transport (land and sea)
Waste
Water
Working from home

Non-quantified

N/A

Optionally included

N/A

Outside emission boundary

Excluded

N/A

4. EMISSIONS REDUCTIONS

Emissions reduction strategy

Tecala is aware of the role businesses play in taking action to address climate change and we are motivated to bring sustainability to the forefront of our business to ensure that enduring partnerships are created and fostered.

We are focused, along with our partners and clients, for a sustainable and greener future. Thus, we have committed to become carbon neutral in 2023. In the long term, Tecala will look to evaluate and assess our internal and external processes to continue to reduce our carbon footprint.

The current operations of Tecala Group are already associated with low carbon emissions. Tecala will continue to implement a range of emission reduction initiatives that include but are not limited to:

Tecala is committed to reducing its emissions across the value chain (scopes 1, 2 and 3) by 15% by FY2028 and 25% reduction by 2031, from a 2022-23 base year. These emissions reductions will be achieved through the following measures:

Scope 2

- Educate Tecala's staff to reduce office's energy consumption (e.g., switch-off campaign).

Scope 3

- Look to use Climate Active Certified Professional Services as this makes up a large proportion of our carbon footprint.
- Analyse and reduce our Scope 3 emissions.
- Establishing green procurement policies, such as:
 - Using Climate Active certified businesses/organisations when acquiring products and services.
 - Providing end of trip facilities (showers etc.) to encourage greater uptake of walking/running/cycling to work.
 - Utilising video conference technology to avoid travel emissions.
 - Buying recycled products to prevent waste-to-landfill.
 - Further improve waste management options with e-waste option for staff to utilise.

Emissions reduction actions

Tecala has implemented a comprehensive range of initiatives to support carbon emissions reduction efforts this year. As a result, total emissions per FTE for FY2023-24 decreased by over 30% compared to the base year, FY2022-23. These initiatives include:

- **100% Greenpower Usage for Sydney CBD and Melbourne offices:** We are proud to announce that our Sydney CBD and Melbourne offices are powered by 100% Greenpower, showcasing our commitment to using renewable energy sources.
- **Environmentally Conscious Office Spaces:** Tecala has relocated its offices to environmentally conscious corporate spaces designed to prioritize sustainability. These spaces employ highly efficient Greenpower energy solutions, advanced lighting systems, and innovative waste management practices.
- **Climate Active Certified IT Hosting:** Tecala hosts its servers at Climate Active certified IT hosting locations, representing 24% of our data centre services.
- **Natural Light Optimization:** To reduce energy consumption, we have strategically designed our offices to maximize the use of natural light. This not only minimizes our carbon footprint but also creates a healthier and more sustainable workspace.
- **Promoting Sustainable Commuting:** Tecala actively encourages sustainable commuting practices among our team members. We support and incentivize the use of public transportation, cycling, and walking, contributing to the reduction of carbon emissions associated with daily commuting.

These initiatives collectively reflect Tecala's dedication to environmental stewardship and our ongoing commitment to making meaningful contributions to carbon emissions reduction.

- We host our servers at certified IT hosting locations which are powered by over 95% green power and highly energy efficient systems and processes.

5. EMISSIONS SUMMARY

Emissions over time

| Emissions since base year | | | |
|-----------------------------------|---------|--|---|
| | | Total tCO ₂ -e (without uplift) | Total tCO ₂ -e (with uplift) |
| Base year/Year 1: | 2022-23 | 587.31 | N/A |
| Year 2: | 2023-24 | 598.66 | N/A |
| Emissions since base year per FTE | | | |
| | | Total tCO ₂ -e/FTE (without uplift) | Total tCO ₂ -e/FTE (with uplift) |
| Base year/Year 1: | 2022-23 | 5.48 | N/A |
| Year 2: | 2023-24 | 3.80 | N/A |

Significant changes in emissions

| Significant changes in emissions | | | |
|----------------------------------|---|--|-------------------------|
| Emission source | Previous year emissions (t CO ₂ -e) | Current year emissions (t CO ₂ -e) | Reason for change |
| Subscriptions & periodicals | 59.40 | 66.38 | Organic business growth |

Use of Climate Active carbon neutral products, services, buildings or precincts

| Certified brand name | Product/Service/Building/Precinct used |
|----------------------|--|
| Next DC | Data Centre Services |

Emissions summary

The electricity summary is available in Appendix B. Electricity emissions were calculated using a market-based approach.

| Emission category | Scope 1 emissions (tCO ₂ -e) | Scope 2 emissions (tCO ₂ -e) | Scope 3 emissions (tCO ₂ -e) | Total emissions (t CO ₂ -e) |
|---|---|---|---|--|
| Accommodation and facilities | 0.00 | 0.00 | 6.25 | 6.25 |
| Cleaning and Chemicals | 0.00 | 0.00 | 4.57 | 4.57 |
| Climate Active carbon neutral products and services | 0.00 | 0.00 | 0.00 | 0.00 |
| Electricity | 0.00 | 10.49 | 1.30 | 11.78 |
| Food | 0.00 | 0.00 | 8.98 | 8.98 |
| ICT services and equipment | 0.00 | 0.00 | 148.56 | 148.56 |
| Office equipment & supplies | 0.00 | 0.00 | 15.86 | 15.86 |
| Postage, courier and freight | 0.00 | 0.00 | 22.50 | 22.50 |
| Products | 0.00 | 0.00 | 0.44 | 0.44 |
| Professional Services | 0.00 | 0.00 | 207.33 | 207.33 |
| Refrigerants | 0.29 | 0.00 | 0.00 | 0.29 |
| Stationary Energy (gaseous fuels) | 0.00 | 0.00 | 0.00 | 0.00 |
| Stationary Energy (liquid fuels) | 0.00 | 0.00 | 0.00 | 0.00 |
| Stationary Energy (solid fuels) | 0.00 | 0.00 | 0.00 | 0.00 |
| Transport (Air) | 0.00 | 0.00 | 43.71 | 43.71 |
| Transport (Land and Sea) | 0.00 | 0.00 | 37.52 | 37.52 |
| Waste | 0.00 | 0.00 | 50.15 | 50.15 |
| Water | 0.00 | 0.00 | 5.13 | 5.13 |
| Working from home | 0.00 | 0.00 | 35.57 | 35.57 |
| Total emissions (tCO₂-e) | 0.29 | 10.49 | 587.88 | 598.66 |

Uplift factors

N/A.

6. CARBON OFFSETS

Eligible offsets retirement summary

Offsets retired for Climate Active certification

| Type of offset unit | Quantity used for this reporting period | Percentage of total units used |
|--|---|--------------------------------|
| Australian Carbon Credit Units (ACCUs) | 120 | 20% |
| Certified Emissions Reductions (CERs) | 479 | 80% |

| Project name | Type of offset unit | Registry | Date retired | Serial number | Vintage | Total quantity retired | Quantity used in previous reporting periods | Quantity banked for future reporting periods | Quantity used for this reporting period | Percentage of total used this reporting period |
|--|---------------------|--------------|--------------|---|---------|------------------------|---|--|---|--|
| Darling River Conservation Initiative #5 | KACCU | ANREU | 16/12/2024 | 9,016,733,067 - 9,016,733,186 | 2024-25 | 120 | 0 | 0 | 120 | 20.0% |
| Improved Cook Stove Project 2, Nkhata Bay District, Malawi | CER | CDM Registry | 11/12/2024 | MW-5-809951-2-2-0-9935 – MW-5-810189-2-2-0-9935 | CP2 | 239 | 0 | 0 | 239 | 39.9% |
| Wayang Windu Phase 2 Geothermal Power Project | CER | CDM Registry | 16/12/2024 | 34,197,085 – 34,197,324 | CP2 | 240 | 0 | 0 | 240 | 40.1% |

Co-benefits

Darling River Conservation Initiative Site #5 (ERF128548)

This project establishes permanent native forests through assisted regeneration from in-situ seed sources (including rootstock and lignotubers) on land that was cleared of vegetation in Queensland and where regrowth was suppressed for at least 10 years prior to the project having commenced.

Key benefits of the Ningaling project:

- Carbon sequestration to mitigate climate change
- Regeneration of native forest and protection of habitat for 100 years
- Improving sustainable land management practices and supporting a productive agricultural enterprise
- Improved infrastructure to support rotational grazing and feral animal control
- Improved financial security and business resilience
- Improved land condition and drought resilience
- Improved biodiversity

For further information regarding Darling River Conservation Initiative Site #5, please visit: [website](#)

High Impact Cookstoves in Malawi by Ripple Africa

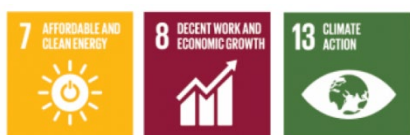
The High Impact Cookstoves in Malawi project, run by the English charity Ripple Africa, benefits approximately 625,000 people in Malawi, a Least Developed Country. So far, Ripple Africa has provided more than 125,000 households with more efficient cookstoves. This simple technology helps save 250,000 bundles of wood per week, helping tackle deforestation. The project is reducing greenhouse gas emissions, preventing deforestation, reducing respiratory diseases in the population, and saving women time collecting firewood. Our cookstove project addresses the following Sustainable Development Goals:



For further information regarding High Impact Cookstoves in Malawi by Ripple Africa, please visit: [website](#)

Wayang Windu Phase 2 Geothermal Power Project

The Wayang Windu Phase 2 is a 117MW geothermal power generation project, located at the Wayang Windu 40km south Bandung in West Java, Indonesia which displaces fossil fuel-based electricity with clean, renewable geothermal energy. This project provides a range of benefits, including environmental sustainability through natural resource conservation and community health, economic sustainability for the local population, social sustainability via community participation, and technological sustainability through enhanced local capacity and utilization. The Wayang Windu Phase 2 geothermal power generation project supports the following United Nations Sustainable Development Goals:




For further information regarding Wayang Windu Phase 2 Geothermal Power Project, please visit: [website](#)

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A.

APPENDIX A: ADDITIONAL INFORMATION



United Nations
Framework Convention on
Climate Change

Date: 11 DECEMBER 2024
REFERENCE: VC35634/2024

VOLUNTARY CANCELLATION CERTIFICATE

Presented to
Tecala Group Pty Ltd


Project
Improved Cook Stove Project 2, Nkhata Bay District, Malawi

Reason for cancellation
Cancelled on behalf of Tecala Group Pty Ltd to meet FY2023-24 Climate Active requirements

Number of units cancelled

239 CERs

Equivalent to 239 tonne(s) of CO₂



Start serial number: MW-5-809951-2-2-0-9935
End serial number: MW-5-810189-2-2-0-9935
Monitoring period: 06-08-2015 - 11-08-2016

The certificate is issued in accordance with the procedure for voluntary cancellation in the CDM Registry. The reason included in this certificate is provided by the cancellor.

Transaction Details
Transaction details appear below.

| | |
|------------------------------|--|
| Transaction ID | AU38037 |
| Current Status | Completed (4) |
| Status Date | 16/12/2024 15:43:51 (AEDT) 16/12/2024 04:43:51 (GMT) |
| Transaction Type | Cancellation (4) |
| Transaction Initiator | Wragg, Benjamin James |
| Transaction Approver | Allen, Jessica Amanda |
| Comment | Cancelled on behalf of Tecala Group Pty Ltd to meet FY2023-24 Climate Active requirements. |

| Transferring Account | | Acquiring Account | |
|-----------------------|--------------------------|-----------------------|--|
| Account Number | AU-1117 | Account Number | AU-1068 |
| Account Name | Terra Carbon Pty Ltd | Account Name | Australia Voluntary Cancellation Account |
| Account Holder | Terra Carbon Pty Limited | Account Holder | Commonwealth of Australia |

| Party | Type | Transaction Type | Original CP | Current CP | ERF Project ID | NGER Facility ID | NGER Facility Name | Safeguard | Kyoto Project # | Vintage | Expiry Date | Serial Range | Quantity |
|-------|-------|-----------------------------|-------------|------------|----------------|------------------|--------------------|-----------|-----------------|---------|-------------|-------------------------------|----------|
| AU | KACCU | Voluntary ACCU Cancellation | | | ERF128548 | | | | | 2024-25 | | 9,016,733,067 - 9,016,733,186 | 120 |

| Transaction Status History | |
|----------------------------|--------------------|
| Status Date | Status Code |
| 16/12/2024 15:43:51 (AEDT) | Completed (4) |
| 16/12/2024 04:43:51 (GMT) | |

Transaction Details
Transaction details appear below.

| | |
|------------------------------|--|
| Transaction ID | AU38038 |
| Current Status | Completed (4) |
| Status Date | 16/12/2024 15:42:24 (AEDT) 16/12/2024 04:42:24 (GMT) |
| Transaction Type | Cancellation (4) |
| Transaction Initiator | Wragg, Benjamin James |
| Transaction Approver | Allen, Jessica Amanda |
| Comment | Cancelled on behalf of Tecala Group Pty Ltd to meet FY2023-24 Climate Active requirements. |

| Transferring Account | | Acquiring Account | |
|-----------------------|--------------------------|-----------------------|------------------------------|
| Account Number | AU-1117 | Account Number | AU-2764 |
| Account Name | Terra Carbon Pty Ltd | Account Name | Voluntary Cancellation - CP2 |
| Account Holder | Terra Carbon Pty Limited | Account Holder | Commonwealth of Australia |

| Party | Type | Transaction Type | Original CP | Current CP | ERF Project ID | NGER Facility ID | NGER Facility Name | Safeguard | Kyoto Project # | Vintage | Expiry Date | Serial Range | Quantity |
|-------|------|------------------------------|-------------|------------|----------------|------------------|--------------------|-----------|-----------------|---------|-------------|-------------------------|----------|
| ID | CER | Kyoto Voluntary Cancellation | 2 | 2 | | | | | ID-3153 | | | 34,157,065 - 34,157,224 | 240 |

| Transaction Status History | |
|----------------------------|--------------------|
| Status Date | Status Code |
| 16/12/2024 15:42:24 (AEDT) | Completed (4) |
| 16/12/2024 04:42:24 (GMT) | |

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **market-based approach**.

| Market-based approach summary | | | |
|---|---------------------|-----------------------------------|-------------------------------|
| Market-based approach | Activity Data (kWh) | Emissions (kg CO ₂ -e) | Renewable percentage of total |
| Behind the meter consumption of electricity generated | 0 | 0 | 0% |
| Total non-grid electricity | 0 | 0 | 0% |
| LGC Purchased and retired (kWh) (including PPAs) | 0 | 0 | 0% |
| GreenPower | 39,504 | 0 | 61% |
| Climate Active precinct/building (voluntary renewables) | 0 | 0 | 0% |
| Precinct/Building (LRET) | 0 | 0 | 0% |
| Precinct/Building jurisdictional renewables (LGCS surrendered) | 0 | 0 | 0% |
| Electricity products (voluntary renewables) | 0 | 0 | 0% |
| Electricity products (LRET) | 0 | 0 | 0% |
| Electricity products jurisdictional renewables (LGCs surrendered) | 0 | 0 | 0% |
| Jurisdictional renewables (LGCs surrendered) | 0 | 0 | 0% |
| Jurisdictional renewables (LRET) (applied to ACT grid electricity) | 0 | 0 | 0% |
| Large Scale Renewable Energy Target (applied to grid electricity only) | 12,081 | 0 | 19% |
| Residual Electricity | 12,950 | 11,785 | 0% |
| Total renewable electricity (grid + non grid) | 51,585 | 0 | 80% |
| Total grid electricity | 64,535 | 11,785 | 80% |
| Total electricity (grid + non grid) | 64,535 | 11,785 | 80% |
| Percentage of residual electricity consumption under operational control | 100% | | |
| Residual electricity consumption under operational control | 12,950 | 11,785 | |
| Scope 2 | 11,527 | 10,490 | |
| Scope 3 (includes T&D emissions from consumption under operational control) | 1,423 | 1,295 | |
| Residual electricity consumption not under operational control | 0 | 0 | |
| Scope 3 | 0 | 0 | |

| | |
|--|---------------|
| Total renewables (grid and non-grid) | 79.93% |
| Mandatory | 18.72% |
| Voluntary | 61.21% |
| Behind the meter | 0.00% |
| Residual scope 2 emissions (t CO₂-e) | 10.49 |
| Residual scope 3 emissions (t CO₂-e) | 1.30 |
| Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e) | 10.49 |
| Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e) | 1.30 |
| Total emissions liability (t CO₂-e) | 11.78 |
| <i>Figures may not sum due to rounding. Renewable percentage can be above 100%</i> | |

| Location-based approach summary | | | | | | |
|--|---------------------------|---------------------------|--|--|-------------------------------|--|
| Location-based approach | Activity Data (kWh) total | Under operational control | | | Not under operational control | |
| Percentage of grid electricity consumption under operational control | 100% | (kWh) | Scope 2 Emissions (kgCO ₂ -e) | Scope 3 Emissions (kgCO ₂ -e) | (kWh) | Scope 3 Emissions (kgCO ₂ -e) |
| ACT | 0 | 0 | 0 | 0 | 0 | 0 |
| NSW | 51,166 | 51,166 | 34,793 | 2,558 | 0 | 0 |
| SA | 0 | 0 | 0 | 0 | 0 | 0 |
| VIC | 13,369 | 13,369 | 10,562 | 936 | 0 | 0 |
| QLD | 0 | 0 | 0 | 0 | 0 | 0 |
| NT | 0 | 0 | 0 | 0 | 0 | 0 |
| WA | 0 | 0 | 0 | 0 | 0 | 0 |
| TAS | 0 | 0 | 0 | 0 | 0 | 0 |
| Grid electricity (scope 2 and 3) | 64,535 | 64,535 | 45,354 | 3,494 | 0 | 0 |
| ACT | 0 | 0 | 0 | 0 | | |
| NSW | 0 | 0 | 0 | 0 | | |
| SA | 0 | 0 | 0 | 0 | | |
| VIC | 0 | 0 | 0 | 0 | | |
| QLD | 0 | 0 | 0 | 0 | | |
| NT | 0 | 0 | 0 | 0 | | |
| WA | 0 | 0 | 0 | 0 | | |
| TAS | 0 | 0 | 0 | 0 | | |
| Non-grid electricity (behind the meter) | 0 | 0 | 0 | 0 | | |
| Total electricity (grid + non grid) | 64,535 | | | | | |

| | |
|--|--------------|
| Residual scope 2 emissions (t CO₂-e) | 45.35 |
| Residual scope 3 emissions (t CO₂-e) | 3.49 |
| Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e) | 45.35 |
| Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO₂-e) | 3.49 |
| Total emissions liability | 48.85 |

Operations in Climate Active buildings and precincts

| Operations in Climate Active buildings and precincts | Electricity consumed in Climate Active certified building/precinct (kWh) | Emissions (kg CO ₂ -e) |
|--|--|-----------------------------------|
| N/A | 0 | 0 |
| <i>Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.</i> | | |

Climate Active carbon neutral electricity products

| Climate Active carbon neutral electricity product used | Electricity claimed from Climate Active electricity products (kWh) | Emissions (kg CO ₂ -e) |
|---|--|-----------------------------------|
| N/A | 0 | 0 |
| <i>Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.</i> | | |

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

| Relevant non-quantified emission sources | Justification reason |
|--|----------------------|
| N/A | N/A |

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to this organisation's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions.
2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.
3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.
5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary

| Emission sources tested for relevance | Size | Influence | Risk | Stakeholders | Outsourcing | Justification |
|---------------------------------------|------|-----------|------|--------------|-------------|--|
| - | - | - | - | - | - | <p>Size: N/A.</p> <p>Influence: N/A.</p> <p>Risk: N/A.</p> <p>Stakeholders: N/A.</p> <p>Outsourcing: N/A.</p> |



An Australian Government Initiative

