PUBLIC DISCLOSURE STATEMENT

OXIGEN PTY LTD (TRADING AS OXIGEN)

ORGANISATION CERTIFICATION
FY2023–24

Australian Government

Climate Active
Public Disclosure Statement

oxigen

An Australian Government Initiative

Climate Active

NAME OF CERTIFIED ENTITY	Oxigen Pty Ltd (Trading as Oxigen)
REPORTING PERIOD	1 July 2023 – 30 June 2024 Arrears report
DECLARATION	*To the best of my knowledge, the information provided in this public disclosure statement is true and correct and meets the requirements of the Climate Active Carbon Neutral Standard.* Signature here James Hayter Director Date 3/11/2026

Australian Government
Department of Climate Change, Energy, the Environment and Water

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Version 9.1.

1.CERTIFICATION SUMMARY

TOTAL EMISSIONS OFFSET	47 tCO_2-e
CARBON OFFSETS USED	4.26% ACCUs, 95.74% CERs
RENEWABLE ELECTRICITY	18.72%
CARBON ACCOUNT	Prepared by: dsquared
TECHNICAL ASSESSMENT	Next technical assessment due: N/A – Small organisation

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2. CERTIFICATION INFORMATION

Description of organisation certification

This organisation certification is for the business operations of Oxigen Pty Ltd (trading as Oxigen), ABN 22 107 472 284.

This Public Disclosure Statement includes information for FY2023-2024 reporting period.

Organisation description

The certification is based on the Australian business operations of Oxigen, with one office located at 98/100A Halifax St, Adelaide SA 5000 and has used the Climate Active standard for small organisations and includes all emissions within its operational control.

Oxigen is an integrated design practice that feeds off the multi-disciplinary skills of our staff working within a collaborative studio environment. Our skills come from formal qualifications in landscape architecture, urban design, architecture, urban and regional planning, industrial design and urban horticulture, meshed with the experience of realised projects that span strategic master plans and policy development to built form. Oxigen projects vary in scale and type, from small intimate private spaces to large strategic master plans. Despite the size of a project, Oxigen's belief in environmental performance and technical innovation shows in every project.

Oxigen focuses on professional ethics, social responsibility, climate change and sustainable development. These values apply externally to the projects we associate with and internally with the strategic design and detailed resolution of projects. Oxigen's commitment to financial, social and environmental sustainability extends to our practice's corporate governance and ethical approach to management that values staff participation and openness.

In line with this commitment, Oxigen has pursued Climate Active Carbon Neutral certification to track operational greenhouse gas (GHG) emissions, implement projects to reduce emissions, and continually tracked performance.

3.EMISSIONS BOUNDARY

This is a small organisation certification, which uses the standard Climate Active small organisation emissions boundary.

Inside the emissions boundary

All emission sources listed in the emissions boundary are part of the carbon neutral claim.

Quantified emissions have been assessed as relevant and are quantified in the carbon inventory. This may include emissions that are not identified as arising due to the operations of the certified entity, however are **optionally included**.

Non-quantified emissions have been assessed as relevant and are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. All material emissions are accounted for through an uplift factor. Further detail is available at Appendix C.

Outside the emissions boundary

Excluded emissions are those that have been assessed as not relevant to an organisation's operations and are outside of its emissions boundary or are outside of the scope of the certification. These emissions are not part of the carbon neutral claim. Further detail is available at Appendix D.

Inside emissions boundary

Quantified

Accommodation

Carbon neutral products and services

Cleaning and chemicals

Electricity

Food

ICT services and equipment

Office equipment and supplies

Professional services

Postage, courier and freight

Refrigerants

Stationary energy and fuels

Transport (air)

Transport (land and sea)

Waste

Water

Work from home

Non-quantified

N/A

Optionally included

N/A

Outside emission boundary

Excluded

N/A

4.EMISSIONS REDUCTIONS

Emissions reduction strategy

Oxigen is committed to reducing emissions and working towards the Paris Agreement and limiting GHG emissions in line with a maximum 2-degree pathway. Oxigen's emissions reduction target is to reduce emissions by 15% by 2025 and 40% by 2030, compared to a FY 2022-23 base year.

Our emissions reduction strategy is as follows:

Oxigen's largest emissions sources are as follows and account for >80% of total emissions. As a result, these categories are a priority in the emissions reduction strategy.

Emission category	Emissions Contribution
Electricity	35%
Transport (air) – Flights used for business travel	19%
Transport (land and sea) – Staff commute and private vehicle use for business travel	14%
Office equipment and supplies – Office furniture and office supplies	9%
ICT services and equipment	7%

The following emissions reduction initiatives have been identified including emissions reduction targets and timeframes for implementation to work towards a 40% emissions reduction target by 2030.

Emission category	Emissions reduction initiative	Emissions reduction target	Timeframe
Electricity	_Onsite Solar PV to reduce electricity consumption (installed October 2023)	50% reduction in electricity emissions compared to 2023/23 **-11 tCO2-e** **Achieved**	2023/24
	_Ongoing emissions reduction due to greening of the grid	40% reduction in emissions compared to 2023/24 **-7 tCO2-e**	2030
Transport (air) – Flights used for business travel	_Flights to be offset at booking (where available)	80% reduction in domestic flight	2024/25

Emission category	Emissions reduction initiative	Emissions reduction target	Timeframe
	International flights not expected to be ongoing	emissions - 10 tCO2-e	
Transport (land and sea) – Staff commute and private vehicle use for business travel	>75% of staff commute to work using public transport or walk / ride	Ongoing	Ongoing
Office equipment and supplies – Office furniture, printing / stationery, and paper	_Investigate opportunities for recycled and reused office furniture for future fitout requirements e.g., Egans Wise Office Furniture Program	To be confirmed if recycled / reused option available at time of purchase	From 2024/25
	_Work with printing service providers (AISH) to investigate opportunities for reducing emissions as part of printing services e.g., AISH could pursue Climate Active Carbon Neutral Certification as a Service offering.	To be confirmed in consultation with suppliers	From 2024/25
	_Preference / purchase 100% recycled Australian Made paper	30% reduction in paper emissions - 0.4 tCO2-e	From 2024/25
ICT services and equipment	Investigate carbon neutral IT suppliers and support providers, including carbon neutral IT products	15% reduction in ICT services and equipment emissions -0.6 tCO2-e	By 2030
Emissions reduction total		**40% reduction in emissions compared to 2022/23** **-29 tCO2-e**	**2030**

Emissions reduction actions

In 2023/24, Oxigen implemented the following emissions reduction initiatives:

- A solar PV system was installed at the end of 22/23 reducing electricity marginally with the full reduction achieved in 23/24.
- Ensuring our office supplies are carbon neutral / low emissions where possible
- Using reusable coffee mugs, glasses, plates, and silverware
- Replacing old bulbs with energy-saving LEDs
- Encouraging staff to print only when necessary
- Encouraging virtual meetings where possible
- Optimizing heating/cooling schedules to only run when necessary
- Provided bins for staff compost, e-waste, and recycling (split between paper, used pens and batteries)

Travel/Commuting

- Purchasing carbon offsets when purchasing flights
- Encouraging active transport through providing bicycle storage and end-of-trip facilities.
- Providing shared “office bikes” for staff to use to travel to/from meetings
- Carpooling to/from meetings if travel by bike is impractical

5.EMISSIONS SUMMARY

Emissions over time

Emissions since base year			
		Total tCO_2-e (without uplift)	**Total tCO_2-e** (with uplift)
Base Year / Year 1:	2022/23	65	68
Year 2:	2023/24	45	47

Significant changes in emissions

Significant changes in emissions			
Emission source	**Previous year emissions** (t CO_2-e)	**Current year emissions** (t CO_2-e)	**Reason for change**
Electricity (market-based method, scope 2)	20.23	10.72	Installation of solar PV reducing consumption
Printing and stationery	2.93	6.05	Increase in printing services
Short economy class flights (>400km, ≤3,700km)	9.69	6.63	Reduction in flights

Use of Climate Active carbon neutral products, services, buildings or precincts

Certified brand name	Product/Service/Building/Precinct used
N/A	

Emissions summary

The electricity summary is available in Appendix B. Electricity emissions were calculated using a market-based approach.

Emission category	Scope 1 emissions (tCO_2-e)	Scope 2 emissions (tCO_2-e)	Scope 3 emissions (tCO_2-e)	Total emissions (t CO_2-e)
Accommodation and facilities	0.00	0.00	0.34	0.34
Cleaning and chemicals	0.00	0.00	0.61	0.61
Climate Active carbon neutral products and services	0.00	0.00	0.00	0.00
Electricity	0.00	10.72	1.32	12.04
Food	0.00	0.00	1.06	1.06
ICT services and equipment	0.00	0.00	6.69	6.69
Office equipment and supplies	0.00	0.00	7.18	7.18
Postage, courier and freight	0.00	0.00	0.00	0.00
Professional services	0.00	0.00	1.28	1.28
Refrigerants	0.00	0.00	0.00	0.00
Stationary energy (gaseous fuels)	0.00	0.00	0.00	0.00
Stationary energy (liquid fuels)	0.00	0.00	0.00	0.00
Stationary energy (solid fuels)	0.00	0.00	0.00	0.00
Transport (air)	0.00	0.00	7.08	7.08
Transport (land and sea)	1.71	0.00	3.47	5.18
Waste	0.00	0.00	2.91	2.91
Water	0.00	0.00	0.20	0.20
Working from home	0.00	0.00	0.00	0.00
Grand Total	**1.71**	**10.72**	**32.15**	**44.58**

Uplift factors

An uplift factor is an upwards adjustment to the total carbon inventory to account for relevant emissions that cannot be reasonably quantified or estimated. This conservative accounting approach helps ensure the integrity of the carbon neutral claim.

Reason for uplift factor	tCO_2-e
5% small organisation uplift	2.2
Total of all uplift factors (tCO_2-e)	2.2
Total emissions footprint to offset (tCO_2-e) *(total emissions from summary table + total of all uplift factors)*	**47**

6. CARBON OFFSETS

Eligible offsets retirement summary

Offsets retired for Climate Active certification

Type of offset unit	Quantity used for this reporting period	Percentage of total units used
Australian Carbon Credit Units (ACCUs)	2	4.26%
Certified Emissions Reduction Units (CERs)	45	95.74%

Project name	Type of offset unit	Registry	Date retired	Serial number	Vintage	Total quantity retired	Quantity used in previous reporting periods	Quantity banked for future reporting periods	Quantity used for this reporting period	Percentage of total used this reporting period
Nulla Carbon	ACCU	ANREU	31/07/2024	3,797,719,701 3,797,719,770	2019-20	70	68	0	2	4.26%
Cepco Wind Power Project in Rajasthan	CER	ANREU	20/04/2026	297,373,887-297,373,951	CP2	65	0	20	45	95.74%
Energy Efficient Stoves Program - CPA1	VER	Gold Standard Impact Registry	20/04/2026	GS1-1-ET-GS11147-16-2023-27822-14282-14316	2023	35	0	35	0	0%
					Offset Totals:	**170**	**68**	**55**	**47**	**100%**

7. RENEWABLE ENERGY CERTIFICATE (REC) SUMMARY

Renewable Energy Certificate (REC) summary

N/A

APPENDIX A: ADDITIONAL INFORMATION

N/A.

APPENDIX B: ELECTRICITY SUMMARY

There are two international best-practice methods for calculating electricity emissions – the location-based method and the market-based method. Reporting electricity emissions under both methods is called dual reporting.

Dual reporting of electricity emissions is useful, as it provides different perspectives of the emissions associated with a business's electricity usage.

Location-based method:

The location-based method provides a picture of a business's electricity emissions in the context of its location, and the emissions intensity of the electricity grid it relies on. It reflects the average emissions intensity of the electricity grid in the location (State) in which energy consumption occurs. The location-based method does not allow for any claims of renewable electricity from grid-imported electricity usage.

Market-based method:

The market-based method provides a picture of a business's electricity emissions in the context of its renewable energy investments. It reflects the emissions intensity of different electricity products, markets and investments. It uses a residual mix factor (RMF) to allow for unique claims on the zero emissions attribute of renewables without double-counting.

For this certification, electricity emissions have been set by using the **market-based approach**.

Market-based approach summary

Market-based approach	Activity Data (kWh)	Emissions (kg CO_2-e)	Renewable percentage of total
Behind the meter consumption of electricity generated	0	0	0%
Total non-grid electricity	**0**	**0**	**0%**
LGC Purchased and retired (kWh) (including PPAs)	0	0	0%
GreenPower	0	0	0%
Climate Active precinct/building (voluntary renewables)	0	0	0%
Precinct/Building (LRET)	0	0	0%
Precinct/Building jurisdictional renewables (LGCS surrendered)	0	0	0%
Electricity products (voluntary renewables)	0	0	0%
Electricity products (LRET)	0	0	0%
Electricity products jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LGCs surrendered)	0	0	0%
Jurisdictional renewables (LRET) (applied to ACT grid electricity)	0	0	0%
Large Scale Renewable Energy Target (applied to grid electricity only)	3,048	0	19%
Residual Electricity	13,232	12,041	0%
Total renewable electricity (grid + non grid)	**3,048**	**0**	**19%**
Total grid electricity	**16,280**	**12,041**	**19%**
Total electricity (grid + non grid)	**16,280**	**12,041**	**19%**
Percentage of residual electricity consumption under operational control	100%		
Residual electricity consumption under operational control	**13,232**	**12,041**	
Scope 2	11,778	10,718	
Scope 3 (includes T&D emissions from consumption under operational control)	1,454	1,323	
Residual electricity consumption not under operational control	**0**	**0**	
Scope 3	0	0	.

Total renewables (grid and non-grid)	**18.72%**
Mandatory	**18.72%**
Voluntary	**0.00%**
Behind the meter	**0.00%**
Residual scope 2 emissions (t CO_2-e)	**10.72**
Residual scope 3 emissions (t CO_2-e)	**1.32**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**10.72**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**1.32**
Total emissions liability (t CO_2-e)	**12.04**

Figures may not sum due to rounding. Renewable percentage can be above 100%

Location-based approach summary

Location-based approach	Activity Data (kWh) total	Under operational control			Not under operational control	
Percentage of grid electricity consumption under operational control	**100%**	**(kWh)**	**Scope 2 Emissions ($kgCO_2$-e)**	**Scope 3 Emissions ($kgCO_2$-e)**	**(kWh)**	**Scope 3 Emissions ($kgCO_2$-e)**
ACT	0	0	0	0	0	0
NSW	0	0	0	0	0	0
SA	16,280	16,280	4,070	1,302	0	0
VIC	0	0	0	0	0	0
QLD	0	0	0	0	0	0
NT	0	0	0	0	0	0
WA	0	0	0	0	0	0
TAS	0	0	0	0	0	0
Grid electricity (scope 2 and 3)	**16,280**	**16,280**	**4,070**	**1,302**	**0**	**0**
ACT	0	0	0	0		
NSW	0	0	0	0		
SA	0	0	0	0		
VIC	0	0	0	0		
QLD	0	0	0	0		
NT	0	0	0	0		
WA	0	0	0	0		
TAS	0	0	0	0		
Non-grid electricity (behind the meter)	**0**	**0**	**0**	**0**		
Total electricity (grid + non grid)	**16,280**					

Residual scope 2 emissions (t CO_2-e)	**4.07**
Residual scope 3 emissions (t CO_2-e)	**1.30**
Scope 2 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**4.07**
Scope 3 emissions liability (adjusted for already offset carbon neutral electricity) (t CO_2-e)	**1.30**
Total emissions liability	**5.37**

Operations in Climate Active buildings and precincts

Operations in Climate Active buildings and precincts	Electricity consumed in Climate Active certified building/precinct (kWh)	Emissions (kg CO_2-e)
N/A	**0**	**0**
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their building or precinct certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the building/precinct under the market-based method is outlined as such in the market-based summary table.		

Climate Active carbon neutral electricity products

Climate Active carbon neutral electricity product used	Electricity claimed from Climate Active electricity products (kWh)	Emissions (kg CO_2-e)
N/A	**0**	**0**
Climate Active carbon neutral electricity is not renewable electricity. These electricity emissions have been offset by another Climate Active member through their electricity product certification. This electricity consumption is also included in the market based and location-based summary tables. Any electricity that has been sourced as renewable electricity by the electricity product under the market-based method is outlined as such in the market-based summary table.		

APPENDIX C: INSIDE EMISSIONS BOUNDARY

Non-quantified emission sources

The following emissions sources have been assessed as relevant, are captured within the emissions boundary, but are not measured (quantified) in the carbon inventory. They have been non-quantified due to one of the following reasons:

1. **Immaterial** <1% for individual items and no more than 5% collectively
2. **Cost effective** Quantification is not cost effective relative to the size of the emission but uplift applied.
3. **Data unavailable** Data is unavailable but uplift applied. A data management plan must be put in place to provide data within 5 years.
4. **Maintenance** Initial emissions non-quantified but repairs and replacements quantified.

Relevant non-quantified emission sources	Justification reason
N/A	

Data management plan for non-quantified sources

There are no non-quantified sources in the emission boundary that require a data management plan.

APPENDIX D: OUTSIDE EMISSIONS BOUNDARY

Excluded emission sources

The below emission sources have been assessed as not relevant to this organisation's operations and are outside of its emissions boundary. These emissions are not part of the carbon neutral claim. Emission sources considered for relevance must be included within the certification boundary if they meet two of the five relevance criteria. Those which only meet one condition of the relevance test can be excluded from the certification boundary.

Emissions tested for relevance are detailed below against each of the following criteria:

1. **Size** The emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions.

2. **Influence** The responsible entity has the potential to influence the reduction of emissions from a particular source.

3. **Risk** The emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.

4. **Stakeholders** Key stakeholders deem the emissions from a particular source are relevant.

5. **Outsourcing** The emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

Excluded emissions sources summary

Emission sources tested for relevance	Size	Influence	Risk	Stakeholders	Outsourcing	Justification
N/A						



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